



DINAS A SIR CAERDYDD  
CITY AND COUNTY OF CARDIFF

**COUNCIL SUMMONS**

THURSDAY, 30 JUNE 2022

**GWYS Y CYNGOR**

DYDD IAU, 30 MEHEFIN 2022,

You are summoned to attend a multi location meeting of the **COUNTY COUNCIL OF THE CITY AND COUNTY OF CARDIFF** which will be held at Council Chamber - City Hall, Cathays Park, Cardiff, CF10 3ND on Thursday, 30 June 2022 at 4.30 pm to transact the business set out in the agenda attached.

**Davina Fiore**  
**Director of Governance & Legal Services**

County Hall  
Cardiff  
CF10 4UW

Friday, 24 June 2022

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Promotion of equality and respect for others | Objectivity and propriety | Selflessness and stewardship  
Integrity | Duty to uphold the law | Accountability and openness

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<i>Item</i>		<i>Approx Time</i>	<i>Max Time Allotted</i>
<b>1</b>	<b>Apologies for Absence</b> <i>To receive apologies for absence.</i>	4.30 pm	
<b>2</b>	<b>Declarations of Interest</b> <i>To receive declarations of interest (such declarations to be made in accordance with the Members Code of Conduct)</i>		
<b>3</b>	<b>Minutes (Pages 9 - 18)</b> <i>To approve as a correct record the minutes of the previous meeting.</i>		
<b>4</b>	<b>Public Questions</b> <i>To receive previously notified questions from Members of the Public.</i>	4.30 pm	10 mins
<b>5</b>	<b>Petitions</b> <i>To receive petitions from Elected Members to Council.</i>	4.40 pm	5 mins
<b>6</b>	<b>Lord Mayor's Announcements</b> <i>To receive the Lord Mayor's announcements including Recognitions and Awards.</i>	4.45 pm	5 mins
<b>7</b>	<b>Scrutiny Annual Report 2021-2022 (Pages 19 - 40)</b> <i>Report of the Director of Governance and Legal Services and Monitoring Officer</i>	4.50 pm	15 mins
<b>8</b>	<b>Statements (Pages 41 - 84)</b> <i>To receive statements from the Leader and Cabinet Members</i>	5.05 pm	45 mins
<b>9</b>	<b>Notice of Motion</b> <b>PROPOSED BY COUNCILLOR MIKE ASH-EDWARDS</b> <b>SECONDED BY COUNCILLOR JACKIE JONES</b> <b><i>Against the backdrop of renewed conflict in Europe, Cardiff Council :-</i></b>	5.50 pm	30 mins

- *Notes that 2022 marks the twenty seventh anniversary of the Srebrenica genocide in Bosnia and Herzegovina, which saw over 8,000 mostly Muslim men and boys killed by Bosnian Serb nationalist forces; and subsequently labelled by the United Nations as the worst atrocity on European soil since the second World War.*
- *Notes that the European Parliament resolved to recognise the 11<sup>th</sup> July as the day of commemoration of the Srebrenica genocide. This date, or a date within ‘Srebrenica Memorial Week<sup>11</sup>’, has been commemorated in Cardiff since 2014 in order that we should remember the victims of this horrific genocide and raise awareness of the need to nurture peace and to promote human rights and interreligious tolerance.*
- *Applauds the work of those involved in the pursuit of justice for the victims and their surviving relatives including the Mothers of Srebrenica and representatives of the victim’s associations who have addressed audiences in Cardiff over the years to bravely share their stories. Their courage and humility in the face of unthinkable horror is an inspiration to us all.*
- *Commends the work of Remembering Srebrenica Wales, based in Cardiff, who are working tirelessly in a voluntary capacity to raise awareness of this tragic genocide and to bring together communities in Cardiff to help them learn about the consequences of hatred and where unchallenged hatred could lead to.*
- *Recognises that hate speech and discrimination are the early enablers of genocide, and notes with concern the continued examples of violence and discrimination endured by members of the Muslim community in this country, including attacks on Mosques in Cardiff in recent weeks.*

*Cardiff Council resolves to:*

- *Commend those from Cardiff who have travelled to Bosnia with Remembering Srebrenica to learn about the genocide on the ‘Lessons from*

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	<p><u>Srebrenica</u>’ education programme; including young people, <u>Faith Leaders</u> from Wales, and politicians.</p> <ul style="list-style-type: none"> <li>• Support Srebrenica memorial events in July each year throughout Cardiff as part of the UK-wide ‘Srebrenica Memorial Week’ by: <ol style="list-style-type: none"> <li>1. promoting the events organised by the Wales board, community champions and interfaith networks in Cardiff</li> <li>2. sending a delegation of Councillors to support the national Wales memorial event in Cardiff</li> <li>3. holding a minute’s silence across Cardiff Council offices at 11am on the day of the national Wales memorial event in Cardiff to mark the anniversary of the genocide</li> <li>4. raising a Srebrenica flag to mark the anniversary of the genocide</li> </ol> </li> <li>• Support the work of the Wales board, where possible, in taking the lessons from Srebrenica into schools and education providers in Cardiff by promoting the bi-lingual Welsh Education Pack in order to bring the lessons of Srebrenica to young people across Cardiff and help to build a safer and more cohesive society for everyone.</li> <li>• Encourage collaborative events between the Community Cohesion Co-ordinators and Officers in Cardiff with the Remembering Srebrenica Wales board.</li> <li>• Vigorously challenge any and all examples of extremism, discrimination and hate speech, and stands in solidarity with all affected communities and individuals.</li> </ul>		
<b>Break (6.20 – 6.35)</b>			
<b>10</b>	<p><b>Oral Questions</b></p> <p><i>To receive oral questions to the Leader, Cabinet Members; Chairs of Committee and/or nominated Members of the Fire Authority.</i></p>	6.35 pm	80 mins
<b>11</b>	<b>Urgent Business</b>		

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**Unopposed Council Business 7.55 pm – 15 mins**

12	<p><b>Committee Membership</b> (<i>Pages 85 - 88</i>)</p> <p><i>Report of the Director of Governance and Legal Services and Monitoring Officer</i></p>		
13	<p><b>Appointment of Council Representatives on Outside Bodies</b> (<i>Pages 89 - 90</i>)</p> <p><i>Report of the Director of Governance and Legal Services and Monitoring Officer</i></p>		
14	<p><b>Appointment of Local Authority Governors to School Governing Bodies</b> (<i>Pages 91 - 94</i>)</p> <p><i>Report of the Director of Governance and Legal Services and Monitoring Officer</i></p>		
15	<p><b>Members Schedule of Remuneration 2022-23</b> (<i>Pages 95 - 112</i>)</p> <p><i>Report of the Chief Executive</i></p>		
16	<p><b>Officer Decision No 40</b> (<i>Pages 113 - 116</i>)</p>		
17	<p><b>Written Questions</b></p> <p><i>In accordance with the Council Procedure Rules, Rule 17(f) Written Questions received for consideration and response will be included as a record in the minutes of the meeting.</i></p>		

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City Council of the City & County of Cardiff  
26 May 2022

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## ZTHE COUNTY COUNCIL OF THE CITY & COUNTY OF CARDIFF

The County Council of the City & County of Cardiff met at County Hall, Cardiff on 26 May 2022 to transact the business set out in the Council summons dated Friday, 20 May 2022.

Present: County Councillor Hinchey (Lord Mayor)

County Councillors Ahmed, Ahmed, Dilwar Ali, Ash-Edwards, Berman, Boes, Bowen-Thomson, Bradbury, Bridgeman, Brown-Reckless, Burke-Davies, Carr, Carter, Chowdhury, Cowan, Cunnah, Davies, De'Ath, Derbyshire, Driscoll, Ebrahim, Elsmore, Ferguson-Thorne, Gibson, Goodway, Green, Gunter, Henshaw, Hopkins, Humphreys, Hunt, Jenkins, Jones, Owen Jones, Joyce, Kaaba, Lancaster, Latif, Lay, Lent, Lewis, Lister, Littlechild, Livesy, Lloyd Jones, Mackie, McEvoy, McGarry, Melbourne, Merry, Michael, Molik, Moultrie, Naughton, Owen, Palmer, Jackie Parry, Proctor, Reid-Jones, Robinson, Robson, Sangani, Sattar, Shimmin, Simmons, Singh, Stubbs, Taylor, Huw Thomas, Thomson, Lynda Thorne, Waldron, Weaver, Wild, Williams, Wong and Wood

### 1 : APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Keith Jones.

### 2 : ELECTION OF CHAIRMAN OF COUNCIL FOR 2022 - 2023

The Annual Council received a nomination, proposed by Councillor Huw Thomas and seconded by Councillor Rhys Taylor, to re-elect to the role of the Rt. Hon, the Lord Mayor of the City and County of Cardiff and Chairman of Cardiff Council.

The nomination was that Councillor Graham Hinchey be elected Rt. Hon. The Lord Mayor of the City and County of Cardiff and Chairman of Cardiff Council for the Municipal Year 2022- 2023.

There were no other nominations

RESOLVED – That Councillor Graham Hinchey be elected as Lord Mayor and Chairman of the County Council of the City and County of Cardiff for the Municipal Year 2022 – 2023. The Lord Mayor was invested with his chains of office. (Members showed their appreciation with applause).

The Chief Executive invited the Lord Mayor to sign the Declaration of Acceptance

The Lord Mayor, Councillor Graham Hinchey confirmed that the Lady Mayoress was Mrs Anne Hinchey for 2022-2023 Municipal Year.

### 3 : APPOINTMENT OF DEPUTY CHAIRMAN OF COUNCIL FOR 2022 - 2023

*This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg*

The Annual Council received a nomination, proposed by Councillor Adrian Robson and seconded by Councillor Andrea Gibson, to the role of election of the Deputy Lord Mayor of the City and County of Cardiff and Deputy Chair of Cardiff Council for the Municipal Year 2022 – 2023.

The nomination was that Councillor Abdul Sattar be appointed Deputy Lord Mayor of the City and County of Cardiff and Deputy Chair of Cardiff Council for the Municipal Year 2022 - 2023.

There were no other nominations.

RESOLVED – That Councillor Abdul Sattar be appointed Deputy Lord Mayor of the City and County of Cardiff and Deputy Chair of Cardiff Council for the Municipal Year 2022- 2023

Deputy Lord Mayor of the City and County of Cardiff, Councillor Abdul Sattar was invested with the chains of office.

The Chief Executive invited the Deputy Lord Mayor to sign the Declaration of Acceptance.

The Deputy Lord Mayor confirmed he had the support of his consort Mrs Wahanda Sattar.

#### 4 : DECLARATIONS OF INTEREST

In accordance with the Members Code of Conduct, all Councillors present declared a personal interest in Item 15 – Members’ Remuneration and Allowances 2022 – 2023 which are approved by the Independent Remuneration Panel for Wales.

#### 5 : MINUTES

The minutes of the meetings held on the 17 March 2022 were approved and signed by the Chair as a correct record subject to amendment; namely Councillor Rodney Berman sent apologies in part to the second extraordinary meeting.

#### 6 : ELECTION OF MEMBERS TO THE COUNTY COUNCIL OF THE CITY & COUNTY OF CARDIFF

Details of Members elected to Cardiff County Council on 5 May 2022 were submitted for information.

RESOLVED – That the Council AGREED to note the composition of the Council as from, 5 May 2022.



## 7 : CARDIFF UNDERTAKING

All Elected Members were required to publicly reaffirm and formally sign their commitment to the Cardiff Undertaking annually at the Annual Council meeting.

The Cardiff Undertaking provides an opportunity for Elected Members to commit to using their term of office to work for the Council, the City and its citizens; to commit to the role of being a corporate parent; and to commit to the standards of conduct expected by the Council, which includes a commitment to undertaking all training identified as essential for them to properly discharge their roles.

RESOLVED – That Elected Members present showed their commitment to the Cardiff Undertaking by publicly reaffirming and signing a copy of the Undertaking.

## 8 : LORD MAYOR'S ANNOUNCEMENTS

Jubilee celebrations.

On Thursday afternoon the Lord Mayor stated that he would be attending the Royal Gun Salute and Festival of Military Music and on Thursday evening would be attending the Beacon Lighting.

On Friday the Lord Mayor would be attending a reception aboard visiting Royal Navy Ship HMS Severn and on Saturday welcoming VIP guests to the city.

Finally, the Lord Mayor offered deepest condolences to Councillor Russell Goodway and his family following the recent passing of his mother.

## 9 : LEADER'S ANNOUNCEMENTS RELATING TO THE COMING MUNICIPAL YEAR

The Leader welcomed new and returning Councillors and extended congratulations for the success in being elected as a local councillor.

The Leader stated that our interview panel is made up of thousands of residents - and they have placed their trust in us to serve them.

As councillors work on behalf of their communities we will all be able to rely on the support of our ward colleagues and the tremendous team of officers who provide us with professional and impartial support.

The Leader drew attention to the recognition of the work of officers- and all public sector workers- who played such an important role in supporting communities through the pandemic and now on the vital task of recovery and renewal. Joint working with partners across the public services was taken to another level as we worked together to deliver entirely new public services, such as the highly effective Test, Trace, Protect Service and the mass vaccination programme, at speed, to save lives.

The Leader focused on the following issues:

Cost-of-living crisis, increase the supply of homes to put an end to housing waiting lists and give young people a foot on the housing ladder, and keep the number of rough sleepers at low levels.

The Leader emphasised the importance of giving children in Cardiff the best possible education, with not a single one of Cardiff schools placed within an Estyn improvement category.

Looking to the future, and in recognition of the urgent need to meet our net zero commitments, this Chamber declared a Climate Emergency.

Over the next 5 years we must build on the Council's investment in energy infrastructure. With the Lamby Way Solar Farm completed, work underway on the Heat Network and £61 million spent on improvements to cycling, bus and active travel, it is time to accelerate the transition to net zero.

In closing, the Leader emphasised placed on record his sincere gratitude for the unwavering support of Cabinet colleagues and group over the past 5 years and for the scrutiny and challenge of members across the floor.

Recognise the support of trade union colleagues, public sector partners and those in the third sector who have supported this Council to deliver its programme for the city.

The Leader stated that we can continue to build a common purpose in creating a Council that delivered for Cardiff, a city that worked for its citizens, and a Capital that leads for its Country.

A stronger, fairer, greener capital city.

The Leader looked forward to working with all to deliver this in the year to come.

#### 10 : APPOINTMENT OF LEADER AND MEMBERS OF THE CABINET (WHERE SUCH ELECTIONS FALLS DUE)

The Leader confirmed the appointment of his Cabinet Members and their portfolios:

<b>Cabinet Member</b>	<b>Portfolio</b>
Councillor Sarah Merry	Deputy Leader and Cabinet Member for Education
Councillor Chris Weaver	Finance, Modernisation & Performance
Councillor Lynda Thorne	Housing & Communities
Councillor Caro Wild	Climate Change
Councillor Russell Goodway	Investment & Development
Councillor Jennifer Burke-Davies	Culture, Parks and Events
Councillor Dan De'Ath	Transport and Strategic Planning
	Social Services Portfolio
Councillor Normal Mackie	Adult Services
Councillor Ash Lister	Children's Services
	Tackling Poverty, Equality and

	Public Health
Councillor Julie Sangani	Public Health and Equalities
Councillor Peter Bradbury	Tackling Poverty and Supporting Young People

11 : ESTABLISHMENT OF STANDING COMMITTEES OF COUNCIL FOR 2022-2023

The Constitution provides that the Council, at its Annual meeting, will decide any amendments to its standing committees for the municipal year including amendments to the size and terms of reference of those committees.

RESOLVED: That the Council AGREED to:

- a) approve the establishment and size of the Council Committees set out in paragraph 3 (Table A); and the terms of reference of each Committee, as set out in Appendix A of the report, for the 2022-2023 Municipal Year; and

authorise the Monitoring Officer to update the Constitution accordingly.

12 : ALLOCATION OF SEATS AND NOMINATIONS AND APPOINTMENTS OF MEMBERS TO COMMITTEES

The Council was requested to approve the allocation of seats on established Committees in accordance with the Political Balance Rules.

Nominations had been received in accordance with political group wishes to appoint Members to the Committee and these appeared on the amendment sheet.

RESOLVED: That the Council AGREED to:

- a) approve the allocation of seats on Committees for the municipal year 2022/23.
- b) appoint Members to each Committee in accordance with the nominations received from Party Groups; and

authorise the Monitoring Officer to make appointments in respect of any remaining vacancies in accordance with any further nominations or changes received from the relevant political groups following this meeting, and to report to the next Council meeting the details of all appointments to committees for information.

13 : ELECTION OF CHAIRS AND DEPUTY CHAIRS OF COMMITTEES

The Constitution provides that the Annual Council meeting will elect a Chair and a Deputy Chair for each of the Committees. The political group nominations appeared on the amendment sheet.

RESOLVED: That the Council AGREED to:

1. approve the election of Chairs and Deputy Chairs (as appropriate) to the Regulatory and Other Committees and Groups as follows:

<b>Committee</b>	<b>Chair</b>	<b>Deputy Chair</b>
Constitution Committee	Cllr Russell Goodway	-
Corporate Parenting Advisory Committee	Cllr Sarah Merry as Deputy Leader	-
Council Appeals Committee	Cllr Lay	-
Democratic Services Committee	Cllr Jayne Cowan	-
Employment Conditions Committee	Cllr Chris Weaver	-
Licensing Committee	Cllr Michael Michael	Cllr Maliika Kaaba
Pensions Committee	Cllr Chris Weaver	-
Planning Committee	Cllr Ed Stubbs	Cllr Irene Humphreys
Public Protection Committee	Cllr Michael Michael	Cllr Maliika Kaaba
Bilingual Cardiff Working Group	Cllr Owen Jones	-
Local Authority Governor Panel	Cllr Sarah Merry as Deputy Leader	-
Investment Advisory Panel	Cllr Chris Weaver	-
Works Council	Cllr Chris Weaver	-
Health & Safety Advisory Forum	Cllr Chris Weaver	-

2. approve the proportional allocation of Scrutiny Chairs as set out in paragraph 4, Table A of the report; and
3. note the proposed appointments of the Scrutiny Chairs made by Party Groups pursuant to Part 6 of the Local Government Act (Wales) Measure 2011 as follows:

<b>Scrutiny Committee</b>	<b>Chair</b>	<b>Deputy Chair</b>
Children & Young People	Cllr Lee Bridgeman	N/A
Community & Adult Services	Cllr Bablin Molik	N/A
Economy & Culture	Cllr Peter Wong	N/A
Environmental	Cllr Owen Jones	N/A
Policy Review & Performance	Cllr Joel Williams	N/A

14 : APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

The Council received nominations to those outside bodies for which nominations are required on an annual basis or are required at this time in order to meet particular deadlines. Nominations received from Party Groups were included on the amendment sheet.

RESOLVED: That the Council AGREED to:

- approve the nominations received for appointments to outside bodies as follows:

<b>Name of Organisation</b>	<b>No of Representatives</b>	<b>Appointed Representatives</b>
Cardiff & Vale of Glamorgan Community Health Council	3 Members (Can be either an elected member or appointment by the Council)	Cllr Irene Humphreys Cllr Helen Gunter Cllr Kate Carr
Cardiff Bus	5 Members (3 Lab, 1 Con & 1 Lib Dem)	Cllr Chris Lay Cllr Owen Jones Cllr Garry Hunt Cllr Calum Davies Cllr Rhys Taylor
Cardiff Business Improvement Board	1 Member	Cllr Michael Michael
Local Government Association	4 Members (including Leader)	Cllr Huw Thomas Cllr Sarah Merry Cllr Adrian Robson Cllr Rhys Taylor
Millennium Stadium PLC	1 Member	Cllr Huw Thomas
National Adoption Service	1 Member (Relevant Cabinet Member)	Councillor Lister
South Wales Fire & Rescue Authority	5 Members (3 Lab, 1 Con & 1 Lib Dem)	Cllr Dilwar Cllr Kate Carr Cllr Siân-Elin Melbourne Cllr Dan Naughton
South Wales Police & Crime Panel	2 Members	Cllr Bernie Bowen-Thomson Cllr Peter Littlechild
Standing Advisory Council for Religious Education (SACRE)	5 Members (Relevant Cabinet Member)	Cllr Sarah Merry Cllr Bernie Bowen-Thomson Cllr Jane Henshaw Cllr Calum Davies
Welsh Local Government Association (WLGA)	8 Members	Cllr Huw Thomas Cllr Peter Bradbury Cllr Norma Mackie Cllr Russell Goodway Cllr Sarah Merry Cllr Ashley Lister Cllr Linda Thorne

		Cllr Chris Weaver
WLGA Executive Board	1 Member	Cllr Huw Thomas

15 : MEMBERS REMUNERATION AND ALLOWANCES 2022 - 2023

Council is required, at its Annual meeting, to approve a Schedule of Members Remuneration to meet the requirements of the Council Meeting Procedure Rules, Rule 2(b) (xvi)

RESOLVED: That the Council agreed to:

- a. note the determinations of the Independent Remuneration Panel for Wales (IRPW) in its Annual Report published on 24 February 2022 attached as Appendix A.
- b. agree the allocation of Senior Salary positions, as set out in paragraph 8 and 10 of this report;
- c. delegate authority to the Monitoring Officer to finalise the Members' Schedule of Remuneration to reflect the appointments made at or following Annual Council within 4 weeks after the Annual Council meeting;

delegate authority to the Monitoring Officer to finalise the Members' Schedule of Remuneration in the Constitution and to make any necessary amendments to the 2022-2023 Schedule from time to time during the municipal year in order to reflect any changes in membership of the Council, Cabinet or Committees or as a result of any Supplementary Reports issued by the Independent Remuneration Panel for Wales.

16 : PROGRAMME OF COUNCIL MEETINGS

Council, at its Annual meeting, is required to approve the programme of ordinary meetings for the year, and a provisional programme of meetings Council Committees (Council Meeting Procedure Rules, Rule 2(b)(xvii) and (xviii).

RESOLVED: That the Council AGREED to:

- 1) approve the programme of Council meeting dates for May 2022 to August 2022 set out in paragraph 8 of this report;
- 2) note the provisional dates of Cabinet and Committee meetings during the period May 2022 to August 2022 as shown in Appendix A;
- 3) delegate authority to the Director of Governance and Legal Services in consultation with the Leader and the Committee Chairs to make any necessary alterations to the provisional programme of meetings which may be required; and

note that an updated programme of meetings for the remainder of the municipal year 2022/23 is to be submitted to full Council for approval in July 2022.

17 : URGENT BUSINESS

No urgent business was notified.

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**COUNCIL****30 June 2022**

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**REPORT OF DIRECTOR GOVERNANCE & LEGAL SERVICES**

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**SCRUTINY ANNUAL REPORT 2021/22****Reason for this Report**

1. This report presents the combined achievements of the Council's 5 Scrutiny Committees in one Scrutiny Annual Report 2021/22, attached at **Appendix A**.

**Background**

2. Cardiff Council's Constitution requires all Scrutiny Committees to report annually to Full Council on their work during the past year and make recommendations for future work programmes.
3. The Council has five Scrutiny Committees, across which membership is politically proportionate in line with its membership. The committees are:
  - a. Children & Young People Scrutiny Committee
  - b. Community & Adult Services Scrutiny Committee
  - c. Economy & Culture Scrutiny Committee
  - d. Environmental Scrutiny Committee
  - e. Policy Review & Performance Scrutiny Committee
4. Scrutiny has worked alongside the Cabinet to introduce a performance monitoring process that captures the impact of its work over a year by monitoring recommendations from Committees, Task Groups and Panels. The new arrangements support the Council in complying with the self-assessment requirements of the new Local Government & Elections (Wales) Act 2021.
5. This new process has provided an evidence base for the development of the Council's combined Scrutiny Annual Report 2021/22.

## Issues

6. The key drivers for reporting the activity of the Council's 5 scrutiny committees in this way have been:
  - The Local Government and Elections (Wales) Act 2021 emphasis on the need for the Council to encourage engagement and participation by local people in decision-making;
  - Recognition of the need to target a wider audience with a faster, more appealing, read;
  - Integration with improvements to the scrutiny pages of the Council's website.
7. The report attached at **Appendix A** captures the work of all 5 Scrutiny Committees, highlighting key areas of achievement in 2021/22. It focuses on the difference made to residents, visitors, staff, and businesses. The report aims to:
  - Highlight how Scrutiny has influenced the way Council services are delivered;
  - Improve stakeholder understanding and interest in Scrutiny;
  - Explain how Scrutiny facilitates engagement and encourages public participation; and
  - Highlight the value of Member-led/ stakeholder informed decision making.
8. Following submission of this report to Full Council, it is intended that the report will be made available for download bi-lingually from the Council's website, in standard or large print version.
9. The report will also offer a translation in other minority languages if requested.
10. Each Scrutiny Committee has approved their contribution to the combined report attached at **Appendix A**.

## Reason for Recommendations

11. To present to Full Council the combined Scrutiny Annual Report 2021/22

## Legal Implications

12. The Local Government Act 2000 requires authorities to set up overview and scrutiny committees. The legislative provisions for overview and scrutiny

committees for Wales have been amended and supplemented by the Local Government (Wales) Measure 2011 and Regulations made thereunder. There are also specific legislative provisions relating to scrutiny of crime and disorder matters (the Police and Justice Act 2006); and Public Services Board functions (the Wellbeing of Future Generations (Wales) Act 2015). Subject to compliance with the relevant statutory provisions, the scrutiny arrangements of the Council are a matter for each Council to determine.

13. Under the Constitution, Article 6.3(d), Scrutiny Committees must report annually to the Council on their workings and make recommendations for future work programmes and amended working methods, if appropriate. The format of the annual report is a matter for each scrutiny committee to determine, having regard to the views of all interested parties.

### **Financial Implications**

14. Scrutiny Committees are empowered to enquire, consider, review, and recommend but not to make policy decisions. As this annual report summarises and presents their work in 2021/22 to Full Council there are no direct financial implications at this stage.

### **Recommendation**

Full Council is recommended to receive the Scrutiny Annual Report 2021/22, attached at **Appendix A**, and note the arrangements to be made for publishing and making it available to the public.

**Davina Fiore**

**Director Governance & Legal Services**

15 June 2022

Appendices:

**Appendix A:** Scrutiny Annual Report 2021/22

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# Scrutiny Annual Report 2021/22

Scrutiny ... engaging today ... shaping tomorrow





## Welcome to Cardiff's Scrutiny Annual Report 2021/22

This Scrutiny Annual Report captures the achievements of Scrutiny in 2021/22. The past five years have seen a significant level of scrutiny growth, born out of growing collaboration on policy development and swift adaptation in times of emergency. This year, though challenging times have continued, the Council has adapted to a world of recovery and renewal, continuing to learn from delivering services in a time of crisis. Scrutiny has played its part as the challenging voice, continuing a full programme of remote online meetings and in-depth inquiries, to ensure full accountability.

Within Cardiff Council our critical friend work, expressing multiple stakeholder voices to test the delivery of key Council commitments, is very much valued. This report also marks the conclusion of the 2017-2022 administration and, as such, we have taken the liberty of reflecting on some of our achievements during the last five years (pages 9-12), as well as our work in the last year.

The reader may be forgiven for asking what is Scrutiny, despite its vital role in modern local government over many years. Cardiff Council has five scrutiny committees offering

locally elected councillors an opportunity to represent their communities and convey their experience of council services as an important part in the Council's decision-making processes. Where it is effectively delivered, Scrutiny has proved both critical to the policy-making process, and to the successful implementation of those policies that make a real difference to the lived experiences of Cardiff's residents, businesses, visitors, and commuters. Scrutiny is a strong voice within the Council. We continue to seek improvement in connecting with all who use council services and we want to hear more from you (pages 7/8).

## Scrutiny Chairs - Our Perspective

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I am very proud to have been Chair of the Children & Young Peoples Scrutiny Committee. My focus has always been to give children and young people a voice and improve outcomes for them. Our role as “critical friends” to decision-makers has been my committee's ethos, and I feel we end this administration with a range of key achievements that have made a real difference to the lives of younger citizens.

I would like to commend the hard work, support and dedication of elected Members, co-optees and youth council representatives who have made up this Committee, and the scrutiny officers who provide us with first class support. I'd like to thank Cabinet Members, Officers, partners, and other witnesses who have taken time to address the Committee and share their expertise and knowledge with us.

Going forward, I would call for continued support and recognition of the role of scrutiny committees. It's a wonderful opportunity for Members to bring their knowledge and expertise to the table; be the voice of citizens; and play a key role in informing change and improvement.

**Councillor Lee Bridgeman, Chair, Children & Young Peoples Scrutiny Committee**

## Scrutiny Chairs - Our Perspective



“Scrutiny matters. It is an essential part of good Council governance and the most effective means of holding decision makers to account. It ensures openness and transparency in the governance process and allows more voices to inform decision making. It is therefore fundamental that Scrutiny continues to be seen as a respected tool for independent self-assessment, a driver for service improvement and a valued contributor toward policy development.

During this administration, CASSC Members have worked hard to provide a constructive ‘critical friend’ challenge and ensure strong outcomes for the residents’ we represent. We have analysed and put forward recommendations on a range of key Council services, such as accommodation provision for adults with a learning disability and access to homelessness provision. We have closely monitored Council performance and quality of services, particularly in the wake of the pandemic. We have worked closely with the service area, and local partnership boards, and contributed to a wide range of Council policies.

I have thoroughly enjoyed my time chairing the CASSC Committee, and I would urge any Member, who wants to influence Council policy, to get involved. I wish to thank all those involved in Scrutiny, from fellow Chairs, Committee Members, Cabinet Members, senior, and support officers for their dedication, frankness, and continued support.”

**Cllr Shaun Jenkins, Chair, Community & Adult Services Scrutiny Committee**



“...This is my final Scrutiny Annual Report and I want to use this opportunity to emphasise the importance of good scrutiny in ensuring accountability and transparency. These are essential for local democracy to flourish, and scrutiny provides a key mechanism to hold decision-makers to account, publicise council proposals, and ensure that the voice of local people is heard and helps shape final plans.

For scrutiny to be effective, there needs to be a willingness from the administration to engage with us and to consider us a critical friend. As far as my committee is concerned, this has indeed been the case, with Cabinet Members and Officers eagerly engaging with us and responding positively to our observations and recommendations.

We are fortunate in Cardiff to have an extremely efficient and professional Scrutiny Service that leads the way in how it supports scrutiny in Cardiff. I hope that future administrations recognise this fact and continue to provide Scrutiny with the support it needs in order to continue to deliver effective scrutiny.

I would like to thank members of my committee, past and present, for the way they have supported me during my period as Chair, as well as the Scrutiny Officers who have made everything possible.”

**Cllr Nigel Howells, Chair, Economy & Culture Scrutiny Committee**

## Scrutiny Chairs - Our Perspective



“I am proud to have chaired the Environmental Scrutiny Committee for the whole of this administration and pleased committee membership has remained largely the same throughout this time, testament to Members’ interest and commitment to drive improvement in the key areas we scrutinise.

This Committee tackles some of the areas of most interest to residents – waste and recycling services, highways, and transport schemes, and how the Council is responding to the Nature and Climate Emergencies. Throughout our scrutinies, we have challenged proposals to ensure they are fit for purpose and invited stakeholders and experts to share their views and knowledge with us to inform our recommendations.

This past year, I chaired the Joint Scrutiny Inquiry on the replacement Local Development Plan (LDP), resulting in recommendations to improve consultation and ensure the next stages have accessibility, inclusivity, and environmental sustainability at their core. I have also chaired an Inquiry on Supplementary Planning Guidance, which will report in the new administration.

Having decided not to stand for re-election, I urge the new administration to support effective scrutiny, which can only benefit the Council and the residents of Cardiff.”

**Cllr Ramesh Patel, Chair, Environmental Scrutiny Committee**



“...It has been a privilege to represent Cardiff residents for 23 years, and to actively participate in the Council’s Scrutiny function, with nine years in total as Chair of the Policy Review & Performance Scrutiny Committee.

Scrutiny represents an excellent model of governance in local decision-making. Effective and independent scrutiny committees are now an historic feature of Cardiff Council. During the last 5 years our influence on the work of the Cabinet has reached an all-time high. This year my committee has influenced corporate policy and performance arrangements and examined closely the issues it will be important to get right as a new style of hybrid working emerges from the pandemic. As with so many new ventures, it is effective and inspiring leadership at all levels that can deliver successful outcomes.

As local leaders ourselves, Members have considerable experience of understanding frontline Council services and the views of our electors, conveying valuable real-time knowledge to inform decision-making. Beyond that, a scrutiny committee marches on the strength of members’ questioning skills, reinforced by their engagement and commitment over the year. Scrutiny is valuable to Council services, it is valuable to all who live, work, and play in our city, and it is valuable to the Members who make it happen. For this reason, I trust that one important legacy is simply that we capture its value by closely monitoring the impact and service improvements flowing from the many recommendations which emerge from scrutiny.

I encourage new members to participate, and I commend this report in its attempt at achieving just that.”

**Cllr David Walker, Chair, Policy Review & Performance Committee**

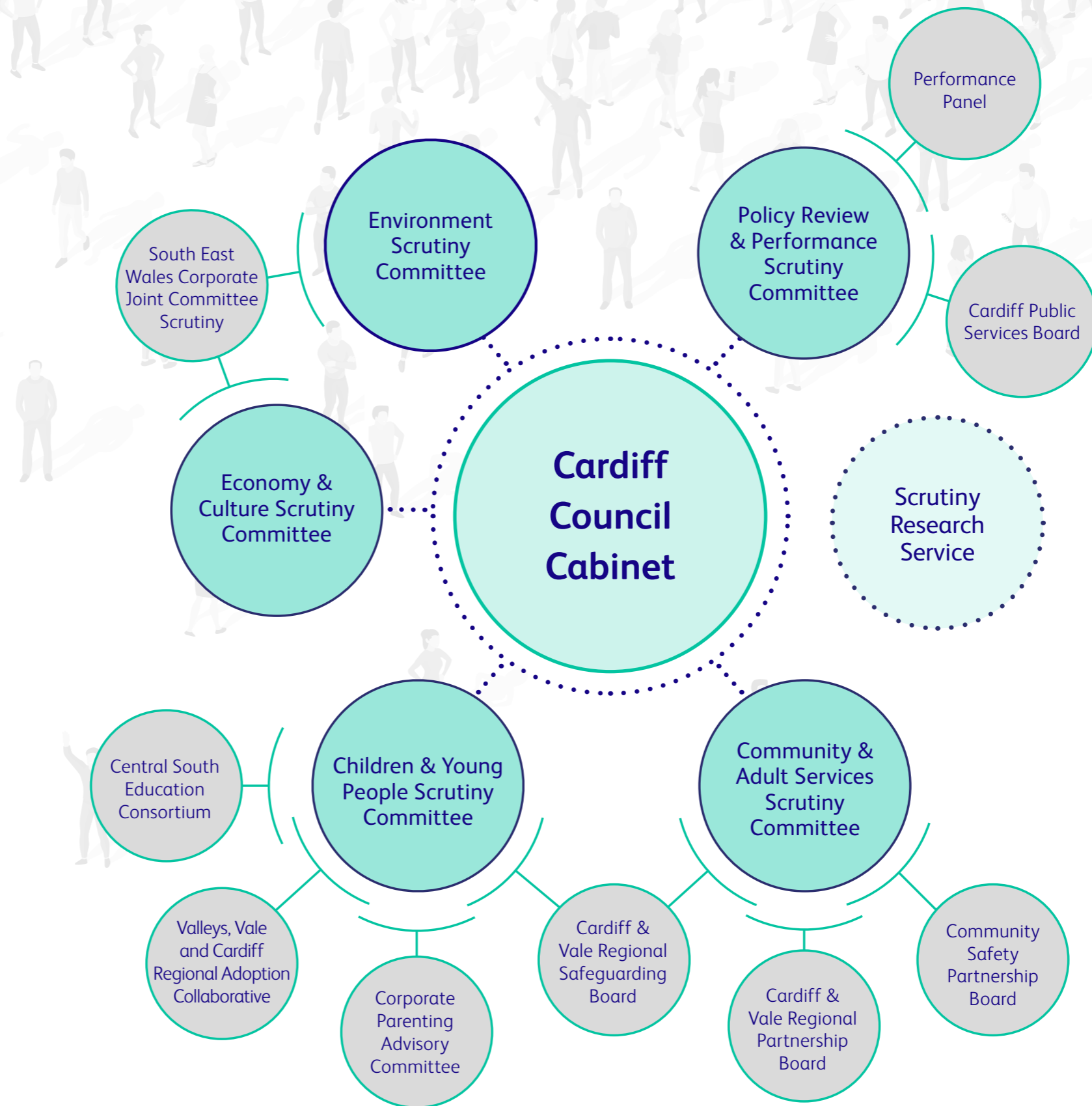
## Our governance role

Cardiff Council's five Scrutiny Committees fulfil a statutory responsibility placed on local authorities by UK and Welsh Governments to review and scrutinise decisions and actions taken by the Cabinet in relation to the delivery of services, to improve the wellbeing of residents. We also have various statutory responsibilities for the scrutiny of important partnerships established under Welsh Government legislation. In short we shine a light on the effectiveness of local partnership working in which the Council plays a leading role.

The Policy Review and Performance Scrutiny Committee has statutory responsibility for scrutiny of Cardiff's Public Services Board. The Community and Adult Services Scrutiny Committee has responsibility for scrutiny of both the Cardiff & Vale Regional Partnership Board and a statutory duty to scrutinise decisions made, or other action taken, on Crime and Disorder matters, engaging with the Community Safety Partnership Board.

Welsh Government legislation introduced in April 2021 has led to the Cardiff Capital Region City Deal becoming the South-East Wales Corporate Joint Committee. The body has powers to aid regional economic wellbeing and is responsible for regional transport and strategic development plans. A joint scrutiny committee representing 10 local authorities will hold to account its decisions and link with the Council's Economy & Culture and Environment Scrutiny Committees to oversee progress.

Each Scrutiny Committee is made up of 9 elected Members. However the Children and Young People Scrutiny Committee additionally has four co-opted members comprising two parent governor representatives, a Roman Catholic representative and a Church-in-Wales representative. Both the Economy and Culture and the Children and Young People Scrutiny Committees offer a seat to a representative of the Cardiff Youth Council, enabling young voices to challenge decision-making.





## Hearing from you...

Scrutiny Committee members are keen to hear the opinions and concerns of those who live or work in Cardiff. Hearing from residents, workers and employers helps to inform scrutiny and improve outcomes, ensuring that the Council and its partners deliver the right policies and services to benefit Cardiff's citizens. We do this by:

- Having 'Contact Us' forms on the Council's Scrutiny webpages, so you can share your views and experiences and suggest a topic for future scrutiny, available [here](#)
- Seeking to understand the views and experiences of customers, service users and carers, using workshops, focus groups and survey results to gather feedback.
- Inviting partners, representatives, and external experts to contribute evidence to broaden our understanding and inform our discussions.
- Having an independent, dedicated research service to collect robust stakeholder and/ or document-based evidence to inform our work.
- Having co-optees on our Children & Young People Scrutiny Committee, representing parent governors, Catholic Dioceses, Church in Wales, and Cardiff Youth Council co-optees on this Committee and the Economy & Culture Scrutiny Committee.
- Questioning decision makers, managers, and experts.
- Ensuring transparency, by webcasting our committee meetings – please use this [link](#) to access webcasts.

### Some examples of our work involving stakeholders in 2021/22 include:

- » Issuing a **Call for Evidence** to inform scrutiny of the Replacement Local Development Plan Strategic Growth and Delivery Options
- » Conducting a **Housing Condition Survey** for council tenants
- » **Stakeholders attending committee** to contribute to discussions on preventing serious violent crime in Cardiff, improving physical activity, sport and leisure services, the review of the Allotments Strategy, weed control pilots, the operation of the Cardiff Public Services Board, and improving Youth Justice Services.

Overall, in 2021/22, we received 53 verbal contributions and 17 written contributions from external contributors, in addition to 322 responses to our primary research. In the last year, we have worked with the following stakeholders:

- Adoption Collaborative
- Advanced Invasives Ltd.
- Allotment Strategy Review Group
- Alzheimer's Society
- Cardiff and Vale Public Health Team
- Cardiff and Vale University Health Board
- Cardiff Civic Society
- Cardiff Future Wellbeing Alliance
- Cardiff Metropolitan University
- Cardiff Public Services Board
- Cardiff Third Sector Council
- Cardiff University
- Centre for Justice Innovation
- Edge Analytics
- For Cardiff
- GLL - Greenwich Leisure Limited
- Hardisty Jones Associates
- Monmouthshire Council
- Natural Resources Wales
- Norwegian Church Cardiff Bay
- Planning and Environment Decisions Wales
- Planning Officers Society Wales
- Police & Crime Commissioner
- Probation
- Safer Wales
- South Wales Police
- Sport Cardiff
- Sport Wales
- UWHA
- Victim Support
- Violence Prevention Unit
- Wales Extremism and Counter Terrorism Unit
- Youth Justice Service



## How you can get involved..

We have improved the Scrutiny webpages to make it easier for residents, workers, and employers to contribute to scrutiny. There is a 'Get Involved' page, so that people who live or work in Cardiff can share their views and experiences on the topics being scrutinised, and can also suggest a topic for future scrutiny, by using online 'Contact Us' forms.

There are also pages for each scrutiny committee, which show what topics the Scrutiny Committees are examining - [Scrutiny Committee page](#).

You can also get involved by:

- Contributing to our consultations, surveys, workshops and/ or focus groups
- Being invited to be a co-opted member of a Scrutiny Committee. In this role, you would work alongside elected Scrutiny Committee Members in supporting the development and review of Council policies.

**If you live or work in Cardiff, our Scrutiny Committee members want to hear from you. Your opinions will help to inform the topics under scrutiny and improve the Council's performance. Please use the forms available online at [Scrutiny Get Involved](#).**

## Five years of Scrutiny growth and development 2017-2022 – our achievements

With each new administration comes the excitement of new beginnings and fresh ambition. So it is for Cardiff's five Scrutiny Committees, and, as the term progresses, we seek validation that our output is reflective of the growing value of the challenge we provide to those in power. By the end of an administration there is much to report, and so it is with respect for the co-operation afforded by this administration that we proudly offer each scrutiny committee's notable achievements of the administration.

In 2017/18, the **Children and Young Peoples Scrutiny Committee (CYP)** undertook an in-depth Inquiry into **Out of County Placements**. The Inquiry reviewed the provision of out of county placements for children looked after, publishing nineteen recommendations, with overarching themes of prevention, workforce, practice, and commissioning.

The review prompted a major shift in policy in bringing foster carers in-house, and the development of a kinship scheme to keep young people in-county and with family members where possible. There followed substantial investment in Children's Services, despite pressures on the overall Council budget, with £2.5m invested looked after children's placements for 2022/23 onwards; Significant improvements in the recruitment and retention of social workers; Changes in working practices and processes across Children's Services, with a quality assurance framework for case management teams; The development of the Falconwood Assessment Centre; The implementation of an Interventions Hub and Reviewing Hub; The introduction of a Family Drug & Alcohol Pilot which aims to keep families together ; and improvements in early help and family support services

We continue to closely monitor the development and implementation of improved services in relation to placements and will continue to act as critical friend to Cabinet in terms of providing more in-county provision; the development and implementation of the Right Homes, Right Support Strategy; and delivering Budget savings on placements of £2.6m in 2022/23.

In early 2020, HMIP published the findings of its inspection of the **Youth Justice Service** in Cardiff. Since July 2020, the Committee has received bi-monthly reports on progress across the Service; progress against the "All Our Futures" Strategy; progress of quality assurance work, including case audits; quarterly performance reports, including an overview of organisational health; case studies; and victim engagement feedback.

As a member of the Youth Justice Advocacy Panel, the Chair of the CYP Scrutiny Committee has an overview of the strategic direction of the YJS. The Committee also held an informal session with young people in the YJS to gauge their views on the Service.

The Committee has been recognised as an integral part of the improvements to the Service, including by the inspectors who stated "... We were also pleased to see oversight from local councillors, such as the chair of the scrutiny committee and the children's committee lead member." The Service has been 'de-escalated' from Stage 3 to Stage 1 by the Youth Justice Board for England and Wales.

Since the outbreak of the Covid-19 Pandemic, the Committee has closely monitored the **Recovery and Renewal of Children's Services, Education and Schools** in tackling the demands and challenges faced. Open and transparent discussions with Members, officers and partners acting as a "critical friend" tackled issues such as demands on the services; pressures; complexities of the challenges faced by the services; resource needs; re-engagement and well-being; youth service provision; and provision for vulnerable children and young people.



During the past 5 years, the **Community and Adult Services Scrutiny Committee (CASSC)** has considered over fifty-nine topics and made 126 formal recommendations to the Council's executive and external partners. With 85% of those recommendations either accepted or partially accepted and over 850 external voices informing our work.

We have acted as consultees and fed into a range of policies during their development stage, such as the Council's **Night-time Economy Strategy** and the upcoming Noise and Violence Prevention Strategies. As the Council's Crime and Disorder Committee we have

met, and worked with, senior community safety partnership leads, including the Police & Crime Commissioner, South Wales Chief Superintendent, front line police officers, PSOs, community safety charities and individuals with lived experiences. With have delved into and made recommendations on high-profile, significant topics such as the fear of crime in Cardiff, addressing drug-dealing in the city and preventing instances of serious violent crime.





Throughout the administration, we have actively monitored the progression of the **Council House New Build Programme**, investigating the progress made against targets, examined proposals relating to package deals, buy-back schemes, decarbonisation of council stock, and offered our feedback on the development of multi-million-pound sites. We have played a key role in the updating of the **Cardiff Design Standards** and have continued to emphasise the importance of delivering developments which generate long standing, positive impacts for both immediate and wider communities. We have reiterated the importance of the programme working beyond legal requirements, providing property developments that stimulate inspiration across the country and Members were pleased that this architectural legacy was a key objective within the Council's final Design Standards document.

Throughout this Administration, the **Economy & Culture Scrutiny Committee** has focused on testing whether proposals for economic development meet the needs of all our citizens and are compatible with our commitment to sustainable development and the need to tackle the Climate Change emergency. We have recommended improvements to the public realm and open space, urged carbon neutral developments, and encouraged enhanced accessibility. Examples where our views have been taken on board include **public pocket parks** in the Dumballs Road site, a **wide water's edge margin** around the International Sports Village, **involving access and community groups** in the design of the new Indoor Arena footbridge, and an **independent assessment** of the Indoor Arena's carbon footprint.

The Committee has also worked to support service delivery across its remit, for example, supporting Cabinet in their discussions with Welsh Government re **Adult Community Learning** funding, and undertaking an Inquiry into the proposed changes to **community sport** funding. The Committee has monitored the delivery of sport and leisure services and sought feedback from service users of **Better Leisure Centres**, helping to increase client retention and satisfaction. The Committee has undertaken several inquiries, leading to recommendations to improve **events, culture, innovation and workshops premises, and parks**. A key focus of our work over this administration has been the **parks service**, particularly the need to invest in the park ranger services and the funding of parks; Members are delighted that there has been recent investment in this service, to boost the safety and enjoyment of park users as well as to tackle the climate and nature emergencies via their work to protect and promote biodiversity.

Throughout the administration, the **Environmental Scrutiny Committee** has considered a wide range of salient topics, ranging from, a review of the city's taxi services, development of the District Heat Network and proposals for additional burial space in Cardiff. In considering our topics we have made 125 formal recommendations, with 89% of those recommendations either accepted, or partially accepted and over 3,500 external voices contributing to our work.

During the past five years we have done extensive work on the Council's waste services. We have reviewed the introduction of the 'pink sticker' scheme, monitored the service areas move to a 4-day week and acted as a key consultee on the Council's **Recycling Strategy 2021-2025**. We have made numerous recommendations relevant to waste management such as methods to increase and strengthen consultation with ward members and put forward suggestions for better distribution of information to Cardiff residents

We have played a key part in reviewing the Council's work to improve **air quality in the city** and dedicated a comprehensive Task & Finish inquiry where we put forward thirty-four recommendations to the Council's executive. We have challenged, assessed, and monitored the Council's plans to become a **Carbon Neutral Council** and city by 2030 and, as part of that work, acted as a key consultee on the draft **One Planet Cardiff** strategy. Providing an opportunity for ten organisations to provide their observations on the proposals and inform our considerations.

Since 2017 Scrutiny has been central to improvements in corporate planning and performance oversight. During this administration, the **Policy Review and Performance Scrutiny Committee** Performance Panel became the focus of progressive interaction between Cabinet and Scrutiny over the five years, introducing cross committee discussion on **Corporate Plan target setting** at a policy development stage. The work of the Panel, and its value, has grown year on year, securing valuable impact for all five scrutiny committees, and better-informed corporate planning for the Council.

In May 2020, the Committee published an inquiry on **Scrutiny Impact**, making recommendations for capturing the value of Scrutiny to the Council through monitoring the impact made

by our recommendations to Cabinet. We developed a practical model, collecting data and evidence of scrutiny activity that brings critical friend challenge with the customer at its core to the heart of the Council's decision-making.

The new model links to the Council's **Performance Framework** and has assisted the Council in responding to the self-assessment requirements of the new Local Government & Elections (Wales) Bill. It provides a framework and database for the quantitative assessment of scrutiny impact, to be captured and reported to Full Council annually. On the recommendation of Scrutiny, Cabinet now requires all Council services to self-assess the implementation of scrutiny recommendations, tracking and reporting on progress six monthly. The new tracking arrangements have become a fundamental part of the Council's new performance framework. In the words of the Chief Executive *it absolutely represents best practice*, and we aspire to share the model with other public bodies and local authorities.

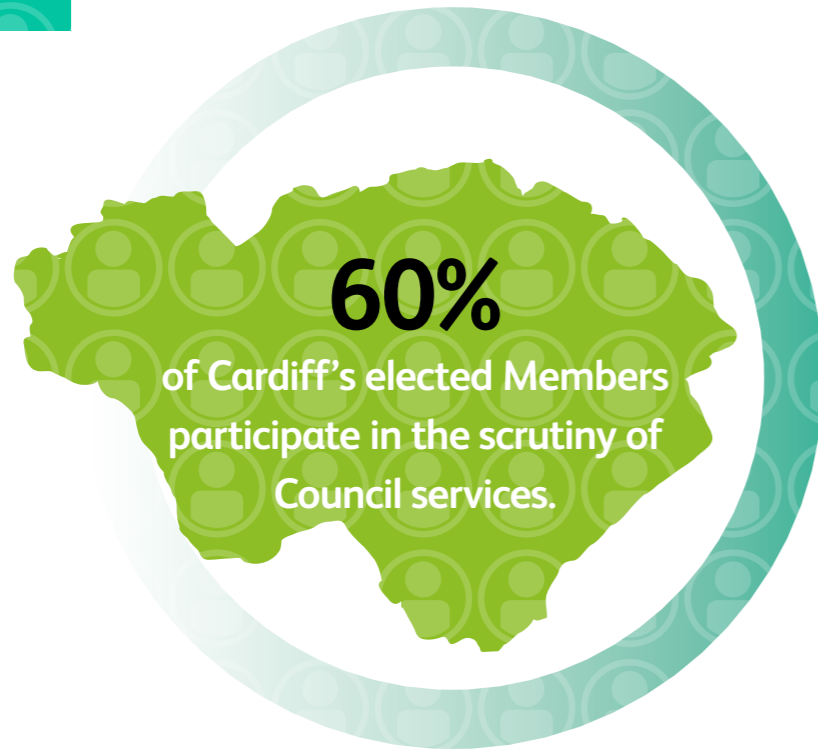
Early in the administration (May 2018) the Policy Review & Performance Scrutiny Committee published an inquiry report making recommendations for embedding a Council-wide customer culture and improvements in **Customer Leadership**. Scrutiny members identified opportunities for placing the customer at the heart of Council services, recommending a step change in customer service awareness, development of a customer focussed culture and training to encourage customer service excellence.

The Council responded with real commitment by developing a customer service strategy, and by 2019 we saw evidence of growing corporate support to move the Council's customer culture forwards.



# Scrutiny in Numbers

## 1 Activity



This year, Cardiff residents were represented by **75 elected councillors** across 29 wards. Of those councillors, **45 were nominated by their political parties to sit on 5 scrutiny committees**. Each scrutiny committee is politically balanced reflecting the balance of Full Council. Importantly, scrutiny is where councillors are encouraged to deliver critical friend challenge in a non-political arena.

**75** elected councillors

**45** cross party elected members involved in 5 scrutiny committees that provide critical friend challenge to the Cabinet

**51** scrutiny committees held

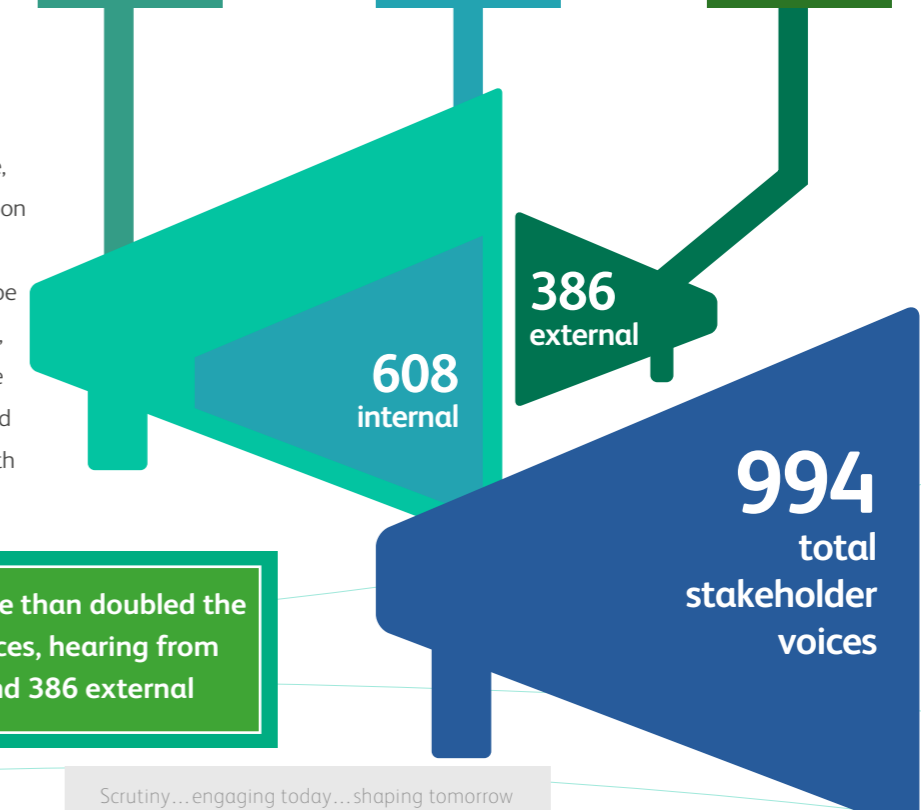
**111**  
This year, following substantive scrutiny the 5 committees delivered 111 letters to the Cabinet making recommendations for improvement.

## 2 Participation

### Number of Internal and External Contributors to Scrutiny

	Council Officers	Cabinet Members	External Contributors
Committee Meeting	364	156	339
	+	+	+
Performance Panel	18	6	-
	+	+	+
Task and Finish	22	3	42
	+	+	+
Other Meetings	37	2	5
	+	+	+
<b>Total</b>	<b>441</b>	<b>167</b>	<b>386</b>

Scrutiny is a route into the decision-making cycle for many external stakeholders. We pride ourselves on asking questions of the right people, those that have a stake in the decision to be taken or the policy under review. Internally stakeholders can be cabinet members, senior managers, and council officers. Importantly we seek evidence from service users and external organisations or groups with a stake in the issue being discussed.



This year Scrutiny has more than doubled the number of stakeholder voices, hearing from 994 voices, 608 internal and 386 external

## Webcasting Views of Scrutiny Committees

Cardiff Council's commitment to allowing stakeholders full insight into its decision-making continues to grow. In 2021/22 we increased the number of meetings webcast and available for public viewing by 54%. **There were significant increases in our viewing figures and the average viewing time increased by 38% on last year.** You can find all publicly broadcast scrutiny committees on the Council's website by [clicking here](#).

**This year the number of Scrutiny viewings increased by over 40%**



**38% increase in viewing time**

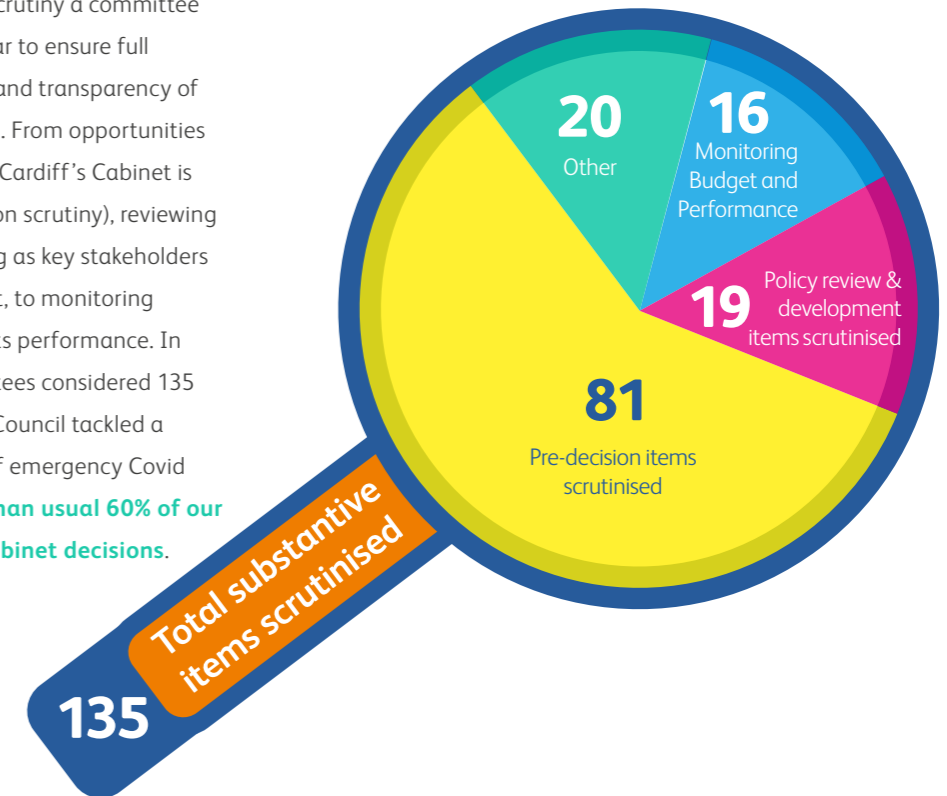
**51 Scrutiny Meetings webcast**



## 3 Output

### Scale and variety of items scrutinised

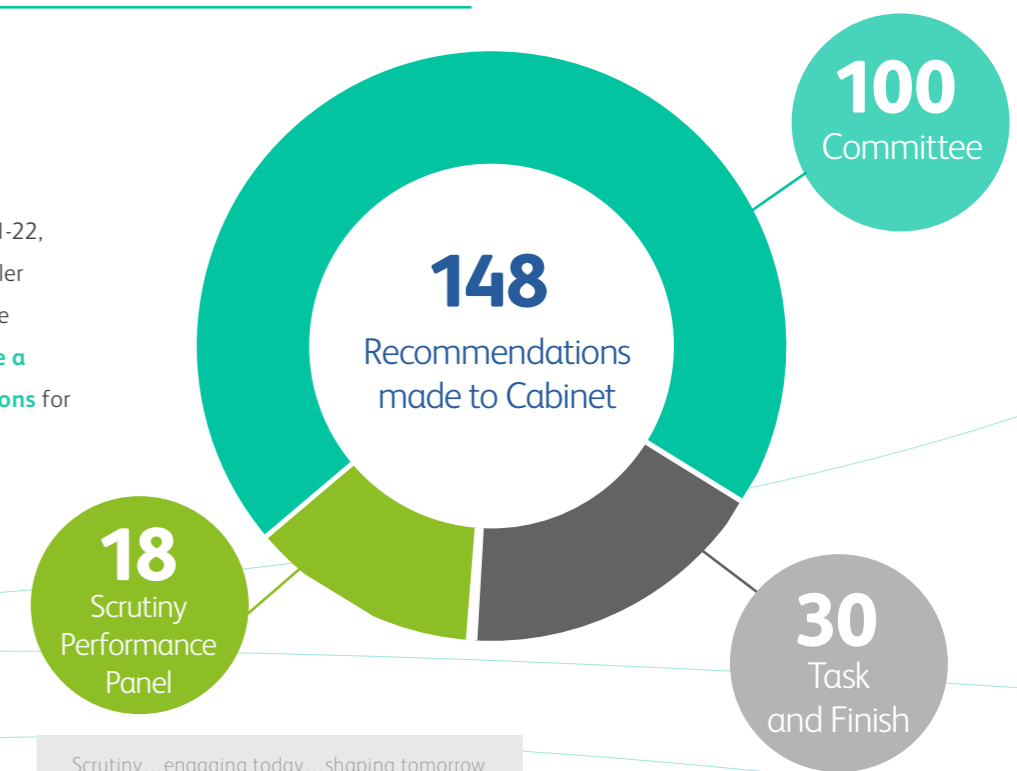
There are many types of scrutiny a committee will undertake over the year to ensure full accountability, openness, and transparency of governance arrangements. From opportunities to examine decisions that Cardiff's Cabinet is about to make (pre-decision scrutiny), reviewing existing policies and acting as key stakeholders in new policy development, to monitoring the council's budget and its performance. In 2021/22 Scrutiny Committees considered 135 substantive items. As the Council tackled a successful transition out of emergency Covid arrangements, **a higher than usual 60% of our work was scrutinising Cabinet decisions.**



### Scrutiny Recommendations

**Scrutiny is all about improvement!**

So, following our work in 2021-22, whether full committee, smaller task group or cross-committee performance panel, **we made a total of 148 recommendations** for improvement to the Cabinet.



# Children & Young People Scrutiny Committee

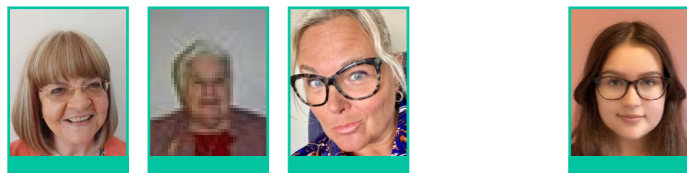
## Our Membership



Councillor Lee Bridgeman (Chair)



Councillors Stephen Cunnah; Robert Hopkins; Heather Joyce;  
Sian-Elin Melbourne; Bablin Molik; Mike Phillips;  
Mia Rees; Kanaya Singh



Co-optees: Patricia Arlotte (Roman Catholic representative);  
Carol Colbert (Church in Wales Rep); Karen Dell'Armi (Parent  
Governor Rep); parent governor vacancy (Parent Governor  
Rep); Mia John (Cardiff Youth Council Rep)

## Our Purpose

- We work to improve the Council's services and policies in the area of children and young people, which includes Schools; Children's Social Services; Youth Services and Justice; and relevant support services (Education and Schools support services etc.)
- We monitor the effectiveness of who the Council works with in this area, including how resources are spent;
- We ensure that key Council Policies in this area such as Cardiff 2030 Vision for Education & Learning; 21st Century Schools Programme; Social Care Commissioning Strategy; and Corporate Parenting Strategy are developed and put in place; and
- We make recommendations to the Council's decision-makers to enhance performance and service delivery.

## Our Achievements

- **Youth Justice Service** - the Committee continued to monitor progress in relation to the Youth Justice Service, following the inspection of the service in 2020. The Chair of this Committee sits on the Youth Justice Advocacy Panel so has an overview of the strategic direction of the YJS. In addition, during 2021 the Committee received bi-monthly reports on progress relating to staff and capacity; partnership learning and work; "All Our Futures" Strategy; progress of quality assurance work, including case audits; quarterly performance reports, including an overview of organisational health; case studies; and victim engagement feedback. The Committee also held an informal session with young people in the YJS to gauge their views on the Service. The Committee will continue to be an integral part of monitoring and reviewing improvements to the Service, and more importantly, improving outcomes for young people within the Service. The Service has been 'de-escalated' from Stage 3 to Stage 1 by the Youth Justice Board for England and Wales; and will be subject to a further inspection in March 2022.

- **Children's Services** – during 2021, the Committee monitored demands and challenges faced by Children's Services as part of its **recovery and renewal** work, arising from the Covid-19 pandemic. The Committee held a number of open and transparent discussions with Members, officers and partners and acted as a "critical friend" and support for the Service in relation to demands on the service; pressures; complexities of the challenges faced by the Service; resource needs; shifting the balance of care; remodelling of services; and during 2022, Members of the Committee will work with the Service in the development and implementation of a 3-year Children's Services Strategy.
- **21st Century Schools Programme** – the Committee continued to undertake a range of policy development and pre-decision scrutiny in relation to the 21st Century Schools Programme, including progress in relation to Band B Schools. They made a number of observations in relation to developments in Cathays High School; Pentyrch Primary School; Willows High School; ALN Provision; Admission Arrangements; and the Welsh in Education Strategic Plan (WESP). The Committee will continue to challenge the Service to ensure the future proofing for schools in Cardiff.

“

The children and young people's scrutiny committee provides strong and timely scrutiny on a number of relevant issues facing education in the local authority, including sensitive school organisation proposals and a range of school support services..... The scrutiny committee follow up areas of focus in their work programme and write to the cabinet member to express their observations with suitably challenging recommendations.”

### Estyn – inspection of Cardiff Education Services – November 2021

“I would like to ... express my thanks for the support and scrutiny the Children & Young People Scrutiny Committee which most certainly has played a key role in the sustained improvement in the quality and effectiveness of its education services since the last full inspection in 2011. The Estyn report itself acknowledges the strong and timely scrutiny provided by the Committee on relevant issues facing education in Cardiff.”

### Councillor Sarah Merry, Deputy Leader and Cabinet Member for Education, Employment & Skills - March 2022

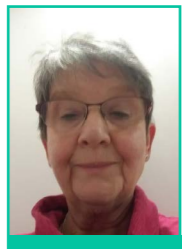
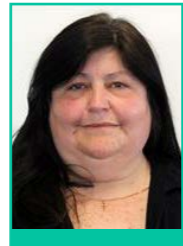


# Community & Adult Services Scrutiny Committee

## Our Membership



Councillor Shaun Jenkins (Chair)



Councillors Ali Ahmed; Joe Carter; Andrea Gibson;  
Ashley Lister; Philippa Hill-John; Sue Lent;  
Norma Mackie and Mary McGary.

## Our Purpose

- The Community & Adult Services Scrutiny Committee works to improve the Council's services and policies in the areas of community and adult services. This includes matters which relate to housing, neighbourhood renewal, community safety, mental health, community services and adult social care.
- The Committee also serves as the Council's Crime and Disorder Scrutiny Committee, reviewing actions taken by the Community Safety Partnership to address local issues of crime and disorder.
- We monitor the effectiveness of who the Council works with, its performance levels, how resources are spent, the effectiveness of measures in place and look to identify possible areas for improvement.

## Our Achievements during 2021-22

- During the year, we were keen to examine the impact of serious violent crime, and the work being done to prevent it from happening in the city. As a committee, we are acutely aware that serious violent crime can have a devastating, wide-ranging impact on individuals and the wider community, and so, we have strived to ensure responsible bodies consistently work with a strict, unyielding focus, on preventing and reducing instances of violent crime. We undertook in-depth scrutiny on how the local Community Safety Partnership is working to address and prevent such instances arising in Cardiff, engaging with a range of key witnesses such as the **South Wales Police & Crime Commissioner, South Wales Police Chief Superintendent, senior police officers, the Violence Prevention Unit, Safer Wales and Victim Support**. As part of this work, we were able to contribute to the upcoming Violence Prevention Strategy and put forward a number of recommendations including, more police patrols in the city, a streamlined process to ensure regular and direct communication between the police and elected members and robust support to prevent family breakdowns.

- We have also examined the **noise complaint process which derive from private, domestic settings** and contributed to the development of the Council's upcoming, 'Noise Policy'. As part of this work, we explored the efficiency of the current system, along with the public's awareness and access to the service. We felt it was essential that the service has insight into the current service standards and satisfaction rates of those who have used the service, and so we recommended a survey with complainants be prioritised and implemented as soon as possible.
- Throughout the year, we have assessed how services supporting adults with care and support needs have responded to the pandemic along with their plans for recovery. We have strived to ensure that the **long-term health and well-being** impacts of Covid-19 on Cardiff's adult population are adequately recognised and resourced and contributed to the development of the Council's Ageing Well Strategy.
- We have continued to monitor the Council's target to **deliver 1,000 new Council homes by December 2022** and have been involved in influencing the update of the Council's Design Standards document. Helping to ensure that each property developed by the Council, is of a high quality and adds a real, and lasting, positive impact for future occupiers and communities.
- Cardiff Council's housing service manages over 13,000 council homes and we wanted to explore the **efficiency of the Council house repair and maintenance service**. To assess how the Council manages the quality of its existing stock, and provides its tenants with safe, high-quality housing. To inform this work, and as part of our ongoing commitment to represent the views of residents, we contacted over 6,000 council tenants by post and 4,000 tenants by email, requesting they complete a survey, conducted by the Scrutiny Research Team, to provide us with critical insight into the service and inform our considerations.

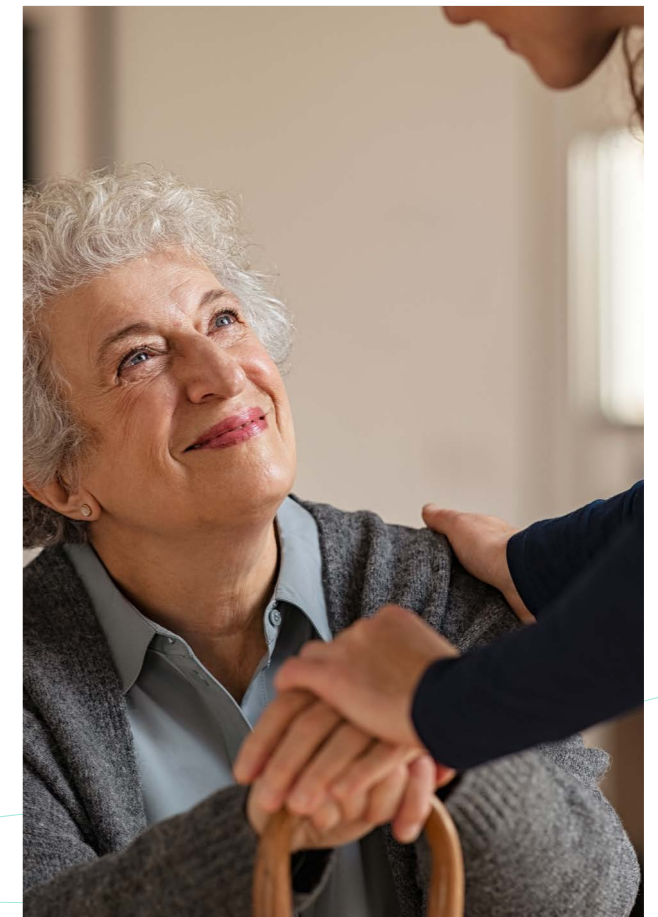
“

[In reference to a meeting dedicated to preventing serious violent crime in Cardiff] “This has been a particularly good session which has brought out the complexities of the issue, and I thank you for probing it in the way that you have”

**Police & Crime Commissioner, Alun Michael & Cllr Lynda Thorne, Co-Chairs of the Community Safety Leadership Board**

“Thank you for inviting us to be part of the meeting [Serious Violent Crime] .... We look forward to being able to help in the future, and reading any feedback / comments”

**South Wales, Victim Support**



# Economy & Culture Scrutiny Committee

## Our Membership



Councillor Nigel Howells (Chair)



Councillors Jane Henshaw; Iona Gordon; Gavin Hill-John;  
Chris Lay; Thomas Parkhill; Adrian Robson;  
Abdul Sattar; Ed Stubbs.



Youth Council  
Representative –  
Eshaan Rajesh

## Our Purpose

- The Economy & Culture Scrutiny Committee drives improvement across economic development, regeneration, parks, leisure, sports, libraries, hubs, culture, events, and tourism.
- We hold to account those in charge, to make sure decisions are transparent and right for Cardiff.
- We listen to people who live and work in Cardiff, using their views and experiences to inform our scrutiny to help ensure the Council and partners deliver the right services for citizens.
- We make recommendations to enhance the use of resources, performance, and service delivery.

## Our Achievements

- **Community Sport in Cardiff** – Members carried out an Inquiry focusing on Regional Sport Partnership proposals. Members heard from Sport Wales, Cardiff Metropolitan University and Sport Cardiff, as well as Cardiff Council’s Cabinet Member and officers. The final report was presented to Cabinet in February 2022. Members recommended maintaining our current Joint Venture with Cardiff Metropolitan University, which boosts engagement and participation in community sport for our most disadvantaged residents. However, if maintaining the status quo proves impossible, due to funding changes, Members recommended reducing the footprint of the Regional Sports Partnership, clarifying governance arrangements, and productive engagement with politicians, to ensure the partnership meets the needs of Cardiff’s communities. The Cabinet response to the recommendations is awaited.
- **Regeneration and Recovery** – this Committee considered a significant number of reports to Cabinet on high-profile regeneration projects, including the International Sports Village, proposed Velodrome, Atlantic Wharf, Indoor Arena, James Street Regeneration and Cardiff Bay regeneration. Many of these reports contained confidential information and our comments on this is likewise confidential. However,

we can report that Members recommended liaison with the Access Forum to ensure accessibility issues are considered and addressed from the start of the Atlantic Wharf footbridge design process; this recommendation was accepted and expanded to include local community groups. Committee Members also scrutinised reports to Cabinet on the Council’s response to the pandemic, including the City Recovery and Renewal Strategy and Action Plan and Castle Street proposals, focusing on how these proposals will assist businesses, workers, and residents of Cardiff.

- **Service Delivery** – Committee Members scrutinised reports to Cabinet on changes to services for Into Work and Adult Community Learning, community engagement and safety in parks, the delivery of leisure services via GLL, the Old Library and the Norwegian Church. Members recommended exploring the possibility of increasing the Into Work Finder’s Fee to the market level; this recommendation was accepted. Members encouraged the use of eco-friendly, low-tech, and sustainable lighting for parks, where this was needed and in line with promoting biodiversity, which was welcomed by the Cabinet Member. Members also recommended using the Council’s social media channels to encourage use of GLL leisure centres, including providing information about how to access these via public transport; this recommendation was accepted.
- **Strategy & Bid Development** – Committee Members scrutinised the draft Physical Activity & Sport Strategy and Allotments Strategy as well as exploring progress in implementing the Music Strategy. Members scrutinised the bids for UK Government funding for levelling-up and received a report on one of the specific projects to use this funding, the proposed Ely Youth Zone.
- **Corporate Issues** - Committee Members have scrutinised corporate issues, such as the Corporate Plan, Budgetary Proposals and the first stages of the replacement Local Development Plan. Committee Members have been briefed on budget and performance monitoring reports and did not identify any areas of concern.



“As ever, your consideration of the matter is very much appreciated”

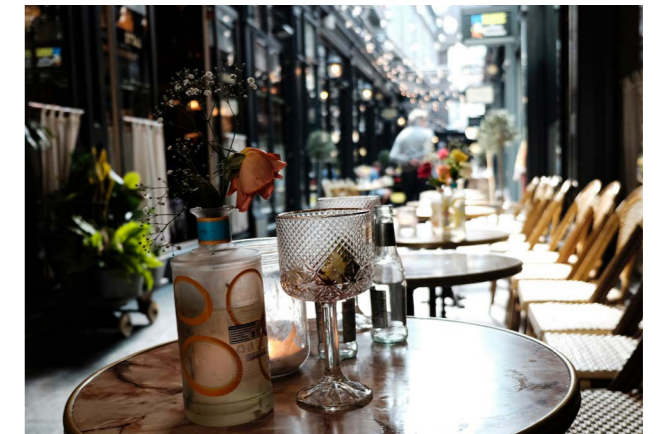
**ClIr Thomas – Levelling-Up**

“I thank Members for their considered reflections on the proposed schemes.”

**ClIr Goodway – James Street Regeneration**

“The Committee raised some very important points concerning the installation of lighting... I can advise that the use of low tech, sustainable lighting options will be considered and, furthermore an environmental appraisal undertaken.”

**ClIr Bradbury – Parks Safety**





# Environmental Scrutiny Committee

## Our Membership



Councillor Ramesh Patel (Chair)



Councillors Bob Derbyshire; Owen Jones; John Lancaster; Jacqueline Parry; Thomas Parkhill; Oliver Owen; Emma Sandrey; Peter Wong.

## Our Purpose

- The Environmental Scrutiny Committee works to improve the Council's services and policies in the area of environmental sustainability, which includes Waste Management, Planning, Environmental Health and Transportation;
- We monitor the effectiveness of who the Council works with in this area, including how resources are spent;
- We ensure that key Council Policies in this area such as One Planet Cardiff, Clean Air Strategy, Recycling Services Strategy, Green Infrastructure Plan and Local Development Plan are developed and put in place; and
- We make recommendations to the Council's decision-makers to enhance performance and service delivery.

## Our Achievements

- **Replacement Local Development Plan** – during the year, the Committee led an in-depth inquiry into the Council's Replacement Local Development Plan Strategic Options, with the Inquiry membership benefiting from cross-representation from all of the Council's Scrutiny Committees. A primary focus for this inquiry was to explore and scrutinise the Strategic and Delivery Options for the Plan, with a strict focus on accessibility, inclusivity, and environmental sustainability in future development. As part of this work, we commissioned a Call-for-Evidence seeking the views of key witnesses on the suitability and robustness of the Council's approach in consulting the public and stakeholders. In addition, we also sought their views on the scope and subject of the Plan's Strategic and Delivery Options. The Inquiry received **18** responses from the Call-for-Evidence and verbal evidence from 5 stakeholders including **Cardiff Third Sector Council, the Alzheimers Society and Natural Resources Wales**. As a result of the inquiry, **12** formal recommendations on the corporate consultation approach have been agreed for Cabinet consideration, as well as a series of key findings for advised incorporation in the development of the Preferred Strategy.

- **One Planet Cardiff** – throughout the year, the Committee has contributed towards the **development of the final One Planet Cardiff Strategy**, which is the Council's strategic response to the declared Climate Emergency. Within our considerations, we recommended that targets, key indicators, and timescales be incorporated into the One Planet Cardiff Action Plan to ensure effective monitoring of the strategy's performance.
- **Air Quality** – we have continued to voice our concern over air quality in Cardiff and have **closely monitored the Council's progress in achieving its Carbon Neutral target by 2030**. As part of our work, we put forward a number of recommendations to the Council's Executive, including, air quality monitors being placed outside identified Traffic Regulation Order Zones surrounding schools, so the Council can assess if there is a reduction in parents using cars to take children to schools, or whether the problem has simply been relocated.
- **Waste Management Service** – we have continued to **examine how Waste and Recycling Services are delivered in Cardiff** by closely monitoring the Council's move to a 4-day residential waste collection cycle and stressed the need for improvements in missed collections and assisted lifts. In addition, we have also contributed towards the design of the Council's Waste Strategy, including the need to ensure more efforts are made to engage with hard-to-reach communities and for recycling in schools to be incorporated into the strategy.
- **Supplementary Planning Guidance (SPG) Inquiry** – the Committee heard from planning experts, Cardiff Civic Society, Cardiff Future Wellbeing Alliance, and the Chief and Deputy Chief Planning Inspectors for Wales, and examined good practice in England and Wales, in order to understand how and when to use SPGs effectively. The Inquiry is finalising its recommendations and is due to report to Cabinet by July 2022.

“

It is really good to see the Cardiff councillors looking to engage with people living with and affected by dementia through us, at the first stage as part of the replacement LDP process”

**Policy Officer for Alzheimer's Society Cymru.**

“Thank you for the opportunity to attend today, and to recognise the importance of the RLDP in terms of setting the aspirations for the city and setting out how it can create all kinds of positive developments across the city.”

**Chief Executive Officer, Cardiff Third Sector Council**



# Policy Review & Performance Scrutiny Committee

## Our Membership



Councillor David Walker (Chair)



Councillors Ali Ahmed, Rodney Berman;  
Bernie Bowen-Thompson, Jayne Cowan, Elizabeth Henshaw,  
Ashley Lister, Norma Mackie and Joel Williams.

## Our Purpose

- We assist the Council in creating solid foundations to deliver services successfully. With the customer in mind, we act as a critical friend, challenging the back-office support services on which frontline services depend, seeking assurance that the Council is using its finances, property, digital and staff resources to deliver the best possible services.
- Our aim is to maximise customer experience by scrutinising policies, plans and programmes. We are looking for good performance against the priorities and objectives set out in the Council's Corporate Plan.
- We report our findings to the Cabinet by making recommendations we consider would enhance Council performance and the effectiveness of its policies.

## Our Achievements

- Our **Performance Panel** continued to combine the expertise of all five scrutiny committees to secure an impact on the Council's Corporate Planning and Performance Management processes. The Panel met with the Cabinet to consider the year- end performance 2020/21 (July 2021); to consider mid-year performance 2021/22 (December 2021) and finally to consider the Corporate Plan at a policy development stage (February 2022). These three meetings resulted in amendments to the Corporate Plan 2022/25.
- We have focussed heavily on the **Financial Resilience** of the Council, considering the Council's strategy for dealing with the financial challenges ahead, the proposals for the 2022/23 budget and monitoring the budget at months 4 and 6 2021/22.

- We reviewed the organisation's performance and response to the demands of the pandemic in maintaining frontline services with scrutiny of Cabinet reports on **Recovery and Renewal** in May and October 2021. Members were looking for evidence that more agile decision making will be maintained, and that the Council becomes more innovative as it looks to establish flexibility between home and office hybrid working.
- In support of the move towards hybrid working we have published our **Home & Agile Working Review** to inform future policy on hybrid working in the Council, with a specific focus on the management challenges of supporting home & agile working.
- This year we returned to our statutory responsibility of scrutinising the **Cardiff Public Services Board**, commending the high level of trust and spirit of co-operation that had resulted in agility in the speed of decision-making at the onset of the pandemic.
- We continued to engage with the Council's **Race Equality Taskforce**, monitoring the Council's progress on issues such as workforce representativeness, and translating the educational success of BAME communities into employment.
- We examined the challenges faced by the **Governance and Legal Services** directorate and returned to our long-held interest in corporate wide **Sickness Absence**, focussing closely on the specific challenges faced by Waste Management.

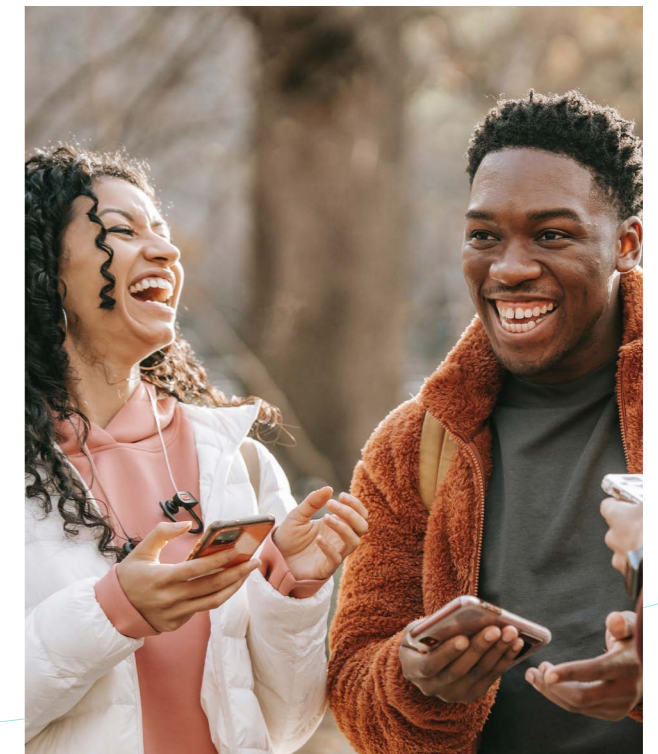
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“This has been a good 5 years for the relationship between Cabinet and Scrutiny, particularly with this Committee. I am personally very grateful for the constructive way you (the Chair) have led these meetings and the real value that has emerged”

**Cllr Huw Thomas, Council Leader**

“I echo the Leaders view. The Corporate Plan is an important document in a strong policy planning framework. The Performance Panel absolutely represents best practise in self-assessment. It provides a level of challenge that ensures that the Corporate Plan is addressing the right issues with the right measures and targets.”

**Paul Orders, Chief Executive**



## Looking ahead ...

Scrutiny Committees are responsible for setting their own work programmes each year. We use a variety of recognised approaches to examine the topics we agree for our work programme. Approaches such as task and finish inquiries, monitoring performance, policy development and scrutiny of statutory partnerships, progress briefings and updates populate a typical scrutiny agenda each month. We adopt an approach that is right for the topic in question and within a timescale that will make a difference. We often join with other scrutiny committees where a broader scrutiny perspective would produce a better outcome.

Now is the time we start developing our work programmes and already ideas are forming. See below for priorities on our radar so far. This is a good time to get in touch if you have an issue you think scrutiny would be interested in.  
Simply e-mail us at [ScrutinyViewpoints@cardiff.gov.uk](mailto:ScrutinyViewpoints@cardiff.gov.uk)



## Scrutiny Priorities 2022/23

### Community & Adult Services Scrutiny Committee

Continuing to monitor the progress, and quality, of Cardiff Council's **new council houses**.

Assessing how the Council is working to keep communities safe and tackle **anti-social behaviour**.

Ensuring the **long-term well-being impacts of Covid-19**, are adequately recognised and resourced.

Examining the performance of the **Council's Housing Support Programme Strategy 2022-2026**. Concentrating on the effectiveness of the rapid rehousing approach, how homelessness in the city is being prevented and how the underlying causes of repeated homelessness are being addressed.

Continuing to monitor **Adult Services performance, capacity, and demand for services**.

Ensuring a sufficient framework is in place to allow Cardiff residents to **age well** and **remain healthy**.

Engaging with the service area on the **development of effective, technology enabled care**.

Focusing on effective working relations with the **Cardiff & Vale Regional Partnership Board, Regional Safeguarding Board**, and local **Community Safety Partnership**, to ensure effective governance and accountability.

### Children & Young Persons Scrutiny Committee

Continuing to monitor the **Youth Justice Service** and **Children Looked After**

Focussing on **Schools Organisation Planning**, 21st Century Schools proposals, the development of Band C schools and a Catchment Area Review

Recommending an Inquiry into young people who are in **Education other than at School (EOTAS)**, and examine what factors could lead to them becoming vulnerable to criminal exploitation be undertaken

Monitoring **Children's Services**, particularly capacity, performance, and demand for services

Prioritising **Mental Health and Well-being** across Services and beyond

Ensuring Cardiff is a **Child Friendly City**, and obtains this status during 2022/23

### Economy & Culture Scrutiny Committee

Ensuring transparency and visibility by testing proposals to regenerate **Cardiff Bay** – including *Indoor Arena, Red Dragon Centre, Atlantic Wharf, International Sports Village, Velodrome, Mermaid Quay, Graving Docks, Alexandra Head, Cardiff Bay Metro, Pierhead Transport Hub, and Lloyd George Avenue proposals*.

Scrutinising progress with implementation of the **City Centre Recovery Action Plan**

Reviewing any proposed permanent scheme for **Castle Street** – its impact on businesses, in the city centre and nearby, tourism, events, climate emergency and equalities.

Reviewing proposed funding bids for **Levelling Up, Community Renewal and Shared Prosperity**.

Scrutinising progress with implementation of **Physical Activity and Sport Strategy**

Monitoring progress in **Parks** - with community engagement and safety tasks, and work to deliver the actions agreed by Full Council in the January 2021 'Let's make Cardiff Greener, Healthier, and Wilder' motion.

Scrutinising progress with implementation of **Allotments Strategy**.

Receiving progress updates on the **EUROS 2028** bid.

### Environment Scrutiny Committee

Monitor, assess and contribute to the Council's plans for becoming a **Carbon Neutral Council and city by 2030**.

Continuing to act as a key contributor towards the Council's **Replacement Local Development Plan (RLDP)**. Ensuring a robust process is in place, and the consultation procedure is strengthened, **to enable local people to have their voices heard**, and to ensure the final plan is **fit for purpose**.

Examining the efficiency of the Council's waste services and how the Council achieves the **Welsh Government's statutory recycling target of 70%**.

Assessing how the Council is managing **Cardiff's biodiversity and natural environment** and ensure it is incorporated in considerations under wider pieces of work, such as One Planet Cardiff.

Closely monitoring the Council's **development of an electric vehicle infrastructure**, ensuring it is fit for purpose and sustainable for the future.

Reviewing and evaluating the city's Nitrogen Dioxide (NO2) levels to assess the effectiveness of how the Council is **reducing air pollution in the city**.

Finalise the **Supplementary Planning Guidance Inquiry** and report its recommendations to Cabinet

### Policy Review & Performance Scrutiny Committee

Oversight of the Council's **Recovery & Renewal Programme**, including management skills in leading **hybrid working** styles, **digital progress, customer focus**, corporate property strategy and **core office accommodation**.

Scrutinising the **Citizen Engagement Strategy** and engaging with the **Race Equality Taskforce** to ensure continuing progress in addressing inequalities.

Monitoring the embedding of the **Performance Management Framework** and its effectiveness in addressing performance challenges and supporting the delivery of corporate plan targets.

Monitoring **financial strategy**, proposals, and performance throughout the year.

Focussing on **procurement**, both the Councils strategic approach to growing its procurement customer base through partnership arrangements and the accessibility of tendering arrangements for Council contracts to small/local business contractors.

Statutory scrutiny of the work of the **Cardiff Public Service Board**.

This report is available in other languages.

Mae'r adroddiad hwn ar gael mewn ieithoedd eraill.

هذا التقرير متوفر بلغات أخرى

এই রিপোর্টটি অন্যান্য ভাষাতেও পাওয়া যায়

यह रिपोर्ट अन्य भाषाओं में उपलब्ध है

Niniejszy raport jest dostępny w innych językach.

Scrutiny ... engaging today ... shaping tomorrow



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**COUNCIL:**

**30 June 2022**

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**LEADER & CABINET STATEMENTS**

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1. Leader Statement – Councillor Huw Thomas
2. Deputy Leader & Education Statement - Councillor Merry
3. Climate Change Statement – Councillor Wild
4. Culture, Parks & Events Statement - Councillor Burke-Davies
5. Finance, Modernisation & Performance Statement – Councillor Weaver
6. Housing & Communities Statement - Councillor Thorne
7. Investment & Development Statement - Councillor Goodway
8. Social Services Statement - Councillors Mackie and Lister
9. Tackling Poverty, Equality & Public Health Statement - Councillors Bradbury and Sangani
10. Transport & Strategic Planning Statement – Councillor De’Ath

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**COUNCIL: 30 JUNE 2022**

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## **LEADER STATEMENT**

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### **New Administration & Vision for Cardiff**

In the local government elections on 5 May 2022, Cardiff Labour was re-elected for another five-year term. Winning 55 of 79 Council seats, this Administration has received a clear mandate for our policy agenda and vision for Cardiff.

We have made great progress since first launching Capital Ambition in July 2017 and a renewed vision in February 2020; however, the world has changed significantly over this period. The Covid-19 pandemic has created new problems and exacerbated existing challenges and, more recently, the war in Ukraine has threatened to prolong the current cost of living crisis. While creating great hardship, these world-changing events have also forced the Council to innovate and created opportunities to deliver lasting improvements to our city. With the worst of the pandemic behind us, thanks to the incredible success of the mass vaccination programme, we are now focused on leading a city-wide recovery, for which we are setting our ambitions for Cardiff even higher.

In light of the current climate, my Administration is preparing to launch a new five-year policy agenda for the city to build on Capital Ambition – to be considered by Cabinet next month – which will set out our vision for making Cardiff a stronger, fairer and greener city. Realising this vision will involve:

- **Stronger:** Attracting new investment and businesses into the city, boosting economic productivity, creating good-quality jobs in our high-value and foundational sectors, and boosting our resilience to climate change and associated environmental threats.
- **Fairer:** Delivering excellent education, training, into work and social services, as well as transport connectivity, to ensure that all our citizens are able to benefit from our growth and the new opportunities it creates.
- **Greener:** Delivering a robust network of active travel and public transport, making Cardiff a '15-minute city', generating renewable energy and enhancing local biodiversity, ensuring that our growth is sustainable and aligned with our commitment to becoming a Carbon Neutral City by 2030.

Stronger, Fairer, Greener, our new policy agenda, will be launched at City Hall on Tuesday 12 July; all Members are invited.

As we prepare to begin delivering for the people of Cardiff who have given us their trust, I remain confident that we can emerge even stronger post-Covid-19, and deliver a better future for our citizens, our businesses, the Cardiff Capital Region and Wales.

## **‘Move More Cardiff’ Physical Activity & Sport Strategy 2022-27**

On 8 June, I attended the launch event for the ‘Move More Cardiff’ Physical Activity & Sport Strategy 2022-27 at Glamorgan County Cricket Club. I also spoke at the event about our ambition to make Cardiff one of the most active cities in the UK. Cardiff is an ambitious sporting city with excellent facilities and a network of key partners involved in delivering physical activity and sport services. The development of this new strategy enables us to consolidate the resources of partner organisations around our shared goals. I am pleased that the Council will be working with Cardiff & Vale University Health Board and Cardiff Metropolitan University to implement the strategy. Our shared vision is no less than for Cardiff to become the best city in the UK to be physically active, from walking, cycling and activity in daily life through to internationally renowned sport, and I am confident that the unique partnership between our three organisations has given us the platform we need to deliver on our ambitions for all our communities.

## **Core Cities Cabinet**

The first meeting of the Core Cities Cabinet since the local government elections took place on 1 June. Work on the future of urban Britain was discussed; this work will focus on Core Cities and their role in driving growth, but will also be inclusive, placed firmly in the context of well-functioning city regions and regions, understanding the relationships between places as interdependent, not hierarchies. An update on the UK Cities Climate Investment Commission (UKCIC) was also provided. UKCIC aims to solve the challenge of getting major private investment into Net Zero projects across cities (over £200billion for the founding members), also creating jobs, growth and securing a ‘just transition’ (i.e. moving to a more sustainable economy in a way which is fair to everyone – including people working in polluting industries). The work of the Commission ties into the Council’s work to deliver our vital One Planet Cardiff agenda.

## **Shared Prosperity Fund**

Members will be aware that a regional plan is being developed in response to the UK Government’s Shared Prosperity Fund by the ten local authorities of the Cardiff Capital Region. This regional plan is a requirement to unlock the funding, but the expectation is that this will be mostly delivered and managed by local authorities, supporting activities in our communities, investing in local businesses, and enhancing our skills provision. Working with our colleagues in the region, we will ensure that the plan allows sufficient flexibility to deliver the Council’s own priorities.

## **Opening of New Ogi Offices**

On 16 June, I attended the official opening of Ogi’s new headquarters in Cardiff, where I spoke about Ogi’s ambitious plans to roll out ultra-fast full-fibre broadband across South Wales, as well as our shared vision of the benefits and opportunities that digital technology presents for our local businesses and communities. With their resources and expertise, they will be an invaluable partner in unlocking the potential of digital technology within the Cardiff Capital Region. Their work to expand high-speed broadband infrastructure across the region will create new digital opportunities for businesses and communities, help drive up economic productivity, and reduce the digital divide holding back certain communities within South Wales.

Furthermore, the opening of Ogi's new offices in Hodge House on St Mary Street will not only create good-quality jobs in the heart of Cardiff, which are accessible to our residents and to the wider city-region, but it will also give a major boost to our broader recovery plans for the city centre. I am clear in my view that talk of the death of cities post-pandemic is greatly exaggerated and opening a new HQ in Cardiff reinforces my belief. This important development will bring life to one of our listed buildings, whilst also supporting our hospitality and retail businesses whose success depends on the return of office workers to the city centre. My Administration therefore looks forward to working with Ogi to ensure that the digital transition helps to build a stronger, fairer and greener capital city-region in the post-Covid world.

### **'Betty Campbell: A Journey Through Butetown'**

As part of this year's Refugee Week (20-26 June), the first performances of a new play, entitled 'Betty Campbell: A Journey Through Butetown', have taken place. The play has been developed by In Character Production, with support from Theatr Genedlaethol Cymru and Butetown Arts & Culture Association. The one-woman show takes school children on a historical journey through Butetown, from the building of the docklands through two World Wars and onto modern-day Cardiff Bay – all told through Betty's eyes. I was delighted to attend the first performance of the play on 20 June at St Mary The Virgin Church and to meet Kimberley Abodunrin who stars as Betty Campbell. Recognising the impact of inspirational figures such as Betty Campbell is a vital part of shaping a fairer Cardiff for the future.

### **Falklands War 40<sup>th</sup> Anniversary Commemoration**

I joined the First Minister of Wales, Lord Lieutenant of South Glamorgan and the Lord Mayor, as well as veterans and their families, at the National Service of Commemoration to mark the 40<sup>th</sup> anniversary of the conflict in the Falkland Islands at Llandaff Cathedral on 16 June. The service was led by the Acting Dean and Archbishop of Wales and also featured a video message sent by HRH The Prince of Wales.

**Councillor Huw Thomas**  
**Leader of the Council**  
**23 June 2022**

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**COUNCIL: 30 JUNE 2022**

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## **DEPUTY LEADER & EDUCATION STATEMENT**

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### **Child Friendly City**

Cardiff is continuing to work towards becoming the UK's first Child Friendly City, as a partner in the UNICEF UK programme. Good progress is being made across all the goals of our Child Friendly Cardiff Strategy, which aims to make child rights a reality for all children and young people in the city and, in particular, for the most vulnerable. We aim to submit our 'story of change' to UNICEF UK by September 2022, to enable the assessment phase to be completed during the Autumn term.

The Rights Respecting Schools approach forms a significant element of our Child Friendly Cardiff Strategy, focusing upon a rights-based approach to education. 80 schools have now achieved an award (Bronze, Silver or Gold) and a further 18 schools have registered to commence their journey.

Over 160 pupils from 25 Cardiff schools also attended a Rights Respecting Schools event that was held at Techniquest on 13 June 2022. The event enabled staff to share practice and ideas alongside UNICEF UK clinics to support schools on their rights-based journey. Throughout the day, pupils took part in workshops that captured their views on how well Cardiff is doing as a Child Friendly City as part of our UNICEF assessment process. Children and young people will continue to be actively engaged in the assessment period throughout the summer.

### **Summer of Fun Festival and Holiday Programme**

As part of our Child Friendly Cardiff commitments, I am pleased to confirm that plans are now in place to host another Cardiff festival for children and young people during the school summer holidays, including the return of the festival site on City Hall lawn for the first two weeks of the school summer holidays.

As with last year, the 'Summer of Fun' will be supported by funding from the Welsh Government as part of their Covid Recovery approach. In addition to the festival site, the programme of events will provide a city-wide suite of skills and adventure activities, including cycle training, sailing, a triathlon event and our young drivers' programme. Community grants will be coordinated by Cardiff Third Sector Council (C3SC) and an arts programme will be coordinated by Arts Active. Families will be able to book on to these activities by the end of this month.

## **School Holiday Enrichment Programme (SHEP) – Food and Fun**

I was pleased to open the recent meeting of Food and Fun stakeholders to plan this year's programme, which was attended by over 80 school staff and partner organisations. Cardiff's multi-award-winning school holiday programme, Food and Fun, continues to expand with 30 schools (2 Welsh medium primary schools, 2 Welsh medium secondary schools, 1 special school, 1 Pupil Referral Unit school, 3 English medium secondary schools and 21 English medium primary schools) delivering the programme this summer. This year, Food and Fun has again been extended to include communities beyond the traditionally Welsh Government funded targeted areas. Partner organisations will be providing a range of enrichment activities, with each child enjoying at least one hour of physical activity, a healthy breakfast and lunch daily, as well as nutrition and food sessions, all delivered in a fun, safe and friendly environment.

This will be our seventh year of delivering the Food and Fun programme. We are enormously proud that since it was developed by the Cardiff Food and Fun Team in 2015, it has been adopted by Welsh Government in 2016 and rolled out across Wales in 2017. It has been used as an example of best practice across the UK and Wales is now recognised as having the most advanced holiday provision in the UK.

## **Cardiff Commitment**

Last month, the Cardiff Commitment – in partnership with the Central South Consortium – delivered training on the new Curriculum for Wales to over 120 employers in Cardiff. The training aimed to stimulate further development of careers and work-related experiences for children and young people in Cardiff, and to build capacity to create more authentic and contextualised teaching and learning experiences across the six areas of learning in the new curriculum. The training also highlighted to employers and partners how engagement with schools will need to change in order to meet the objectives of the Curriculum for Wales.

The Social Value Officer within the Cardiff Commitment Team is working with the Procurement & Commissioning Team to help secure sustainable opportunities for children and young people. One successful example is a project with Greenhill Special School and the Pupil Inclusion Project, which has enabled 16 pupils to start learning about the construction industry. The project is run by volunteer tradesmen sourced by Volunteer It Yourself and funded by Centregreat, which has been awarded the Street Lighting contract by the Council. Over the next 18 months, the project will provide this cohort of young people with a series of enrichment sessions from a variety of partners from the construction industry.

## **Project Search**

A project to help young people with additional learning needs enter the world of work has launched in Cardiff. Project Search is a full-time, one year programme which provides training and work experience placements to young people with additional learning needs and/or autism, with the aim of preparing and supporting them in their transition from school to full-time employment. Young people are referred to the Project Search team by their school between the ages of 16 and 18.

The project is a partnership between Cardiff Council, the Vale of Glamorgan Council and Cardiff & Vale University Health Board as the employment partner. Since its initial

pilot in September 2021, seven pupils from Woodlands High School and Whitchurch High School in Cardiff and Ysgol Y Deri in Penarth have enjoyed a range of supported work experience placements at several departments at the University Hospital Wales, including pharmacy, cellular pathology, catering, switchboard, linen, housekeeping and portering. Two of the pupils have since secured employment as a direct result of their involvement with this project.

The project organisers are now looking to expand and need other employers and organisations to come forward to support future work placements. Interested organisations should contact [CardiffCommitment@cardiff.gov.uk](mailto:CardiffCommitment@cardiff.gov.uk)

### **Cardiff Debate Mate Cup Final**

Supported by FinTech Wales and Invest in Cardiff, the Cardiff Commitment 'Debate Mate' debating programme has inspired young people by providing diverse role models and insights into future FinTech career opportunities. As part of the 12-week programme, pupils from eight Cardiff secondary schools (Cardiff West Community High School, Cantonian High School, Cathays High School, Willows High School, St Teilo's Church in Wales High School, Eastern High, Ysgol Gyfun Gymraeg Glantaf and Fitzalan High School) have participated in hour-long debating workshops held every week, which have helped to educate pupils on current finance topics and enabled them to engage with leading Welsh financial service providers.

The Debate Mate final took place on 22 July at the Principality Stadium and I want to congratulate the debate team from Willows High School on winning the competition. A special mention should also go to the team from Eastern High who finished second.

### **Qualifications Arrangements**

The summer exam series is nearing completion and I would like to wish all our learners across the city the best of luck and thank all our teaching staff who have worked so hard to support our learners through this period after two years of disruption due to the Covid-19 pandemic.

On 13 May 2022, Qualifications Wales confirmed that advance information will be provided to schools and colleges to help prepare learners for made-for-Wales GCSE, AS and A level qualifications in the 2022/23 academic year. Any previous GCSE, AS and A level adaptations will no longer apply. The advance information provides an indication of the topics, themes, texts or other content that learners can expect in their exams, and its main aim is to support learners' preparation.

The WJEC will also release advance information for the November 2022 exam series before the end of the current summer term. Advance information for the January 2023 and summer 2023 exam series will be released in autumn 2022 and spring 2023 respectively.

On 16 May 2022, Qualifications Wales launched the "[Have Your Say on summer 2022 exams](#)" [online questionnaire](#) inviting learners, teachers, lecturers and anyone with an interest in this year's summer exams to complete a short questionnaire. Feedback from the survey will help them to monitor the qualifications system in Wales. The survey can be completed anonymously and will close on 4 July 2022.

The second year of the Edible Playgrounds programme is underway with environmental charity, Trees for Cities, and I was delighted to attend the opening of the Edible Playground at Greenway Primary School earlier this month. This year, we are also piloting two Healthy Playgrounds schemes, encompassing a wider range of sustainable play and learning initiatives. Interest is currently being sought from schools who will then be visited to assess their suitability for the projects.

### **Schools of Sanctuary**

As part of this year's Refugee Week (20-26 June 2022), three of the city's primary schools have celebrated becoming official Schools of Sanctuary. St Monica's Church in Wales Primary School in Cathays, Herbert Thompson Primary School in Ely, and St David's Church in Wales Primary School in Pentwyn have each committed to creating a culture of welcome, safety and inclusion for refugees and people seeking asylum. To achieve the award, each school has demonstrated an understanding of what it means for someone to be seeking sanctuary and has created a welcoming and caring environment for people in need of help. These three schools join other schools in the city that have achieved School of Sanctuary status, which include Adamsdown Primary School, Allensbank Primary School, Llanishen High School and Stacey Primary School.

### **Lansdowne Primary School**

I would like to extend my congratulations to Michelle Jones, Headteacher at Lansdowne Primary School in Canton, who was awarded an MBE in the recent Queen's Birthday Honours for her services to education and, in particular, her work with the community throughout the Covid-19 pandemic. This followed on from her success in this year's St David's Awards in April 2022 where she was a winner in the Critical (Key) Worker category, alongside the Deputy Headteacher, Catherine Cooper, for the support they gave to families at their school during the Covid-19 pandemic. This included transporting children to ensure that they were able to attend school, providing families with food and other essentials, and making themselves available 24/7 to offer help and advice to the community.

### **Roath Park Primary School**

Roath Park Primary School held a celebration event on 15 June 2022 with Castle Park Primary School in Caldicot, Monmouthshire in relation to a unique and proactive blended learning project that they worked jointly on. Year 6 teaching staff and pupils worked collaboratively through the use of technology to look at different school communities and how the new Curriculum for Wales can help them become ethical, informed citizens and more sustainable in their lives. The project included interviewing Professor Graham Donaldson and working with the Children's Commissioner for Wales, Future Generations Commissioner for Wales, local MPs and Councillors. The children also organised a "Big Discussion" event where over 350 Year 6 pupils came together online via Teams to discuss important environmental issues.

**Councillor Sarah Merry**  
**Deputy Leader & Cabinet Member for Education**  
**23 June 2022**



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## **CLIMATE CHANGE STATEMENT**

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Climate change remains the defining global challenge of our generation. The Chief Medical Officer for Wales, Dr Sir Frank Atherton, warned last week that climate change could be as devastating as Covid-19 for some communities. Rising temperatures are likely to pose a serious health risk and as was the case in the pandemic, the poorest areas could be hardest hit. The Council is committed to tackling climate change and achieving the vision of a carbon neutral Council by 2030 through reducing greenhouse gas emissions, identifying local sources of renewable energy, improving air quality, and retrofitting housing.

### **One Planet Cardiff**

The implementation of the One Planet Cardiff Strategy continues to progress well and, in order to further strengthen and support this work, I have asked the Chief Executive to chair a group of Directors across the Authority dedicated to driving down the Council's carbon emissions. The Council's aim is to expand and accelerate the work already being done, and to note and engage with the work of partner organisations who are also seeking to drive change across various sectors in the city.

As part of the work towards reaching net zero by 2030, the Council has completed a detailed carbon baselining and impact assessment to provide a comprehensive understanding of the Council's current carbon footprint. Over the next six months, a set of annual carbon reduction targets will be developed to allow progress to be monitored. The targets will be for both the Council's operational activities and wider city emissions.

### **Flood Alleviation Schemes**

Funding has been awarded by the Welsh Government to support the development of Full Business Cases for both the Rumney and Whitchurch flood alleviation schemes. The tender process for the appointment of a consultant to undertake the Full Business Case investigations and detailed designs of sustainable/green infrastructure flood alleviation schemes will begin in the coming weeks. Extensive consultation with ward members, local communities and other key stakeholders will take place as part of the design programme. Appropriate officers from the Flood and Coastal Risk Management Team will be in contact with ward members to arrange these meetings.

### **Improvements to Assisted Lift Waste Collections**

A review of assisted lift waste collections across Cardiff has been undertaken in order to make a number of customer service improvements.

The Waste Collections Team now has a designated Correspondence Officer to deal with assisted lift collections and to try and resolve repeat complaints and issues in a

timely manner. There is also a designated e-mailbox for residents with repeated issues to contact the service directly.

In-cab devices used in the Refuse Collection Vehicles now prompt the driver to confirm that collections have been made at each assisted lift property. A training module and user guide is being used to train all drivers and loaders on how to operate and record information accurately on the in-cab device. Paper copies of the details of assisted lift collections are also provided in the crew packs in the event of a technology failure. Supervisors undertake regular checks on assisted lift collections and will resolve proactively any ongoing collection issues.

Following the implementation of these changes in April 2022, the number of missed assisted lift collections is being monitored to determine the effectiveness of these new measures and quarterly reviews will also be undertaken.

### **Blitz Teams**

Cleansing Services have created dedicated Blitz Teams in both Cathays and Plasnewydd to deal with cleanliness concerns in areas where there are large numbers of Houses in Multiple Occupation (HMOs). These teams are in addition to the two Blitz Teams working city-wide to improve cleanliness across the city, including cleansing back lanes and removing graffiti from street scene furniture.

### **Segregated Recycling Pilot Scheme**

The segregated recycling pilot scheme, which covers 4,000 properties in Llandaff, Pentwyn, Radyr and Trowbridge, has demonstrated significant improvements in removing contamination from household recycling. Currently, co-mingled recycling loses over 30% of recyclable material through contamination, but with segregated recycling this has dropped to 6%. The increase in the amount of cleaner recycled materials will support improvements in Cardiff's recycling performance.

A survey of residents participating in the pilot scheme has been undertaken to identify what improvements can be made to the service. I will also be seeking views from across the city via our voluntary and community groups to support service design and champion recycled materials as a valuable resource, reducing our impact on the environment.

### **Pop-Up Recycling Centre**

The Pop-Up Recycling Centre at Ty Glas in Llanishen, which opened in March 2022, is being moved to the Haydn Ellis and CUBRIC university building car park, just off Maindy Road in Cathays, on the weekends of 25-26 June and 2-3 July 2022. This will support students in recycling household waste items when leaving their accommodation in the city at the end of the academic year. The Pop-Up Recycling Centre will then return to Ty Glas.

The mobile recycling facility will continue to provide a service for residents in the north of the city and will continue to move to other locations to respond to demand issues. Further updates and information can be found on the Council's social media pages and website at: [Mobile Recycling Centre \(cardiff.gov.uk\)](https://www.cardiff.gov.uk/mobile-recycling-centre)

## **Grangemoor Park**

Works on Grangemoor Park are set to continue until the end of the year. The park has been closed to the public whilst essential maintenance work – involving heavy machinery and the renewal of leachate and methane gas equipment – is carried out on the landfill site, which is located beneath the surface of the park. Once completed, the works will ensure that the landfill site is secure and the park will be reopened to the public.

**Councillor Caro Wild**  
**Cabinet Member for Climate Change**  
**23 June 2022**

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**COUNCIL: 30 JUNE 2022**

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## **CULTURE, PARKS & EVENTS STATEMENT**

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### **Platinum Jubilee Celebrations**

I would like to thank council officers and event partners for their delivery of a very busy Platinum Jubilee Bank Holiday Weekend in Cardiff earlier this month. Highlights included the lighting of the Platinum Jubilee Beacon outside the Pierhead Building in Cardiff Bay and the visit of Their Royal Highnesses The Duke and Duchess of Cambridge to Cardiff Castle ahead of the Platinum Jubilee concert on Saturday 4 June. Together with two of their children, Prince George and Princess Charlotte, the royal couple met many of the artists taking part in the concert, together with Rubicon Dance who were hosting an interactive session with children from Adamsdown Primary School and Shelter Cymru, the charity partner for the event.

The Council facilitated over 60 road closures in the city to enable celebratory street parties to be held over the weekend and on Sunday 5 June facilitated a Big Jubilee Picnic in Bute Park for residents and visitors to enjoy their own celebration whilst watching the Royal Pageant on a large screen provided with the support of the UK Government Department for Digital, Culture, Media & Sport. Sadly, following two days of glorious sunshine, the weather turned on the Sunday, but we still had a strong contingent who were determined to make the most of the extended weekend and a little rain did not deter them from enjoying the pageant, coupled with some local interaction with some colourful walkabout street entertainers, including giant flamingos, two mischievous bumble bees and a giant sloth.

### **Dreamachine**

Dreamachine – created by Collective Act, in collaboration with Turner Prize winning artist Assemble; Grammy Award and Mercury Music Prize nominated composer Jon Hopkins, and a team of leading technologists, scientists and philosophers – completed its month-long residence at the Temple of Peace in Cardiff on 18 June 2022. Part of the Festival 22 programme of events, Dreamachine was promoted as a magical journey designed to explore the extraordinary potential of your mind and was conjured entirely by light and music. The colourful world of the Dreamachine was a unique experience for everyone who took part and the partnership between the Council's Economic Development, Events, Creative and Cultural Teams, in response to an approach from the Welsh Government, was instrumental in the successful delivery of the event.

## **Tafwyl**

I was pleased to attend and speak at Tafwyl, the Welsh language festival, which returned to Cardiff Castle on 18 & 19 June for the first time since 2019. Held virtually in 2020 and 2021, it was great to see so many people coming together in person to celebrate Welsh language and culture in Cardiff. There was live music, theatre, comedy, food and drink over the two days.

## **Summer Programme of Events**

The Council continues to facilitate and support a very busy summer season of events in the city. Highlights include the return of the Cardiff Food & Drink Festival to Cardiff Bay on 1-3 July 2022 and the return of the FIM Speedway Grand Prix of Great Britain to the Principality Stadium for its 20<sup>th</sup> year on 13 August 2022. On 3 September 2022, the city will also be welcoming WWE professional wrestling to the Principality Stadium. This will be the first WWE major stadium event in the UK for more than 30 years and officers from the Council and Welsh Government are working closely with WWE to ensure the success of the event. Further details of the city's busy summer programme can be found at: [www.visitcardiff.com](http://www.visitcardiff.com)

## **Forever Flowers**

It is important that we do not forget the very real emotional challenge of the Covid-19 pandemic over the past two years, which is why I am pleased to confirm that the Forever Flowers display is being held again this year at Cardiff Castle from 30 July to 14 August 2022. This initiative was launched by the City Hospice in summer 2021 and saw over 1,400 Forever Flowers pre-purchased by the public in memory of a loved one to help form a striking display in Cardiff Castle. This year's choice of flowers is a sunflower, which for many symbolises positivity, admiration, loyalty, and devotion. The display will, once again, provide an opportunity for people to come together, celebrate, remember and pay tribute to their loved ones in, what I'm sure will be, a very special and moving occasion. On the final weekend of the display, supporters are welcome to either take their Forever Flower home from Cardiff Castle or they can have theirs sent to their home by post following the event.

## **Museum of Cardiff**

Following a challenging two years, it is encouraging to see visitors returning to our venues. The Museum of Cardiff was visited by 6,172 people last month, of which 167 were primary school pupils learning about 'changes in Cardiff over time' and 'Wales and the world'. Adult ESOL learners from Cardiff & Vale College also visited the museum to develop their language skills, whilst learning about Cardiff's history. In-person reminiscence sessions have been relaunched at the museum, with some of those who had been coming to the online sessions visiting the museum for the first time. Dinky Dragons (toddler day) also restarted this month.

## **Green Flag Awards**

I can confirm that this year's round of Green Flag Award assessments has been completed and involved twelve sites in the city receiving full independent assessments and three sites being subject to mystery shopping assessments. The Council's new submission for 2022, Hendre Lake in the Trowbridge Ward, was

subject to a full assessment, led by one of the senior assessors in Wales. The Green Flag Award scheme is a worldwide benchmark standard, recognising well-managed parks and green spaces, measured against eight key criteria. One of the key criteria is community involvement and I want to recognise the significant contribution made by our Friends of Groups and volunteer network who are critical to the management and development of our all our parks, including those that hold Green Flag status. The outcome of this year's assessment will be confirmed in late July 2022.

### **Coed Caerdydd**

Our Coed Caerdydd project, which aims to increase the tree canopy across the city, is gathering momentum, with the 2021/22 season resulting in the planting of circa 20,000 trees over 8 hectares of land across the city. The interest and engagement from local communities and volunteers has been very encouraging, with over 750 individuals participating in planting activity leading to 1,880 volunteer hours being generated. In order to shape the 2022/23 planting programme, our Coed Caerdydd Project Manager will be arranging ward-based meetings with local members next month, ensuring that our plans are communicated, and that local views and aspirations are understood.

Linked to Coed Caerdydd and recognising the Council's commitment to tree management and development, Cardiff has also been designated as a 'Tree City of the World' as part of a programme by the Arbor Day Foundation. In securing the designation, five core standards need to be demonstrated and Cardiff now joins 19 other cities/areas within the UK and 119 other cities/areas worldwide to hold this status. The designation also opens up further opportunities for collaboration and development with other cities/areas in the UK and worldwide.

### **Giving Nature a Home in Cardiff**

Giving Nature a Home in Cardiff, our partnership project with RSPB Cymru and Buglife Cymru, which aims to connect local communities and children with nature, continues to go from strength to strength. Notwithstanding the impact of the Covid-19 pandemic, participation in 2021/22 has included:

- 1,048 primary and early years school children, across 20 wards in Cardiff, received an outdoor learning opportunity through the project's outreach programme. Of these children, 63% lived in wards with high levels of multiple deprivation.
- A further 327 children were taken outside by their teachers over lockdown, using the RSPB's first digital schools' session 'Habitat Explorer'.
- 548 children, across 22 wards in Cardiff, connected to nature through an event in their local area. Of these children, 49% lived in wards with high levels of multiple deprivation.
- 168 community groups and citizens took action for nature in their local area.
- The project led a partnership to deliver the first ever bilingual [City Nature Challenge/Her Byd Natur y Ddinas](#) in 2021, which enabled 65 individuals to make research grade observations for European recording schemes.

### **Allotment Support Grant Funding**

I am pleased to report that the Welsh Government has confirmed an indicative sum of £59k under the Allotment Support Grant for 2022/23. The grant will support the implementation of infrastructure improvements on sites with priorities for spend being determined through an established risk-based assessment of need.

### **Sport Wales Grant Funding**

I am also pleased to report that a further £1.2m in grant funding has been awarded by Sport Wales to deliver sports and physical activity programmes through schools, clubs and voluntary organisations in Cardiff, with specific targeted work planned for women and girls, BAME communities and some of the most deprived areas of the city.

**Councillor Jennifer Burke-Davies**  
**Cabinet Member for Culture, Parks & Events**  
**23 June 2022**



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**FINANCE, MODERNISATION & PERFORMANCE STATEMENT**

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**Cost of Living Support Scheme**

On 23 June 2022, the Cabinet approved a report on the Cost of Living Support Scheme setting out how we would implement a Discretionary Cost of Living Scheme, funded by Welsh Government, totalling £2.193million in Cardiff. This is part of the £177million Welsh Government support programme, trying to help families most in need during this time of rapidly rising cost of living.

We have already begun distributing the non-discretionary Cost of Living Scheme grant, which provided a £150 payment to all households living in properties in council tax bands A-D, those in band E who get a disability band reduction, and any property receiving Council Tax Reduction irrespective of their band. In Cardiff, these payments will total more than £13.3m. So far, we have made payments to 86% of eligible households in Cardiff – around 76,000 – with around £11.5 million having been distributed. We have contacted all eligible households and will be doing so again to maximise take-up.

The additional Discretionary Scheme will make payments to certain groups eligible for various Council Tax discounts, including care leavers, and also payments to people in the most financial need, on means-tested basis through various routes and schemes:

- Discretionary Housing Payments – intended to help tenants struggling to pay their rents (proposed allocation = £700k)
- Applications via the Money Advice Team – supports residents who struggle with their finances, often recommending one-off payments to resolve issues (£700k)
- Fuel Voucher Scheme – gas and/or electricity vouchers for residents on prepayment meters struggling to pay their bills (£50k)
- Families affected by the Benefit Cap – a direct payment of £150 to help families with three or more children who are affected by the Cap (£205k)
- Free School Meals (FSM) – there are a maximum of 2,000 families in Cardiff in receipt of FSM who have not received the £150 payment, and this will ensure they do (£300k)
- Adult Services – some clients are struggling with essential care costs. Payments are not to pay for care, but to help with the rising cost of living (£50k)

The Council will be contacting those we know are eligible, and is planning a publicity campaign, which will see information made available at our Hubs, through our Advice Line on 029 2087 1071, and from the Money Advice Team on social media and its website. Letters will also be sent to households receiving benefits. I would urge any member who speaks to residents struggling financially to contact the Council's Money Advice Team to see whether they are eligible for this or any other support.

## **Real Living Wage**

One of the key pledges in the Welsh Government's Programme for Government is to pay social care workers in Wales the real Living Wage and Cardiff Council is fully supportive of this ambition. The Council has recently taken action to ensure that eligible workers within the care sector are paid the real Living Wage by issuing commissioned providers with an annual uplift, which also includes an additional amount that covers implementation of the real Living Wage. This uplift applies to registered workers in care homes, domiciliary and supported living settings. It is also to be received by all personal assistants funded through the local authority Direct Payment. Providers are required to confirm that they have paid their eligible staff at least the real Living Wage from 1 April 2022 (backdated to this date if passed on after 1 April 2022). This will enable the Council to assure itself that the uplift is reaching these vital workers within the social care sector.

## **Local Government Chronicle (LGC) Awards 2022**

Cardiff Council's entry, on behalf of the Cardiff Living Wage City Partnership, is one of nine that have been shortlisted in the Public/Private Partnership category of this year's LGC Awards. I participated in a judging panel session on 10 June 2022 to present details of our entry and explain how the Council has collaborated successfully with partners such as Cynnal Cymru, Citizens Cymru and Cardiff University Business School to promote the payment of the real Living Wage by employers in Cardiff. The awards event is due to take place in London on 20 July 2022.

## **Cardiff Gov Mobile App**

At the end of May 2022, the total number of downloads for the CardiffGov mobile app had reached 59,797 since its launch in 2018. The most recent update in March 2022 delivered functionality for residents to report graffiti within the city, as well as providing guidance on how to manage notifications, accessibility improvements and several technical changes in the background to improve existing services. Last month, over 80% of graffiti reports were made using the new web and app service. The next release for the app is planned next month and will include a new service for reporting problem parking cases across the city, which will enable residents to upload photos as part of the reporting function. Further planned changes and additions include the development of a new service for reporting street lighting issues.

## **BOBi Chatbot**

Since its launch, the Council's chatbot, BOBi, has had over 123,000 conversations with residents, including 6,000 which took place last month. The main topics of conversation in the last few months have focused on Council Tax following the annual billing process, dealing with customer queries regarding garden waste changes and booking appointments at our Recycling Centres. Current development work is focusing on allowing customers to make graffiti reports within the chatbot itself and extending parking-related services, allowing users to report problem parkers, check permits and inquire about fines. Feedback scores remain high, with around 89% of feedback being Very Good, Good or OK. Continuous learning assists in improving BOBi's response accuracy and conversational standard from month to month.

## **Website**

[www.cardiff.gov.uk](http://www.cardiff.gov.uk) had 226,000 visitors in May 2022 who viewed 785,000 pages of information. Last month, 68% of website visitors used a mobile device and 22,000 online payments were made via the website totalling £2.9million. In addition, over 350 pdf files were removed from the website and either replaced with accessible content or removed as they were no longer required.

**Councillor Chris Weaver**  
**Cabinet Member for Finance, Modernisation & Performance**  
**23 June 2022**

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## **HOUSING & COMMUNITIES STATEMENT**

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### **RESI Residential Property Awards**

I am proud to announce that one of our highly innovative housing developments has won a prestigious national award for its sustainability, climate resilience and low carbon footprint. Aspen Grove in Rumney is a ground-breaking scheme that is currently being developed on the former site of Eastern/Rumney High Schools. At the annual RESI Residential Property Awards, Cardiff Council and its Cardiff Living scheme development partner, Wates Residential, were awarded the top spot in the Climate Crisis Initiative – Residential category.

A total of 214 homes – a mix of private sale properties and affordable homes to rent from the Council – are being built as part of the Aspen Grove development, which forms part of the overall Cardiff Living programme to build 1,500 new homes in the city. The site will include 65 new council homes, of which 44 will be Community Living apartments for older people, while 149 properties will be for sale on the open market. The homes have been designed to the Cardiff Living Design Standard – our own high benchmark, which focuses on carbon reduction, energy efficiency and design quality as part of our aim to build new homes for the future that promote place-making and sustainable communities. At a time when costs are rising, the innovative, energy-efficient measures included in both the social rented and market homes within the development will make a real difference to residents.

### **Constructing Excellence in Wales (CEW) Awards 2022**

Cardiff Council and its partners were successful in winning a number of awards at the Constructing Excellence in Wales (CEW) Awards 2022, which were held at the Celtic Manor Resort in Newport on 17 June. The awards celebrate regional excellence in construction in Wales and form part of the wider UK Constructing Excellence Awards. They also demonstrate the commitment by the award finalists to delivering all kinds of building projects in a collaborative and sustainable manner.

The Council's Housing Development Team, working with Wates Residential as part of the Cardiff Living scheme and supported by other partners in the design and construction process, was successful in winning the MMC (Modern Methods of Construction) Award for the Cardiff Living project at Crofts Street in Cathays in partnership with Wates Residential, @Home, Rogers Stirk Harbour + Partners and AECOM.

The team was also Highly Commended in the Net Zero Award category for the Aspen Grove net zero, carbon-ready development in Rumney, in partnership with Wates Residential, Sero, Powell Dobson Architects, McCann & Partners, TIR Collective and Quad Consulting.

In addition, Cardiff Council was successful in winning the Digital Construction Award for Digital by Default at the new Fitzalan High School development, in partnership with Kier Construction, Austin-Smith:Lord, AECOM and Jubb. From a personal perspective as a local councillor for Grangetown, I was also pleased that the Grange Pavilion won in the Value Award category following the work undertaken by Benham Architects, Grange Pavilion CIO, IBI Group, Mann Williams, Holloway Partnership, CDF Planning, Mott MacDonald and The Urbanists.

### **Community Hubs & Libraries Update**

I am pleased to say that our Community Hubs have now fully reopened and footfall has increased steadily month-on-month. Café facilities in STAR, Llandaff North, Ely, St Mellons and Grangetown Hubs have also reopened. 128,000 visitors were welcomed to the Hubs in May 2022, which was an increase of 86,000 on the same month last year and highlights how valuable our Hub services are. The Hub events website also had over 26,000 hits last month.

More events are being relaunched following the end of Covid-19 restrictions and new activities are being created, such as Men's Sheds@Whitchurch Hub, which is a social club for all men, and Yoga Bliss, which provides accessible Chair Yoga for all at Llanrumney Hub. The number of Tai Chi classes, Elderfit sessions and Falls Prevention sessions being held across the city is increasing and the popular 'Lego Club' sessions continue to be held. Digital classes are still proving popular with 'Wake up and Stretch' and 'Move Freely' sessions among the favourites, along with online community cooking classes, the Wednesday evening weekly quiz, Knit & Natter classes and Wellbeing Wednesdays. In addition, school visits to the Hubs have returned, along with homework clubs and English & Welsh book clubs.

The Hubs celebrated the recent Platinum Jubilee earlier this month by holding street parties, packed with fun activities enjoyed by all ages. Buffets and refreshments were also provided by the new Hub cafés. In addition, for Carers Week (6-12 June 2022), the Hubs held coffee mornings and breakfast clubs for carers and those cared for, providing wellbeing activities such as LIFT (Low Impact Function Training) and Read Aloud sessions. These were enjoyed by all, as many of the people attended had been left isolated with the decrease in social gatherings due to the Covid-19 pandemic.

Butetown Pavilion, in partnership with Race Equality First, recently held its first breakfast morning for the community elders and their carers. Cllr Ebrahim attended the event and chatted to the community elders, enjoying the Somali and Yemeni breakfast cooked by the Butetown Pavilion Parent Panel.

### **Cardiff Wellbeing Support Service**

The Cardiff Wellbeing Support Service seeks to boost the health and wellbeing of people across the city. Through partnership work across the Adults, Housing & Communities Directorate, people are supported to access advice, activities, events and any other provision to help meet their wellbeing needs.

The service recently organised a trip to Barry Island for 27 people who travelled on three buses provided by VEST (Voluntary Emergency Service Transport) from Llanrumney, Powerhouse and Ely & Caerau Hubs. Participants spent several hours taking part in activities such as walking, paddling in the sea and visiting the arcades, and a great time was had by all.

All Hubs now have health and wellbeing mentor drop-in sessions. Dementia cafés are also back up and running following the end of Covid-19 restrictions, along with an increased number of support groups. In addition, Community Inclusion Officers have been busy relaunching and scheduling activities such as Walking Netball, Football and Bowls & Boccia along with additional walking groups.

A new 'Feel Good Friday' is being launched in Ely & Caerau Hub comprising of a community walk, chat in the café and Friday Fun activity sessions, which will include arts & crafts, low impact exercise and games. A new community garden is also planned for Fairwater Hub, together with a relaunch of STAR Hub community garden.

### **Homelessness Update**

Rough sleeper numbers in the city remain low with a weekly average of just 11 recorded last month.

Homelessness Services are still under immense pressure, due in part to a lack of available and affordable private rented accommodation in the city and lower than normal vacancies in social housing. Whilst the number of those becoming homeless and entering temporary accommodation has remained consistent over the last few months, a lack of viable move-on options means that we cannot move people on to permanent accommodation as quickly as we would like, and this is creating challenges for homelessness services, particularly given our need to welcome people fleeing from Ukraine.

Many private landlords are selling their properties as property prices have increased and private rents have risen to a level that many people cannot afford. As part of our new LETS (Landlord Enquiries & Tenant Support Service) initiative, we are contacting landlords to discuss the various options that we can offer, such as the Welsh Government Leasing Scheme and our own tenant matching scheme. The schemes offer a range of support services and benefits to both the applicant and to the landlord with the aim of making tenancies successful for both parties.

Our new family supported accommodation at the Gasworks in Grangetown opened last month, with 17 families having already moved into this brand-new, high-quality accommodation. In total, 48 units of accommodation will be available to temporarily house families who find themselves homeless. Support is available on site to ensure the families can address any issues and quickly move on to permanent accommodation. The scheme will offer a broader range of support, including access to Flying Start and other Early Help services. So far, every family has been happy with the standard of accommodation and the location, and feedback from visiting professionals has been extremely positive.

### **Cardiff Community Safety Partnership**

#### **Street Based Lifestyles & Complex Needs Group**

South Wales Police is leading on a new begging protocol based on the Operation Luscombe model. Following good practice across the UK, this approach will formalise police engagement with individuals found begging to both discourage the activity, whilst also encouraging engagement with support services.

Public engagement will continue via the Real Change campaign, which asks people not to give their spare change to those begging on the street, but instead to signpost vulnerable people to the services that can deliver real change in their lives. This campaign will be supported by a renewal of the Give DIFFerently initiative led by FOR Cardiff.

If anyone has concerns about someone they see on the streets in the city centre, or anywhere else in Cardiff, the best way to help them is by telling the Council about them by texting the message 'REALCHANGE' to 80800 with details of the location or by using either the CardiffGov app or the online form on the Council's website. An officer from the Outreach Team will be sent to check on them and offer them accommodation and access to services.

Since the installation of improved lighting and CCTV funded by Safer Streets in April 2022, the frequency of drug litter collected at the Letton Road ramp in Butetown has halved compared to last year's figures. This was previously one of the city's main hotspots and early evidence suggests that activity has not been displaced elsewhere; however, incidents of drug litter around Callaghan Square remain high.

#### Night-Time Economy Group

FOR Cardiff has been successful in leading partnership efforts to renew the Purple Flag status for the city. Purple Flag is an international accreditation that recognises good practice in managing the evening and night-time economy. A full report with any recommendations for improvement will be made available to partners later in the year. Partners have also supported a series of Neighbourhood Assessments led by British Transport Police, which have mapped out a number of anti-social behaviour and exploitation concerns around Cardiff Central Station and Central Square. This will focus the development of future interventions by the group.

#### Empty Homes

During 2021/22, the Housing Enforcement Team within Shared Regulatory Services brought 51 empty homes back into use and also created 33 new residential properties by bringing empty properties back into use (either non-residential properties or by converting one residential property into multiple residences). The Welsh Government has also approved the Council's Empty Homes Action Plan, which identifies empty properties in the city for targeted action. This will enable the Council to draw down funding to indemnify the service against the financial risk involved in taking appropriate legal action to help bring these properties back into use.

**Councillor Lynda Thorne**  
**Cabinet Member for Housing & Communities**  
**23 June 2022**



## **INVESTMENT & DEVELOPMENT STATEMENT**

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### **The Cardiff Economy**

Councillors will be pleased to learn that the latest unemployment figures for Cardiff continue to fall, with fewer than 10,000 claimants in the city. This is down from over 16,000 during the height of the pandemic. Cardiff now has one of the lowest unemployment claimant rates of UK cities, and the lowest of all but one of the UK's Core Cities.

This reflects the Council's focus during the pandemic on supporting those sectors most at risk – as outlined in the Administration's recovery strategy adopted last December. This has led to footfall in the city centre quickly returning to pre-Covid levels, and sectors such as hospitality and retail recovering quickly.

This recovery has, however, raised additional issues relating to recruitment, reflecting the national picture where vacancies now exceed the number of people unemployed. The Council's Into Work Service is working tirelessly to help both those out of work to get into employment, as well as supporting those in employment to upskill and meet the needs of local businesses who are struggling to recruit.

### **City Recovery and Investment**

Cardiff also continues to see confidence return to the city's economy, especially in the key sectors identified in the Administration's Economic Strategy including the fintech, creative and digital sectors. I anticipate the announcement of two major investments relating to the creative industries and cyber security in the near future that will bring a large number of well-paid jobs to the city. The Cardiff Capital Region has also recently announced a £1.6m investment in Fintech Wales, an investment that will provide further support to the development of a thriving Cardiff cluster.

In addition, Cardiff has seen investment in the city centre, including the opening of new hotels and hospitality venues, with the launch of a new boutique hotel this month.

The Administration continues to promote the city as an investment location across the UK and globally, most recently in May attending the UK's Real Estate Investment and Infrastructure Forum in Leeds.

An important element of the Administration's economic recovery strategy relies on a significant events programme. Councillors will be pleased that the city has recently been able to attract a number of events ranging from the large multi-national events such as WWE, to specialist events such as Dreamachine where the organisers have singled out Cardiff for the support they have received from the local Council.

Cardiff has also recently secured a major creative industries conference to the city, details of which will be announced shortly. This fits neatly with Administration's strategy of attracting business events to the city that align with our wider economic aspirations.

### **Development**

Councillors will welcome the high level of business confidence that remains in the city reflected in the continuing high levels of investment in developments in the city.

Councillors will be aware that planning permission was granted for a new development at Central Quay earlier this month, which alongside the commercial and residential development will see the opening up of the riverfront south of Central Station.

The Administration continues apace to take forward key elements of the city's development agenda, including the Arena, the International Sports Village and the link between the city centre and Cardiff Bay. I will bring further updates on these projects as they progress.

**Councillor Russell Goodway**  
**Cabinet Member for Investment & Development**  
**23 June 2022**

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## **SOCIAL SERVICES STATEMENT**

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### **Carers Week**

To support Carers Week (6-12 June 2022), which was held earlier this month, the Cardiff Cares Academy Team held a number of events across the city, showcasing the job roles available within the care sector. Among other staff, senior officers from Children's Residential Services were on hand to share their experiences of working in such a rewarding area with prospective candidates. Jobseekers attending the events were briefed on the support available from the Cares Academy, including access to job opportunities – both within the Council and with other care providers, training packages and incentives. People attending the events were able to sign up to the Cares Academy there and then, with over 30 people taking part in a First Aid Taster session.

Also during Carers Week, the YMCA – the Council's service provider for young carers – met with young carers to find out what activities they wanted to do. Their ideas ranged from family activities to youth clubs and lots of respite opportunities. During the week, the participants started to create a game for young carers based on the popular card game, Dobble. All the symbols and pictures in the game will represent something to young carers in their caring role. The young people wanted to create a game that was fun for everyone to play, but which could also be used as a learning tool to show people how carers feel and what responsibilities they may have.

### **Service Challenges**

While demand within Adult Services has stabilised as we have moved into summer, the service remains under considerable pressure as it works to clear backlogs of work exacerbated by the Covid-19 pandemic and to meet the needs of service users with increasingly complex needs. Recruitment of both Social Workers and Occupational Therapists is exceptionally difficult at present, with national demand outstripping supply of these essential posts. However, progress is being made and our Managed Agency Team is helping to reduce outstanding social work assessments and our Occupational Therapists have reduced their backlog from 917 in September 2021 to just 400 through overtime working and changes in working practices. More work is needed, however, and the service has commenced an organisational review to address some of the underlying issues and future challenges facing adult social care in Cardiff.

Work to recruit children's social workers continues and good progress has been made with the percentage of vacancies falling from 29% in June 2021 to 24% in June 2022. In addition to this, there are 28 social workers currently in the recruitment process, 16 of whom are students who are due to qualify this year. The recruitment of experienced social workers, however, continues to be an issue and the Council is working hard to find innovative solutions. The work to support prudent social work (that is social

workers only doing what only social workers can do) is a key element of the Cardiff offer to social workers. An example of this is the use of Covid-19 Recovery Funding to pilot initiatives such as the appointment of Social Worker Resource Assistants. Other initiatives being taken forward to attract social workers to come to and remain with Cardiff include developing staff induction and appointing Practice Leads to support newly qualified social workers in their first year in practice to embed good practice and to ensure consistency of practice across the Directorate.

## **ADULT SERVICES**

### **Age Friendly City**

I was delighted to celebrate the city's acceptance to the World Health Organisation's Global Network for Age Friendly Cities and Communities at a launch event that was held at Cardiff Castle on 7 June 2022.

The Lord Mayor of Cardiff opened the event, which was attended in person by the Welsh Government Deputy Minister for Social Services, Julie Morgan MS, and also by Thiago De Sa Herick of the World Health Organisation (WHO) and Helena Herklots, Older People's Commissioner for Wales, via video link.

The school choir from Millbank Primary School attended the event. Millbank Primary School takes part in our 'pen pal' scheme linking up schools with care homes in the city, so it was wonderful to welcome them to sing songs from 'Matilda' – bringing an inter-generational element to the day.

Membership of the network provides Cardiff with many opportunities to access information about age friendly initiatives and best practice from across the world and I am pleased that we will now form part of this forward thinking, global movement. Cardiff is the first Welsh member of the network, but I know that officers are already extending support to neighbouring local authorities to assist them in achieving the Welsh Government's ambition of an Age Friendly Wales.

It is important to point out that our achievement in being accepted by the WHO is only the start of this journey. Officers will be starting work to develop the Age Friendly City website, drive forward the progress of our Cardiff Working Towards an Age Friendly City Action Plan and deliver increased awareness of all the age friendly work taking place in Cardiff so that older people can know what support is available for them.

### **Ask Sara**

A key part of our Ageing Well Strategy is to embrace the use of technology and help support independent living in the city. The Council has launched 'Ask Sara', an online self-assessment tool, which will be available for use by citizens through the Council's website. Through a series of occupational therapy approved questions, Ask Sara will help guide citizens to assistive technology and small aids and equipment that can help older and disabled people to live independently in their own homes. It will provide another channel through which citizens, families and carers can find solutions that they are often happy to self-fund. This service will provide citizens with access to information to support independent living 24/7, 365 days a year, as well as over 10,000 occupational therapy approved solutions. This will assist in reducing the need for low level interventions by our Occupational Therapists or other preventative services.

## **Breathe Create Courses**

Ty Canna Mental Health Day Centre has been working with Breathe Create ([www.breathecreative.co.uk](http://www.breathecreative.co.uk)), Wallich and Advocacy Matters to continue to provide creative wellbeing courses to people supported within these services. The courses are aimed at people of all ages from all backgrounds and offer activities focussed on creativity and wellbeing, including art, digital animation, singing and creative cooking, as well as introducing participants to relaxation techniques and mindfulness. This work has been supported by the award of £100k in lottery funding by the Arts Council of Wales to fund creative workshops, particularly in relation to the Art of Assertiveness; Art of Resilience and a Listening Project dealing with negative narrative in your head. Feedback from individuals who have attended the courses that have been run previously has been incredibly positive, evidencing the positive impact on their mental health. The new groups will be starting in September 2022 offering access to creative wellbeing for a larger group of people.

## **Lego Club**

There have been some excellent examples of work between our Hubs and the Learning Disabilities Service to reduce social isolation of individuals within the service and to support wider community engagement. A good example of this is the support provided to one individual who has a keen interest in Lego. Prior to the Covid-19 pandemic, the individual was becoming more and more isolated at home and, in discussion with his support planner, he highlighted that he greatly enjoyed creating models from Lego. The support planner researched groups that the individual could join, but there was nothing in Cardiff at the time to support adults with a keen interest in Lego. Despite the challenges faced by Covid, the support planner worked with the local Hub to develop an online Lego group that adults could join and the individual was able to take an active role in the group, attending sessions, talking to people involved and spreading the news of the new Lego club. When Covid-19 restrictions were lifted, the Hub supported the group to move to in-person sessions and the individual has gained a lot from this. He is less isolated and remains a very active and enthusiastic member of the group. He has also gone on to develop new skills with support from the Hub Team in making stop-motion animations, which are posted on the Hub's Facebook page. The work between the support planner and the Hub has greatly improved the individual's confidence and reduced his social isolation, ensuring that he can remain an active participant in his local community, make new friends from all different backgrounds, engage in activities he loves and develop new skills.

## **CHILDREN'S SERVICES**

### **Cardiff Family Advice and Support**

Cardiff Family Advice and Support (CFAS) has recently achieved the national Families First Quality Award in recognition of it being a service excelling in the provision of information, advice and assistance of the highest quality. Assessed against a range of criteria, including enabling families, supporting vulnerable families, quality of information and collaborative working, the award recognises the scope of support that CFAS provides to children, young people and families across Cardiff on all aspects of family life, including employment, money, housing and childcare. In the last year alone, the service has supported almost 13,000 people with bespoke advice and assistance to receive the right support at the right time, which has been a real achievement when working within the restrictions and challenges of the Covid-19 pandemic.

Building on this success, the service will introduce a new webchat facility this year to enable families to access its support through even more channels. Further information about CFAS and the services provided can be found at: [www.cardiffamilies.co.uk](http://www.cardiffamilies.co.uk) or on Facebook, Twitter and Instagram.

### **Cardiff Parenting**

At the end of last month, I was pleased to welcome, along with the staff from the Cardiff Parenting Teams, Lynne Neagle MS, Deputy Minister for Mental Health and Wellbeing, to see the work of our specialised parent-infant relationship team, which is one of only two in Wales. The visit was hosted at Ely & Caerau Children's Centre, where our Psychologists and a Senior Home Liaison Officer explained how we work with families and shared case studies via video clips. I know that the Deputy Minister enjoyed the visit very much and recognised the "genuinely changing work" being undertaken by the Council.

### **The Childcare Offer**

By the beginning of this month, the Childcare Offer had approved applications from a total of 5,902 children. 2,101 children were funded last month, which was the highest number in any month, exceeding the previous maximum of 2,072 in April 2022.

### **Fostering**

Foster Care Fortnight took place between 9 & 22 May this year, during which time Cardiff Castle and City Hall were lit up in purple in recognition. Celebrations included art and crafts, wellness sessions, reiki, a sunshine walk, choirs, and support groups and riding the rapids at Cardiff International White Water Centre. The fortnight celebrated Cardiff's fostering families with the aim of highlighting how rewarding the role is. The hope is that this will result in enquiries from new families wanting to become fostering families; the Council welcomes interest from all families, whether someone is single or a couple, LGBTQ+ or has a disability.

Our in-house Fostering Teams were also pleased to receive a number of tickets to the Platinum Jubilee concert that was held at Cardiff Castle on 4 June. This provided an opportunity for children looked after and our Foster and Kinship Foster families, as well as supported lodgings and 'When I'm Ready' providers to attend the event and take part in the celebrations. Young people were also accompanied to attend from our in-house children's homes across the city. The event was enjoyed by all who attended and we look forward to arranging further positive and memorable experiences for children and young people in our care.

### **'Get Cooking' Course for Care Leavers**

The Council recently ran an eight-week 'Get Cooking' course at Hafan Gobaith in conjunction with Cardiff & Vale University Health Board. The aim of the course was to teach young care leavers the skills to make simple and healthy meals and to educate them on nutrition. Each participant had a workbook to be completed, as well as the cooking itself, and participants were able to take home what they had cooked that day. The skills that they learnt can be transferred to their own homes and will help with their journey to independent living.

## **North Yorkshire Model**

The Council is currently working with North Yorkshire County Council to learn from their best practice in working with young people who are experiencing complex journeys. This is a non-traditional approach, with an innovative residential 'Hub' at the heart of the service, which provides:

- Short-term placements;
- Edge of care support;
- A range of services, support and accommodation options;
- Specialist roles embedded into the Hub; and
- An integrated team that remains with a young person throughout their journey.

The Council has been accepted onto the accredited pilot scheme for the North Yorkshire model and the project is in its very early stages. Cardiff Council's model will be called 'Cardiff – The Right Place'. I look forward to sharing progress updates with members as we make the cultural and systems changes that will be required to ensure that this new approach works well for the children of Cardiff.

## **Youth Justice Service Allotment**

The Youth Justice Service has had a plot at Pontcanna Community Allotments since 2007. Many young people working with the service and the staff themselves benefit from this quiet, confidential and secure space. Those who struggle to engage in an office environment have been able to complete intervention sessions walking around the site with support staff, while others have chosen to complete their community reparation sessions at the allotment. Young people are involved with general maintenance works, such as weeding and laying bark on the paths, painting the shed and constructing a raised bed. As well as the more general planting, watering and harvesting of the crops, the allotment produce is sold to staff and the young people are able to decide which charity they would like the money they have raised to go to at the end of the year. Last time, this was used to buy hats and gloves for the homeless before winter set in.

The project promotes emotional wellbeing by enabling young people to spend time with others, build their confidence, learn about healthy eating and be outside in the fresh air undertaking physical tasks. The allotment project also provides young people with the opportunity to develop a range of skills, including horticultural skills and knowledge, team building, decision-making and cooking skills using the produce grown at the allotment.

**Councillors Norma Mackie & Ash Lister**  
**Cabinet Members for Social Services (Job Share)**  
**23 June 2022**

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**TACKLING POVERTY, EQUALITY & PUBLIC HEALTH STATEMENT**

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**PUBLIC HEALTH & EQUALITY**

**Covid-19**

In the last two and a half years we have lived through significant and distressing events due to the global Covid-19 pandemic, which have disrupted our lives and our ability to connect with those we hold most dear. Whilst this period has been challenging for everybody, we also know that the Covid-19 pandemic has exerted a terrible and unequal toll on our communities; for some, not only were they more at risk from the virus itself, but the effects of lockdowns and restrictions exacerbated poor health status and further reduced access to opportunities that existed before. Our duty to support those in need and experiencing disadvantage has never been clearer or more urgent. As a Council, we are in a unique position to meet this challenge, both through the services we provide to individuals and the role that we have in building, nurturing and sustaining local communities and environments. We can create real and positive change for the people of Cardiff.

Over the last two and a half years, the Council has learned much from its experience of working closely with our local partner organisations to mount a successful pandemic response, and about the strength there is in working together around common aims. We need to continue to build on the strong relationships and integrated approach that has been developed over the last two years, not only to respond to the ongoing risks from Covid-19, but also to address the wider harms caused by the pandemic and the pre-existing issues that impact on the health and wellbeing of our population. I am keen that we take purposeful steps to address the inequalities made more obvious by the pandemic. Working with colleagues from Cardiff & Vale University Health Board (UHB) in particular, I want us to take a data driven, problem solving approach, including engaging with the people who live in our communities as essential partners in co-producing successful solutions.

While Wales has now returned to alert level zero, with all Covid restrictions removed, we need to remember that Covid-19 itself has not gone away. Indeed, we are starting to see the emergence of a new wave of infections in Cardiff fuelled by new sub-variants of the Omicron strain. Due to our high levels of vaccination, we are anticipating that this wave will be much smaller and that a much smaller percentage of people will develop serious illness than earlier in the pandemic, but we must not let our guard down. In our roles as councillors and community leaders, we can help by encouraging everyone to get vaccinated if they have not yet had a full course of the vaccine or if they are called for a booster. If anyone has symptoms of Covid-19, then please encourage them to get tested and isolate themselves.

Taking sensible measures like these will continue to remain important in the months ahead to try to reduce unnecessary spread of the virus. We are likely to continue to see different variants emerging in future, with waves of infection every 3-6 months, and as we go into the winter months there will be close partnership monitoring of the situation, and I will ensure that elected members are kept updated.

### **Covid-19 Immunisation Update**

The Covid-19 vaccination Spring booster programme is currently being rolled out by Cardiff & Vale UHB and should be completed over the next few weeks. The programme continues to ensure “no one is left behind”, so that if someone still requires a first, second or booster dose of Covid-19 vaccine (according to the Joint Committee for Vaccination and Immunisation (JCVI) eligibility), then they can walk in to any of the three Mass Vaccination Centres (MVCs) in Cardiff and the Vale of Glamorgan. A new Cardiff MVC site is being secured to replace the Splott and Bayside MVC sites. Mobile teams are continuing to visit care homes where there are any vaccinations outstanding and people who are unable to leave their homes to obtain their vaccine.

Data from Public Health Wales shows that there are high levels of Covid-19 vaccine uptake across all age groups within the UHB region and work is ongoing across sectors to address areas of low uptake by making vaccinations more accessible (e.g. by providing pop-up vaccination clinics in religious settings) and to address any concerns. The UHB is working with partners, including council officers, to plan for the Autumn booster programme following the publication of interim guidance by the JCVI. The plan is to bring together the winter flu and Covid-19 vaccine programmes as part of a routine approach to prevent the spread of winter respiratory viruses.

### **Amplifying Prevention in Public Health**

Looking to recovery and renewal, we intend to use the strengthened and trusted partnership arrangements established through the shared experience of the pandemic response to improve population health, tackle inequalities and add value to the delivery of services into the future. The Council and partner organisations have therefore agreed to a whole system approach to ‘amplifying prevention’, as identified in Cardiff & Vale of Glamorgan’s Annual Report of the Director of Public Health (2020), with specific attention on childhood immunisation, screening and actions linked to the Move More, Eat Well Plan which could be approached on a regional basis. A Delivery Board will be formed to guide the strategic and operational aspects of this approach. The focus will be on practical delivery as a partnership and, learning from the experience of the pandemic response, setting clear, time-bound and specific targets for each topic. I look forward to updating members on this work over the months ahead.

### **Monkeypox**

Monkeypox is a rare disease in the UK, but the current outbreak has seen cases reported across the world. As of 17 June 2022, there were six confirmed cases in Wales. Monkeypox does not spread easily between people, but can do so through contact with clothing or linens (such as bedding or towels) used by an infected person, direct contact with Monkeypox skin lesions or scabs, and via coughs or sneezes of an individual with a Monkeypox rash. The incubation period for Monkeypox is between 5 and 21 days and the disease is usually mild, with most of those infected recovering within a few weeks without treatment. It can, however, be severe for some. Smallpox vaccine can be used to control outbreaks of Monkeypox.

The recent multi-country outbreak of Monkeypox has demonstrated the effective local mechanisms we have in place in Cardiff to respond to any emergent health protection issues. Cardiff & Vale UHB has undertaken thorough preparations to care for any patients if needed. Several planning meetings have been held and a standard pathway of care has been developed for any local people experiencing symptoms. The UHB has provided assurance to the Welsh Government that robust plans are in place to care for any individuals in a sensitive and timely manner. Contact tracing will also be undertaken to limit onward transmission and this is being jointly managed between the UHB and Public Health Wales.

### **Ukraine Refugee Status**

Following the devastating Russian attack on Ukraine, which has caused the displacement of many tens of thousands of Ukrainian people from their homes, the Council has been determined to do whatever it can to help those fleeing the conflict and ensure that appropriate support is in place to those seeking sanctuary in Cardiff. This has predominantly involved ensuring that people from Ukraine who arrive in Cardiff are supported with a full wraparound service that ensures their safety, sanctuary and access to public services.

There are currently two Visa schemes in operation by the UK Government for Ukrainian nationals: Homes for Ukraine and the Family Visa scheme. In addition, in Wales, there is the Welsh Government Super Sponsor scheme. Details of each scheme are provided below:

#### **Homes for Ukraine Scheme**

The Homes for Ukraine Scheme opened on 18 March 2022 for Visa applications. The Scheme allows Ukrainian nationals and their family members to come to the UK if they have a named sponsor who can provide accommodation for a minimum of six months. The Council receives daily information regarding the scheme and is in contact with all local sponsors, with an established process in place to ensure that sponsors meet the requirements for approval, including property checks and DBS applications. The Council receives funding under this route, enabling wraparound support to be provided to individuals upon their arrival. Sponsors are also entitled to a £350 per month 'Thank You' payment once their DBS check has been completed. As of 24 June 2022, 157 sponsors have applied to take part in the scheme in Cardiff, with 418 Visas applied for<sup>1</sup>. Of these applications, 277 Visas have been issued, with 218 confirmed arrivals to date.

#### **Family Visa Scheme**

The Ukraine Family Scheme allows applicants to join family members, or extend their stay, in the UK. As the scheme assumes that the in-country sponsoring family member will provide support to their arriving Ukrainian family members, the Council is not provided with any information regarding arrivals or funding. In addition, family sponsors do not receive payment. However, in order to provide support, the Council has put in place a drop-in 'one-stop-shop' service at Cardiff Central Library for any Ukrainian arrivals – irrespective of visa route. A multi-disciplinary team is based at the

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<sup>1</sup> Of which have withdrawn: 20 (43 visa applications total)) = sponsor attrition rate = 10.85%). 137 sponsors are in progress and 353 Visa applications are in progress

library to provide a holistic welcome service, alongside existing advice and homelessness services. The Council's hubs and libraries are also working to provide advice and information on key welcome processes, such as benefit claims, school admissions and accessing other local services.

### Welsh Government Super Sponsor Scheme

In addition to the above, the Welsh Government are acting as a 'Super Sponsor' to directly support people from Ukraine coming to Wales, over and above the Homes for Ukraine scheme, committing to provide them with accommodation, support and care in Wales. The Council is working closely with the Welsh Government to support this additional commitment, including establishing and running a Welcome Centre in Cardiff (currently one of five in Wales).

### Food Strategy

I am pleased to say that the Council's Food Strategy is progressing. We have recently recruited a dedicated Food Officer to facilitate and deliver action on food. The Council, in partnership with Monmouthshire County Council, has also bid successfully for £2.6m from the Cardiff Capital Region (CCR) Challenge Fund to run a challenge on the sustainable production and supply of food. We are also working on a pilot growing spaces project to utilise spare council land for community growing purposes and, following Cardiff's attainment of the Silver Sustainable Food Places award in June 2021, we are supporting the local food partnership, Food Cardiff, in working towards the Gold Sustainable Food Places award.

## **TACKLING POVERTY & SUPPORTING YOUNG PEOPLE**

### **Cardiff Cost of Living Crisis Project**

In response to the soaring cost of food, fuel and the general cost of living, the Council's Money Advice Team have set up the 'Cardiff Cost of Living Crisis' project to provide local, practical support to residents of Cardiff who are struggling to manage during these difficult times. A wide-reaching publicity campaign will be launched shortly and will include social media and radio adverts, as well as publicity in Hubs and other council buildings, to increase awareness of the support available. Last year alone, the Money Advice Team provided advice to over 10,000 people and identified over £17million in unclaimed benefits.

New Food and Fuel Champions are now providing additional support in Hubs across the city, providing information, guidance and advice on maximising income, benefit and grant checks and tips on how to shop on a budget. Dedicated 'Cost of Living Crisis' information stands are available in each Hub, with a member of staff on hand to help residents. 'Cooking On A Budget' classes will also be provided on a regular basis throughout our Hubs. The Money Advice Team and Food and Fuel Champions can also support residents by providing emergency foodbank vouchers and fuel vouchers. The Money Advice Team and Food and Fuel Champions will identify if a food or fuel voucher is appropriate and ensure that the resident is provided with these swiftly. If any residents are struggling, they can contact the Advice Line on 029 2087 1071 or they can call in to any of our Hubs.

### **Basic Income Pilot for Care Leavers**

The Into Work Service's Youth Team and the Advice Training Team are working in partnership with Children's Services in preparation for the launch of the Welsh Government's Basic Income pilot for care leavers on 1 July 2022. From this date, once they become 18 years of age, the pilot will offer those leaving care a monthly payment of £1600. Training support packages are also being put in place for young people who will be eligible for the payment and their Personal Advisors. The training will cover budgeting and how the monthly payments may affect existing benefits claims and their housing situations. This is to ensure that rental payments are paid on time and that the young person is no worse off by receiving this payment. The Money Advice Team will shortly be recruiting Young Person Money Mentors to provide advice and support to all young people on money matters, but in particular to care leavers. Training sessions will also be rolled out to Foster Carers and hostel workers to provide an overview of the Basic Income pilot scheme.

### **Bright Start Placements**

Pre-placement training for Bright Start placements recommenced last month. The training programme has been revamped to include accredited courses with Adult Learning and Leadership Skills Workshops from Cardiff Youth Service, alongside the original placement training offered in previous rounds. The care experienced young people who are currently on work placements within the Council are working for Cardiff International White Water (CIWW), Parks, Whitchurch Library Hub, Youth Service and the Onsite Construction Academy. The service has also re-introduced external placements at the Wales Millennium Centre.

### **Cardiff Youth Service**

An evidence-based review of the Youth Service is currently ongoing, which is being led by an independent lead and conducted over three phases. The first phase, which is close to completion, considers the capacity of the Youth Service to support a sustainable and balanced delivery model across the city in post-pandemic recovery. The next two phases of the review will focus on strengthening the integration of the Youth Service with wider youth support services and partners, whilst aligning service provision to any changes to the national position.

As part of the development of the service, a new Senior Youth Officer has been appointed with responsibility for Welsh Language/Bilingual Cardiff youth work. They will work closely with our Welsh Language partners to promote Welsh Language and culture and will provide young people with the opportunity to engage with young people in their preferred language, extending the reach of the service. I am pleased that the Urdd and Menter Caerdydd are working with the Youth Service as part of the Youth Innovation Grant programme to extend the offer. The Youth Service also supported Menter Caerdydd's Tafwyl event at Cardiff Castle, which took place on 18 & 19 June 2022.

On 18 & 19 June 2022, the Youth Service also supported the Urdd Urban Street Games in Cardiff Bay and provided a range of activities, competitions and workshops, such as graffiti, Radio DJ, skateboarding, BMX, basketball, football etc. Further information on this event can be viewed via the following links: [\(20+\) Watch | Facebook](#) and [Urdd Urban Games](#).

Another key development is the new digital youth club for young people aged 13-17, which started this week, giving young people the ability to engage with youth workers via the Discord platform. The [Cardiff Youth Service Discord](#) server will serve as a free, online community for young people who sign up, offering different activities and resources. Work is ongoing to build an online space for young people across the city.

The Youth Service is also promoting creativity via its website and blog and is currently looking for stories, podcasts, blog posts, articles, poetry, vlogs, posters, graphics, photography, art, music, or films from young people, which can be submitted by email to: [CardiffYouthService@cardiff.gov.uk](mailto:CardiffYouthService@cardiff.gov.uk)

**Councillors Julie Sangani & Peter Bradbury**  
**Cabinet Members for Tackling Poverty, Equality & Public Health (Job Share)**  
**23 June 2022**

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## **TRANSPORT & STRATEGIC PLANNING STATEMENT**

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### **Highways Resurfacing and Localised Repairs**

Scheduled highway safety inspections are undertaken on a daily basis throughout the city by trained Highway Inspectors. From these inspections, works orders are raised for the repair of defects that are identified as needing attention. As a result, there are multiple teams working throughout the city undertaking localised repairs and programmed improvement works to ensure that the highway network is safe for use. In addition, our frontline teams are working throughout the city repairing street lights, clearing gullies, unblocking drains and more.

Condition assessments are also being undertaken for numerous large-scale programmes of work to be delivered in 2022/23. A further programme of resurfacing works commenced in May 2022, which has been concentrating primarily on key routes throughout the city, removing the aged and deteriorated road surface and installing new material.

The micro asphalt surface treatment programme is due commence shortly. Specific scheme dates and locations are being finalised; these are occasionally subject to change as the works are dependent on suitable weather conditions to ensure that high quality delivery is maintained.

### **Residential Street Lighting Improvement/LED Scheme**

The Residential LED Replacement programme continues to be delivered, which will see circa 24,000 standard lighting units upgraded to LED lighting throughout the city. The lighting units will be centrally monitored and controlled so that the Street Lighting Team will be automatically aware of outages and able to control lighting levels as required. Up to the end of last month, approximately 7,000 new LED lighting units had been installed in the city.

### **Bereavement Services**

A new, refreshed Cardiff Bereavement Services website has been launched at <https://www.cardiffbereavement.co.uk/>

In partnership with SANDS (Stillbirth and Neonatal Death Charity), the Council's Bereavement Services Team has organised a Baby Memorial Service within the 'Dear Mum' garden at Western Cemetery, which is being held on 26 June 2022. This is an open service for anyone wishing to attend who may have lost a baby either directly or within their family and will consist of readings, poems and prayers. Befrienders will be present to provide emotional support to families and, following the service, there will be a bubble release and picnic in the memorial garden.

The Bereavement Services Team has also been working in partnership with the A48 Theatre Company and the Living Lines writing group to hold three successful walking tours of Cathays Cemetery recently. These are graveyard tales and trails where local actors take on the roles of some of those famous and not so famous people buried in the cemetery to share their stories. All three nights saw over fifty people attend each event.

### **Registration Services**

Births are now successfully being registered at Llandaff North Hub every Monday and at Ely Hub every Wednesday. Take up by the public has been excellent in these hubs and the service is fully booked every week. We will keep this enhanced service under review and look to do more days/hubs going forward, particularly in the autumn/winter period. Customers prefer not to have to travel into the city centre with new-born babies and small children so keeping this service local both benefits the public and helps to lower the carbon footprint of the service.

Wedding season is now officially upon us and the service is extremely busy this year, particularly as it is catching up on all the ceremonies that were postponed in 2020 and 2021 due to Covid-19 restrictions. A waiting list is currently in operation for any people who want to get married as soon as possible in 2022, with the earliest available dates currently in September 2022.

Citizenship ceremonies have also been very busy over the last couple of months; again, dealing with Home Office backlogs due to the Covid-19 pandemic. The service is regularly holding small ceremonies and ensures that the ceremony is held as a priority as has happened throughout the period of Covid restrictions.

Over the coming weeks, the service is looking to go live with customers being able to order and pay for their certificates online, thereby reducing the number of calls and double handling as staff currently phone each customer back on receipt of their online form in order to take payment. This new system will improve the service for both customers and staff.

### **Cardiff Dogs Home**

The numbers of dogs coming into Cardiff Dogs Home is up significantly compared to last year. In April & May 2021, 82 dogs came in and 25 dogs were rehomed. For the same period this year, 112 dogs came into the Dogs Home and double the number of dogs have been rehomed.

Cardiff Dogs Home's charity, The Rescue Hotel, continues to grow and has now raised over £200,000 to go towards replacing the kennels and improving the facilities for the dogs in our care. The affordable vet service continues to be popular and is now operating three days per week. The service ensures that people can get the basic healthcare for their dogs at an affordable and transparent price, which is helpful for many who are struggling to find a veterinary practice that is willing to take new clients.

Cardiff Dogs Home has also been successful in applying for a £10,000 lottery grant, which will help extend the contract of the Volunteer Co-ordinator and develop the volunteer programme and a volunteer resource area at the Dogs Home. In addition, a young person who was taken on as a trainee at the Dogs Home as part of the Council's Kick Start programme has secured a permanent position within the team. The Dogs



Home continues to work in partnership with other council services and groups and is also developing new links with the Bright Start programme and Youth Justice Team.

**Councillor Dan De'Ath**  
**Cabinet Member for Transport & Strategic Planning**  
**23 June 2022**

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# CYNGOR CAERDYDD CARDIFF COUNCIL

**COUNCIL:**

**30 JUNE 2022**

## REPORT OF THE DIRECTOR OF GOVERNANCE & LEGAL SERVICES

### COMMITTEE MEMBERSHIP

#### Reason for Report

1. To receive nominations and make appointments to current committee vacancies as set out in the report and in accordance with the approved allocation of seats and political group wishes.

#### Background

2. The Annual Council meeting 26 May 2022 established the Committees and Panels of the Council and their composition. The seats allocated to political groups on each committee were calculated in accordance with the rules on political balance, and nominations were received for each committee from the political groups.
3. In accordance with the Welsh Audit Office Statement of Action P3b (report March 2016), Membership of Committees is a standing item on monthly Group Whips meetings and Full Council, as appropriate.

#### Issues

4. Current Committee vacancies, in accordance with the approved allocations to political groups, are as follows:

Table A

<b>Committee</b>	<b>Vacancy</b>	<b>Group</b>	<b>Nomination Received</b>
Children & Young People Scrutiny Committee	2 vacancies	Labour	Cllr Elaine Simmons Cllr Grace Ferguson-Thorne
Constitution Committee	2 vacancies	Labour	Cllr Sue Lent
Corporate Parenting Advisory Committee	1 vacancy	Labour	Cllr Mike Ash-Edwards
Democratic Services Committee	2 vacancies	1 x Labour 1 x Non-Grouped	Cllr Mike Ash-Edwards Cllr Neil McEvoy

<b>Committee</b>	<b>Vacancy</b>	<b>Group</b>	<b>Nomination Received</b>
Economy & Culture Scrutiny Committee	1 vacancy	1 x Non-Grouped	
Glamorgan Archives Joint Committee	1 vacancy	Labour	
Governance & Audit Committee	1 vacancy	Labour	
Licensing Committee	1 vacancy	Plaid Cymru /Green Party / Common Ground	Cllr Andrea Gibson
Local Authority Governor Panel	1 vacancy	Labour	
Planning Committee	4 vacancies	2 x Labour  2 x Liberal Democrats	Cllr Peter Wong Cllr Heather Joyce
Policy Review & Performance Scrutiny Committee	1 vacancy	Labour	Cllr Mike Ash-Edwards
Public Protection Committee	1 vacancy	Plaid Cymru /Green Party / Common Ground	Cllr Andrea Gibson

5. Further nominations to fill existing vacancies received from political groups prior to Full Council on 30 June 2022 will be reported on the amendment sheet.

### **Legal Implications**

6. The Council is under a duty to make appointments to Committees, in accordance with the approved allocation of seats to political groups, so as to give effect to the wishes of the political groups (pursuant to Section 16 of the 1989 Act).

#### Democratic Services Committee

7. The Democratic Services Committee is a statutory committee established under Part 1 of the Local Government (Wales) Measure 2011 ('the 2011 Measure'). Section 12 of the 2011 Measure states that the Democratic Services Committee cannot include more than one member of the Cabinet, who must not be the Leader.

#### Governance and Audit Committee

8. The Local Government (Wales) Measure 2011 (section 82), as amended by the Local Government and Elections (Wales) Act 2021, requires that one third of the Committee members must be lay members. The current composition of the Governance and Audit Committee includes four non - councillor 'Independent Members' seats and eight Councillors. This proportion of Independent Members is one third of the Committee members, which complies with the new legislative requirements.

9. The Committee can include no more than one Cabinet member, who may not be the Leader. The Governance and Audit Committee is subject to the political balance rules. Statutory Guidance recommends that all Members of the Committee should display independence of thinking and unbiased attitudes, and must recognise and understand the value of the audit function.

#### Planning Committee

10. The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 (made under s.39 of the Planning Wales Act 2015), provide that where wards have more than one elected Member, only one Member may sit on the planning committee, in order to allow other ward Members to perform the representative role for local community interests. This statutory requirement is reflected in the Planning Committee Procedure Rules, Rule 1.1A. However, this rule is not applicable to authorities comprised solely of multiple Member wards, as is the case currently in Cardiff.

#### **Financial Implications**

11. There are no financial implications directly arising from this report.

#### **RECOMMENDATION**

The Council is recommended to receive nominations and appoint to the vacancies on Committees, in accordance with the Party Group wishes, as set out in Table A and on the Amendment Sheet.

**DAVINA FIORE**

**Director Governance and Legal Services**

24 June 2022

#### **Background Papers**

Annual Council Reports, Minutes and Amendment Sheet 26 May 2022

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COUNCIL

30 JUNE 2022

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**REPORT OF DIRECTOR OF GOVERNANCE AND LEGAL SERVICES  
AND MONITORING OFFICER**

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**APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES****Reasons for the Report**

1. To receive nominations and make appointments of Members to statutory and non-statutory outside bodies which are required for 2022/23 municipal year.

**Background**

2. The Constitution provides that the Council meeting will receive nominations and make appointments, as necessary, to serve as representatives of the Council on outside bodies.

**Issues**

3. The Council is asked to receive nominations and agree appointments of Members to serve on bodies which are required, as listed on the Amendment Sheet.
4. Nominations for appointments to Outside Bodies are submitted by the Party Group Whips and a schedule detailing nominations will be circulated as part of the Amendment Sheet at the Annual Council meeting.

**Legal Implications**

5. The appointment of individuals to serve on outside bodies is a Local Choice function under the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007. In the approved Scheme of Delegations the Council has determined that responsibility for such appointments shall rest with Full Council, unless delegated or provided otherwise. Responsibility for appointments to the outside bodies listed in **Appendix A** rests with Full Council.
6. Guidance for Members appointed to outside bodies has been published by the WLGA explaining the roles and duties of Members in relation to both the outside body and the Council, including advice on managing potential conflicts of interest. The WLGA Guidance is accessible here: ([Appointments to Outside Bodies: The Councillor's Role - WLGA](#)) Further advice is available from Legal Services.

## **Financial Implications**

7. There are no financial implications directly arising from this report

## **RECOMMENDATION**

8. The Council is requested to receive nominations and approve appointments to outside bodies as listed on the Amendment Sheet.

**DAVINA FIORE**

**Director of Governance & Legal Services and Monitoring Officer**

24 June 2022



**COUNCIL:****30 June 2022**

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**REPORT OF DIRECTOR GOVERNANCE & LEGAL SERVICES**

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**APPOINTMENT OF LOCAL AUTHORITY GOVERNORS TO SCHOOL GOVERNING BODIES****Reason for this Report**

1. To appoint Local Authority School Governors to fill vacancies, both current and future.

**Background**

2. Section 19 of the Education Act 2002 makes provision for the governing bodies of maintained schools to include Local Authority appointed governors, with further detail contained in the Government of Maintained Schools (Wales) Regulations 2005. When Local Authority school governor vacancies arise, either by appointees reaching the end of their term of office or resigning, it is the statutory duty of the Council to fill the vacancies as soon as possible.
3. The Local Authority Governor Panel was constituted at the Annual Council in May 2015 to advise the Council on appointments and removal of governors to those places allocated to the Local Authority.

**Issues**

4. The Local Authority Governor Panel met on 10 January 2022 to consider new applications to fill current and future vacancies due to arise by 31 March 2022. The recommendations of the panel, in respect of new appointments are contained in Appendix 1 to this report.

**Legal Implications**

5. As noted in paragraph 2 of the report, the Council is required, pursuant to the Education Act 2002, section 19 and regulations made there under, to appoint local authority governors to the governing bodies of maintained schools, in accordance with those statutory provisions. Appointments are for a fixed term of 4 years from the date of the appointment and governors may be re-appointed for a further 4 year term.

6. Appointments to outside bodies are a local choice function, which is reserved under the Council's Constitution to full Council. Accordingly, the appointment of Local Authority governors to governing bodies requires the approval of full Council.
7. Members will note that this report recommends the appointments and re-appointments of local authority governors for a 4 year term.

### **Financial Implications**

8. There are no financial implications arising from this report.

### **Recommendation**

That, in accordance with the recommendations of the Local Authority Governor Panel, the Council approves the new appointments and re-appointments of Local Authority governors to the school governing bodies as set out on the Amendment Sheet, each for a term of 4 years from the date of the appointment.

**Davina Fiore**  
**Director Governance & Legal Services**  
22 June 2022

*The following Background Documents have been taken into account: N/A*

**LA Governor Vacancies - Recommendations from LA Governor Panel  
1 January 2022 to 31 March 2022.**

**Appendix 1**

- i. All appointments in the list are recommended by the LA Governor Panel and will have satisfied the required application process.
- ii. All terms of office unless otherwise stated are for 4 years.

**Existing LA Governor Vacancies**

<b>School Name</b>	<b>Ward</b>	<b>Start of Vacancy</b>	<b>Applications Received</b>
Albany Primary School	Plasnewydd	19/05/2021	Saqib Siddique
Baden Powell Primary School	Splott	21/06/2021	
Cantonian High School x 2 vacancies	Fairwater	05/01/2021 11/11/2021	Claire Bowen
Coed Glas Primary School	Llanishen	01/05/2020	
Fairwater Primary School	Fairwater	13/05/2021	
Herbert Thompson Primary School	Ely	29/09/2021	
Lakeside Primary School x 2 vacancies	Cyncoed	04/05/2021 01/09/2021	
Millbank Primary School	Caerau	11/02/2021	
St David's Catholic College	Penylan	07/03/2018	
Pencaerau Primary School	Caerau	15/10/2021	Emma McLoughlin
St Mary The Virgin C.W Primary School	Butetown	29/09/2021	Vanessa Leyshon
St David's C.W Primary School	Pentwyn	01/12/2021	
The Rainbow Federation	Llanrumney	19/12/2020	
Thornhill Primary School	Llanishen	24/06/2021	
Ton-Yr-Ywen Primary School	Heath	06/12/2021	Cllr Julie Sangani
Ysgol Gymraeg Coed-Y-Gof	Fairwater	29/01/2020	
Ysgol Gymraeg Melin Gruffydd	Whitchurch & Tongwynlais	01/08/2021	
Ysgol Glan Morfa	Splott	12/10/2021	

Ysgol Gymraeg Nant Caerau	Caerau	19/11/2020	
Ysgol Gymraeg Pwll Coch	Canton	30/09/2021	
Ysgol Gynradd Gymraeg Pen-y-Groes	Pentwyn	01/05/2021	
Ysgol Pencae	Llandaff	01/05/2021	
Ysgol Y Berllan Deg	Pentwyn	01/05/2021	
Ysgol Y Wern	Llanishen	19/05/2021	Bethan Proctor

### **Future LA Governor Vacancies**

<b>School</b>	<b>Ward</b>	<b>Start of Vacancy</b>	<b>Re-appointment requested</b>	<b>New Application Received</b>
Adamsdown Primary School	Adamsdown	26/03/2021		
Coed Glas Primary School	Llanishen	31/01/2022		
Eastern High	Trowbridge	23/03/2022		
Marlborough Primary	Penylan	26/01/2022		
The Western Learning Campus	Caerau	08/01/2022		
Ysgol Gymraeg Coed-Y-Gof	Fairwater	31/01/2022		

**COUNCIL:****30 JUNE 2022**

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**REPORT OF THE CHIEF EXECUTIVE**

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**Members' Schedule of Remuneration 2022 – 2023****Reason for this Report**

1. For Council to approve, in accordance with the determinations of the Independent Remuneration Panel for Wales ('IRPW' or 'the Panel'), its Members' Schedule of Remuneration 2022-2023.

**Background**

2. The IRPW is a statutory body established by the Welsh Government to recommend the levels of salaries, allowances and expenses payable to Councillors and Co-opted Members. The Local Government (Wales) Measure 2011 gives the Panel powers to prescribe the levels of Member remuneration and allowances. The Panel was granted further powers following the introduction of the Local Government (Democracy) (Wales) Act 2013.
3. The Independent Remuneration Panel for Wales Annual Report 2022/23, published on 24 February 2022, detailed its determinations on the payment of remuneration and allowances in 2022 – 2023 to Elected Members and Co-opted Members by principal councils from 1st April 2022.
4. Council, at its Annual meeting on 26<sup>th</sup> May 2022, noted the determinations of the Independent Remuneration Panel for Wales (IRPW) in its Annual Report 2022/23, agreed the allocation of Senior Salary positions and authorised the Monitoring Officer to finalise the Members' Schedule of Remuneration 2022/23 to reflect the appointments made at, or following, the Annual Council meeting.

**Issues**

5. At the 2022 Annual Council meeting, the Council agreed to retain the senior salary positions allocated during the previous municipal year, with two Cabinet portfolios to be delivered under job sharing arrangements as follows:
  - (i) Social Services Portfolio (Job Sharing):
    - Cabinet Member for Social Services (Children); and

- Cabinet Member for Social Services (Adults)
- (ii) Tackling Poverty, Equality and Public Health
- Cabinet Member for Tackling Poverty, Equalities and Public Health (Equalities and Public Health); and
  - Cabinet Member for Tackling Poverty, Equalities and Public Health (Tackling Poverty and Supporting Young People)
6. The IRPW Annual Report states that each job sharer should be paid an appropriate proportion of the salary; and that for all job share arrangements, the senior salary cap will be increased, subject to the statutory maximum of 50% of the council's membership.
  7. The calculation of the salary entitlement for Cabinet job sharers, as set out in the report to Annual Council is as follows:
    - a) Band 2 Salary of £37,800 minus the Basic Salary of £16,800 = £21,000
    - b) £21,000 divided equally for two job sharers = £10,500
    - c) Plus the Basic Salary of £16,800 for each Job Sharer = £27,300 for each Cabinet Member Job sharer
  8. The total number of senior salary holders is therefore 21, including the 2 Cabinet portfolios which are the subject of job sharing arrangements, and the senior salary cap of 19 is increased accordingly.
  9. The IRPW has been consulted on the above proposals and has confirmed they meet the requirements set out in the Panel's Annual Report.
  10. The IRPW has recommended use of a proforma Schedule of Remuneration by all local authorities in order to promote best practice and assist with consistency in the production of such schedules within Wales. Specific sections within the document may be amended in order to suit each Authority's own particular circumstances. However, it should be noted that use of the proforma is not mandatory.
  11. In accordance with the IRPW Regulations, the Council must make arrangements for the publication of the Members' Schedule of Remuneration within the authority area, and the Schedule must be sent to the IRPW as soon as practicable after determination and not later than 31 July in the year to which it applies.
  12. The Members' Schedule of Remuneration 2022 – 2023, based on the IRPW proforma and reflecting the allocation of senior salaries and job sharing arrangements set out above, and the appointments made at, or following the Council's Annual meeting, is attached at **Appendix A**.

## Legal Implications

13. The legal framework is set by Part 8 of the Local Government (Wales) Measure 2011 (“the Measure”), under which the Independent Remuneration Panel for Wales (“the Panel”) is given functions relating to payments to Councillors and Councillors’ pensions (s.142 of the Measure). The Panel is required to publish an annual report on the exercise of its functions with respect to each financial year (s.143 of the Measure); and the Council must comply with the requirements imposed on it by the Panel’s Annual Report (s.153 of the Measure).
14. As set out in the body of the report, the Council is required to produce and maintain an annual Schedule of Remuneration (*‘the Schedule’*), which must be published and sent to the IRPW as soon as practicable after determination and not later than 31 July in the year to which it applies.
15. All Members entitled to receive payment have a personal interest in this report which should be declared. However, paragraph 12.2 (b)(iv) of the Code of Conduct states that you will not be regarded as having a prejudicial interest in any business of the Council relating to remuneration or an allowance or payment or pension made in accordance with the Local Government (Wales) Measure 2011 or the Local Government and Housing Act 1989. This means all Members may debate and vote on the recommendations in this report.

### **Financial Implications**

16. The overall financial allocation for Members’ Remuneration in 2022/23 is £1.871 million, the costs are to be contained within the budget allocated.

### **RECOMMENDATIONS**

The Council is recommended to:

- (i) Approve the Members’ Schedule of Remuneration 2022 – 203 as set out in **Appendix A** to this report; and
- (ii) Authorise the Monitoring Officer to update the Constitution and to make any minor amendments to the 2022-2023 Schedule of Remuneration from time to time during the municipal year, in order to reflect any changes in membership of the Council, Cabinet or Committees, or as a result of any Supplementary Reports issued by the Independent Remuneration Panel for Wales.

**PAUL ORDERS**  
**Chief Executive**  
**26 June 2022**

The following Appendices are attached to this report:

Appendix A Members’ Schedule of Remuneration 2022 - 2023

Background Papers:

Report of the Chief Executive to Annual Council 26.05.22

Council Minutes 26.05.22

Independent Remuneration Panel for Wales Annual Report (February 2022)

English:

[Independent Remuneration Panel for Wales: annual report 2022 to 2023 \[HTML\] | GOV.WALES](#)

Cymraeg:

[Panel Annibynnol Cymru ar Gynabyddiaeth Ariannol: adroddiad blynyddol 2022 i 2023 \[HTML\] | LLYW.CYMRU](#)



## COUNTY COUNCIL OF THE CITY AND COUNTY OF CARDIFF

### MEMBERS' SCHEDULE OF REMUNERATION 2022 – 2023

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This Scheme is made under the Local Government (Wales) Measure 2011 with regard to Independent Remuneration Panel for Wales (IRPW) Regulations which apply to payments made to members and co-opted members of local authorities.

#### 1. Basic Salary

- 1.1 A Basic Salary shall be paid to each elected Member of the Authority.
- 1.2 In accordance with the Regulations, the rate of the Basic Salary shall be reviewed annually as determined by the Independent Remuneration Panel for Wales.
- 1.3 Where the term of office of a Member begins or ends other than at the beginning or end of a year, their entitlement to the Basic Salary will be pro-rata.
- 1.4 No more than one Basic Salary is payable to a Member of the Authority.

#### 2. Senior Salaries & Civic Salaries

- 2.1 Members occupying specific posts shall be paid a Senior Salary as set out in **Schedule 1**.
- 2.2 In accordance with the Regulations, the rates of Senior Salaries and Civic Salaries shall be reviewed annually as determined by the Annual or Supplementary Report of the Independent Remuneration Panel for Wales.
- 2.3 Only one Senior Salary or Civic Salary is payable to a Member of the Authority.
- 2.4 A Member of the Authority cannot be paid a Senior Salary and a Civic Salary.
- 2.5 All Senior and Civic Salaries are paid inclusive of Basic Salary.
- 2.6 A Senior Salary may not be paid to more than the number of members specified by the Independent Remuneration Panel for Wales in its Annual Report (the "senior salary cap") and cannot exceed fifty percent of the total membership of the authority, except to include a temporary Senior Salary office holder providing temporary cover for the family absence of the appointed office holder.
- 2.7 A Member of the Authority in receipt of a Senior Salary **cannot** receive a salary from any National Park Authority (NPA) or Fire and Rescue Authority (FRA) for which they have been nominated.
- 2.8 Where the term of Senior Salary or Civic Salary of a Member begins or ends other than at the beginning or end of a year, their entitlement to the Salary will be pro-rata.

## **2A. Job Sharing Arrangements**

- 2A.1 Where Job Sharing Arrangements for the Leader and or Cabinet Members are established under section 58 of the Local Government and Elections (Wales) Act 2021, each job sharer will be paid an appropriate proportion of the senior salary entitlement.
- 2A.2 For all job share arrangements, the senior salary cap shall be increased, subject to the statutory maximum of 50% of the Council's membership.

## **3. Election to Forgo Entitlement to Allowance**

- 3.1 A Member may, by notice in writing delivered to the Proper Officer of the authority, personally elect to forgo any part of their entitlement to any salary, allowance or fee payable under this Scheme from the date set out in the notice.

## **4. Suspension of a Member**

- 4.1 Where a Member of the Authority is suspended or partially suspended from their responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000 (Conduct of Members), or regulations made under the Act, the part of the Basic Salary payable to them in respect of that period for which they are suspended will be withheld by the Authority (Section 155 (1) of the Measure).
- 4.2 Where a Member in receipt of a Senior Salary is suspended or partially suspended from being a Member of the Authority in accordance with Part III of the Local Government Act 2000 (Conduct of Members), or regulations made under the Act, the Authority must not make payments of the Member's Senior Salary for the duration of the suspension (Section 155 (1) of the Measure). If the partial suspension relates only to the specific responsibility element of the payment, the Member may retain the Basic Salary.

## **5. Repayment of salaries, allowances or fees**

- 5.1 Where payment of any salary, allowance or fee has been made to a Member of the Authority or Co-opted Member in respect of any period during which the Member concerned:
- (a) is suspended or partially suspended from that Member's or Co-opted Member's duties or responsibilities in accordance with Part 3 of the 2000 Act or regulations made under that Act;
  - (b) ceases to be a Member of the Authority or Co-opted Member; or
  - (c) is in any other way not entitled to receive a salary, allowance or fee in respect of that period,

The Authority will require that such part of the allowance as relates to any such period be repaid.

## **6. Payments**

- 6.1 Payments of all salaries, allowances or fees will be made by the Council's Payroll team by BACS transfer in instalments of one-twelfth of the Member's annual entitlement usually on the 15<sup>th</sup> of each month.
- 6.2 Where payment has resulted in a Member receiving more than his/her entitlement to salaries, allowances or fees the Authority will require that such part that is overpayment be repaid.
- 6.3 All payments are subject to the appropriate tax and National Insurance deductions.

## **7. Contribution towards Costs of Care and Personal Assistance**

- 7.1 Contribution towards Costs of Care and Personal Assistance shall be paid to a Member or Co-opted Member, who has caring responsibility for dependent children or adults, or a personal care requirement, provided the Member incurs expenses in the provision of such care whilst undertaking 'approved' council duties.
- 7.2 Contribution towards Costs of Care and Personal Assistance applies in respect of a dependant under 16 years of age, or a minor or adult who normally lives with the member as part of their family and who cannot be left unsupervised for whom the Member or Co-opted Member can show that care is required. If a Member or Co-opted Member has more than one dependant the Member may claim more than one allowance, provided the Member can demonstrate a need to make separate arrangements for care.
- 7.3 Eligible Members may claim contribution towards costs of care and personal assistance for actual and receipted costs as set out in **Schedule 1**. All claims for the contribution towards costs of care and personal assistance should be made in writing to Democratic Services detailing times, dates and reasons for claim. Receipts are required for both informal and formal care arrangements.

## **8. Family Absence**

- 8.1 Members are entitled under the provisions of the Family Absence for Members of Local Authorities (Wales) Regulations 2013 to a period of family absence, during which if they satisfy the prescribed conditions they are entitled to be absent from authority meetings.
- 8.2 When taking family absence Members are entitled to retain a basic salary irrespective of their attendance record immediately preceding the commencement of the family absence.
- 8.3 Should a senior salary holder be eligible for family absence they will be able to continue to receive their senior salary for the duration of the absence.
- 8.4 If the authority agrees that it is necessary to make a substitute appointment to cover the family absence of a senior salary holder the Member substituting will be eligible if the authority so decides to be paid a senior salary.

8.5 If the paid substitution results in the authority exceeding its maximum number of senior salaries, an addition to the maximum will be allowed for the duration of the substitution.

## **9. Co-optees' payments**

9.1 A daily fee (with a provision for half day payments) shall be paid to Co-optees, provided they are statutory Co-optees with voting rights.

9.2 Payments will take into consideration travelling time to and from the place of the meeting, reasonable time for pre meeting preparation and length of meeting (up to the maximum of the daily rate).

9.3 The Head of Democratic Services is designated as the "appropriate officer" and will determine preparation time, travelling time and length of meeting, the fee will be paid on the basis of this determination.

9.4 The Head of Democratic Services can determine in advance whether a meeting is programmed for a full day and the fee will be paid on the basis of this determination even if the meeting finishes before four hours has elapsed.

9.5 A half day meeting is defined as up to 4 hours.

9.6 A full day meeting is defined as over 4 hours.

9.7 The daily and half day fee for the Chairpersons of the Standards Committee and Audit Committee, as determined by the Independent Remuneration Panel for Wales, is set out in **Schedule 1**.

9.8 The daily and half day fee for other statutory Co-optees with voting rights, as determined by the Independent Remuneration Panel for Wales, is set out in **Schedule 1**.

## **10. Travel and Subsistence Allowances**

### **10.1 General Principles**

10.2 Members and Co-opted Members are entitled to claim travelling expenses when travelling on the Authority's business for 'approved duties' as set out in **Schedule 2**. Where Members travel on the Authority's business they are expected to travel by the most cost effective means. In assessing cost effectiveness regard will be given to journey time. A Member who does not travel by the most cost effective means may have their claim abated by an appropriate amount.

10.3 Where possible Members should share transport.

10.4 The distance claimed for mileage should be the shortest reasonable journey by road from the point of departure to the point at which the duty is performed, and similarly from the duty point to the place of return.

- 10.5 The rates of Members' Travel and Subsistence Allowances are set out in **Schedule 3** and are subject to annual review by the Independent Remuneration Panel for Wales.
- 10.6 Where a Member is suspended or partially suspended from their responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000 (Conduct of Members), or regulations made under the Act, any travel and subsistence allowances payable to them in respect of that period for which they are suspended or partially suspended must be withheld by the Authority.

## **11. Travel by Private Vehicle**

- 11.1 The Independent Remuneration Panel for Wales has determined that the maximum travel rates payable should be the rates set out by Her Majesty's Revenue & Customs for the use of private cars, motor cycles and pedal cycles plus any passenger supplement.
- 11.2 The mileage rates for private vehicles as determined by the Independent Remuneration Panel for Wales are set out in **Schedule 3**.
- 11.3 Where a Member makes use of their private vehicle for approved duty purposes, the vehicle must be insured for business use. Proof of appropriate insurance must be provided to the Authority on request.

## **12. Travel by Public Transport**

### **12.1 Rail/Coach Travel**

Unless otherwise authorised rail tickets will be second-class.

Democratic Services/Cabinet Support Office will usually purchase requisite rail and coach tickets for Members in advance of journeys. In the unlikely event that a Member needs to purchase a ticket directly, payment will be reimbursed upon production of the used ticket and or a receipt.

### **12.2 Taxi Fares**

Taxi fares will only be reimbursed where their use has been authorised for cases of urgency, where no public transport is reasonably available, or a Member has a particular personal need. Re-imburement will be upon receipt only.

### **12.3 Air Fares**

Unless otherwise authorised flight tickets will be budget or economy class. Discounted flight tickets will be purchased well in advance wherever possible in order to reduce costs.

Travel by air is permissible if it is the most cost effective means of transport. Authorisation of the Head of Democratic Services is required and tickets will usually be purchased by Democratic Services or Cabinet Support Office, as applicable.

## 12.4 Travel Abroad

Travel abroad on the Authority's business will only be permitted where authorised by the Head of Democratic Services. Democratic Services or Cabinet Support Office, as applicable, will usually arrange travel and accommodation.

## 12.5 Other Travel Expenses

Members will be entitled to reimbursement of toll fees, parking fees, overnight garaging and other necessary travel associated expenses. Re-imbusement will be upon receipt only.

## 13. Overnight Accommodation

13.1 Overnight stays will only be permitted where the Authority's business extends to two days or more, or the venue is at such a distance that early morning or late night travel would be unreasonable. All overnight stays must receive prior authorisation from the Head of Democratic Services.

13.2 Overnight accommodation will usually be booked by Democratic Services or Cabinet Office, as applicable. Wherever possible the overnight accommodation will be pre-paid or invoiced.

13.3 Direct booking of overnight accommodation by a Member will only be permitted in the event of an emergency. Reimbursement will only be made upon the production of a receipt and will be at a level deemed reasonable and not in excess of the rates set out in **Schedule 3**.

## 14. Subsistence Allowance

14.1 The day subsistence rate to meet the costs of meals and refreshments in connection with approved duties (including breakfast when not provided as part of overnight accommodation) is set out in **Schedule 3**. The maximum daily rate covers a 24 hour period and can be claimed for any meal that is relevant, providing such a claim is supported by receipt(s)

14.2 No provision is made for subsistence claims within the Authority.

## 15. Claims and Payments

15.1 A claim for travel and subsistence allowances must be made **in writing by the 1<sup>st</sup> day of each month** or the previous working day if falling on a Saturday or Sunday or Bank Holiday and **must be accompanied by the relevant receipts**. Claims **must be made within 3 months** of the event and within the relevant accounting year (i.e. by 4 April every year).

15.2 Allowances will be paid by the Council's Payroll team by BACS transfer.

## **16. Pensions**

- 16.1 The Authority shall enable its Members who are eligible to join the Local Government Pension Scheme.

## **17 Supporting the work of Authority Members**

- 17.1 The Independent Remuneration Panel for Wales expects Members to be provided with adequate support to carry out their duties and that the support provided should take account of the specific needs of individual Members. The Authority's Democratic Services Committee is required to review the level of support provided to Members and should take proposals for reasonable support to the full council.
- 17.2 All elected Members and Co-opted Members should be provided with adequate telephone, email and internet facilities to give electronic access to appropriate information.
- 17.3 Such support should be without cost to any Member. Deductions must not be made from Members' salaries as a contribution towards the cost of support which the Authority has decided is necessary for the effectiveness and or efficiency of Members.

## **18 Compliance**

- 18.1 In accordance with the Regulations, the Authority must comply with the requirements of Independent Remuneration Panel for Wales in respect of the monitoring and publication of payments made to Members and Co-opted Members as set out in **Schedule 4**.

**Members are reminded that expense claims are subject to both internal and external audit.**

## SCHEDULE 1

### SCHEDULE OF REMUNERATION 2022 – 2023

<b>MEMBERS ENTITLED TO BASIC SALARY</b>			<b>ANNUAL AMOUNT OF BASIC SALARY</b>
The following named Elected Members of the Authority receive the Basic Salary:			<b>£16,800</b>
Cllr Ali Ahmed	Cllr Andrea Gibson	Cllr Helen Lloyd Jones	
Cllr Saleh Ahmed	Cllr Jamie Green	Cllr Neil McEvoy	
Cllr Dilwar Ali	Cllr Helen Gunter	Cllr Mary McGarry	
Cllr Mike Ash-Edwards	Cllr Jane Henshaw	Cllr Siân-Elin Melbourne	
Cllr Rodney Berman	Cllr Robert Hopkins	Cllr Jess Moultrie	
Cllr Claudia Boes	Cllr Irene Humphreys	Cllr Dan Naughton	
Cllr Bernie Bowen-Thomson	Cllr Garry Hunt	Cllr Oliver Owen	
Cllr Catriona Brown-Reckless	Cllr Peter Jenkins	Cllr Marc Palmer	
Cllr Kate Carr	Cllr Jackie Jones	Cllr Jackie Parry	
Cllr Joe Carter	Cllr Keith Jones	Cllr Bethan Proctor	
Cllr Jasmin Chowdhury	Cllr Heather Joyce	Cllr Emma Reid-Jones	
Cllr Jayne Cowan	Cllr Maliika Kaaba	Cllr Sara Robinson	
Cllr Stephen Cunnah	Cllr John Lancaster	Cllr Jon Shimmin	
Cllr Calum Davies	Cllr Imran Latif	Cllr Elaine Simmons	
Cllr Bob Derbyshire	Cllr Chris Lay	Cllr Kanaya Singh	
Cllr Sean Driscoll	Cllr Sue Lent	Cllr Leonora Thomson	
Cllr Saeed Ebrahim	Cllr Margaret Lewis	Cllr Dan Waldron	
Cllr Susan Elsmore	Cllr Peter Littlechild	Cllr Ashley Wood	
Cllr Grace Ferguson-Thorne	Cllr Rhys Livesy		

	<b>SENIOR SALARY ENTITLEMENTS (includes Basic Salary)</b>		<b>ANNUAL AMOUNT OF SENIOR SALARY</b>
	<b>ROLE</b>	<b>MEMBER</b>	
1.	Leader	Cllr Huw Thomas	£63,000
2.	Deputy Leader & Cabinet Member for Education	Cllr Sarah Merry	£44,100
3.	Cabinet Member for Climate Change	Cllr Caro Wild	£37,800
4.	Cabinet Member for Culture, Parks & Events	Cllr Jen Burke-Davies	£37,800
5.	Cabinet Member for Finance, Modernisation & Performance	Cllr Chris Weaver	£37,800
6.	Cabinet Member for Housing & Communities	Cllr Lynda Thorne	£37,800
7.	Cabinet Member for Investment & Development	Cllr Russell Goodway	£37,800



<b>SENIOR SALARY ENTITLEMENTS (includes Basic Salary of £16,800)</b>			<b>ANNUAL AMOUNT OF SENIOR SALARY</b>
	<b>ROLE</b>	<b>MEMBER</b>	
8.	Cabinet Member for Social Services (Adults)	Cllr Norma Mackie (Cabinet Member Job Share)	£27,300
9.	Cabinet Member for Social Services (Children's)	Cllr Ashley Lister (Cabinet Member Job Share)	£27,300
10.	Cabinet Member for Tackling Poverty, Equality & Public Health (Tackling Poverty & Supporting Young People)	Cllr Peter Bradbury (Cabinet Member Job Share)	£27,300
11.	Cabinet Member for Tackling Poverty, Equality & Public Health (Public Health & Equalities)	Cllr Julie Sangani (Cabinet Member Job Share)	£27,300
12.	Cabinet Member for Transport and Strategic Planning	Cllr Dan De'Ath	£37,800
13.	Chairperson of Children and Young People Scrutiny Committee	Cllr Lee Bridgeman	£25,593
14.	Chairperson of Community and Adult Services Scrutiny Committee	Cllr Bablin Molik	£25,593
15.	Chairperson of Economy and Culture Scrutiny Committee	Cllr Peter Wong	£25,593
16.	Chairperson of Environmental Scrutiny Committee	Cllr Owen Jones	£25,593
17.	Chairperson of Policy Review and Performance Scrutiny Committee	Cllr Joel Williams	£25,593
18.	Chairperson of Planning Committee	Cllr Ed Stubbs	£25,593
19.	Chairperson of Licensing & Public Protection Committees	Cllr Michael Michael	£25,593
20.	Leader of the Largest Opposition Group (Conservative Group)	Cllr Adrian Robson	£25,593
21.	Leader of the Liberal Democrat Group	Cllr Rhys Taylor	£20,540

*There are a total of 21 senior salary holders, which includes 2 posts which are the subject of job sharing arrangements, and the senior salary cap of 19 is increased accordingly.*

<b>ENTITLEMENT TO CIVIC SALARIES (includes Basic Salary)</b>		<b>ANNUAL AMOUNT OF CIVIC SALARY</b>
<b>ROLE</b>	<b>MEMBER</b>	
Civic Head (Mayor / Chair)	Cllr Graham Hinchey	£25,593
Deputy Civic Head (Deputy Mayor / Chair)	Cllr Abdul Sattar	£20,540

ENTITLEMENT AS STATUTORY CO-OPTees		AMOUNT OF CO-OPTees ALLOWANCES
ROLE	MEMBER	
Chairperson of Standards & Ethics Committee	Hollie Edwards-Davies ( <i>until 22/06/2022</i> ) Jason Bartlett ( <i>from 23/06/2022</i> )	£268 Daily Fee (4 hours and over) £134 ½ Day Fee (up to 4 hours)
Chairperson of Governance & Audit Committee	D Hugh Thomas	£268 Daily Fee (4 hours and over) £134 ½ Day Fee (up to 4 hours)
Statutory Co-optees – ordinary members:  Children & Young People Scrutiny Committee  Governance & Audit Committee  Standards & Ethics Committee	<ul style="list-style-type: none"> <li>• Patricia Arlotte</li> <li>• Carol Cobert</li> <li>• Karen Del'Armi (<i>until 13.06.22</i>)</li> <li>• Gavin MacArthur</li> <li>• David Price</li> <li>• Dr Janet Wademan</li> <li>• David Mills</li> <li>• Chrissie Nicholls</li> <li>• Jason Bartlett (<i>until 22/06/2022</i>)</li> <li>• Arthur Hallett</li> <li>• Rashpal Singh (<i>from 23/06/2022</i>)</li> </ul>	£210 Daily Fee (4 hours and over) £105 ½ Day Fee (up to 4 hours)

Contribution towards costs of care and personal assistance	
All Members	
<ul style="list-style-type: none"> <li>• Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced.</li> <li>• Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred.</li> </ul>	

<b>Members Support – what is provided in terms of telephone, internet or email (see Determination 9)</b>	
Telephone Support for Executive Members	Yes
Telephone Support for Chairs of Committees	Yes other than Chairs of Governance and Audit Committee and Standards and Ethics Committee
Telephone Support for all other Members	Yes Other than Co-optees and Independent Members of the Standards & Ethics, CYP Scrutiny and Governance and Audit Committee
Access to Email for Executive Members	Yes-
Access to Email for Chairs of Committees	Yes
Access to Email for all other Members	Yes Other than co-optees and Independent Members of the Standards & Ethics, CYP Scrutiny and Governance and Audit Committee,
Internet Support for Executive Members	Yes (as necessary)
Internet Support for Chairs of Committees	Yes (as necessary)
Internet Support for all other Members	Yes (as necessary)

## **SCHEDULE 2**

### **Approved duties:**

- attendance at a meeting of the Authority or of any committee of the Authority or of any body to which the Authority makes appointments or nominations or of any committee of such a body;
- attendance at a meeting of any association of authorities of which the Authority is a member;
- attendance at any other meeting the holding of which is authorised by the Authority or by a committee of the Authority or by a joint committee of the Authority and one or more other Authorities;
- a duty undertaken for the purpose of or in connection with the discharge of the functions of Cabinet;
- a duty undertaken in pursuance of a standing order which requires a Member or Members to be present when tender documents are opened;
- a duty undertaken in connection with the discharge of any function of the Authority which empowers or requires the Authority to inspect or authorise the inspection of premises;
- attendance at any training or developmental event approved by the Authority, Cabinet or Democratic Services Committee
- the following duties which have been approved by Council:
  - Attendance at any non-political personal development event or activity relevant to the role of the individual member with the advance agreement of the Head of Democratic Services.
  - attendance at meetings relating to the personal safety and security of an individual Member.

### **SCHEDULE 3**

#### **Mileage Rates**

All sizes of private motor vehicle Up to 10,000 miles Over 10,000 miles	45 pence per mile 25 pence per mile
Private Motor Cycles Pedal Cycles	24 pence per mile 20 pence per mile
Passenger supplement	5 pence per passenger per mile

#### **Subsistence Allowance**

The day subsistence rate is up to a maximum of £28 and covers a 24 hour period and can be claimed for any meal if relevant provided such a claim is supported by receipts.

Re-imbusement of alcoholic drinks is not permitted.

#### **Overnight Stay**

The maximum allowances for an overnight stay are £200 for London and £95 for elsewhere.

A maximum of £30 is available for an overnight stay with friends or relatives whilst on approved duty.

## **SCHEDULE 4**

### **Compliance**

- The Authority will arrange for the publication on the council's website of the total sum paid by it to each Member and Co-opted Member in respect of salary, allowances, fees and reimbursements not later than 30 September following the close of the year to which it relates. In the interests of transparency this will include remuneration from all public service appointments held by elected Members.
- The Authority will publish on the council's website a statement of the basic responsibility of a councillor and role descriptors for senior salary office holders, which clearly identify the duties expected.
- The Authority will publish on the council's website the annual schedule of Member Remuneration not later than 31 July of the year to which the schedule refers.
- The authority will send a copy of the schedule to the Independent Remuneration Panel for Wales not later than 31 July of the year to which the schedule refers.
- The Authority will maintain records of Member or Co-opted Members attendance at meetings of council, cabinet and committees and other approved duties for which a Member or Co-opted Member submits a claim for reimbursement.
- The Authority will arrange for the publication on the council's website of annual reports prepared by Members.
- When the Authority agrees a paid substitution for family absence it will notify the Independent Remuneration Panel for Wales within 14 days of the date of the decision of the details including the particular post and the duration of the substitution.

CARDIFF COUNCIL  
REGISTER OF DECISIONS TAKEN BY OFFICERS ON  
SENIOR MANAGEMENT TEAM  
2021/2022 No 40

Decision No.	Decision Maker	Decision	Reasons	Consultation Undertaken	Dates			Responsibility for Implementation after date shown
					Decision Made	Publication	Deadline for call-in	
SMT/21-22/75	Neil Hanratty – Director of Economic Development	<p><b>Oak House Building Adaptations and Extension – Midas Construction Contract Termination &amp; Direct Appointment Of Knox &amp; Wells.</b></p> <p><b>Agreed:</b> that</p> <p>1) the early termination of contractual arrangements with Midas Construction LTD for the reasons set out in the report be approved and</p> <p>2) subject to recommendation 1, to approve the direct award of a contract to Knox &amp; Wells for Oak House Building Adaptations and Extension via the SEWSCAP3 Framework - Lot 6.</p>	To enable the works to be undertaken so that ARC and 24/7 Services to vacate Willcox House within the agreed timescales and allow relinquishment of the Willcox House lease at the agreed date, avoiding any additional costs to the authority.		9.03.2022	23.03.2022	The Chief Executive and Chair of Policy Review and Performance Scrutiny Committee have agreed that this decision should be taken on an urgent basis and is therefore not subject to call-in.	Neil Hanratty – Director of Economic Development

SMT/21-22/76	Andrew Gregory, Director of Planning, Transport & Environment	<p><b>Transforming Towns Grant – New Station Development</b></p> <p>Appendix 1, 2 and 3 of this report is not for publication as it contains exempt information of the description in paragraph 14 of Part 4 and paragraph 21 of part 5 of Schedule 12A of the Local Government Act 1972.</p> <p><b>Agreed:</b> that the grant offer outlined in confidential appendix 2 be made as relating to the freehold purchase of a strategic site to enable regeneration of the area for mixed use development linked to the development of a new train station; and to ensure on street access to a new station. The grant offer is subject to the terms and</p>	<p>To enable on street access to the new station.</p> <p>To enable creation of new job opportunities through the formation of new business units and workshop space in line with the city's Economic Strategy.</p> <p>To provide additional affordable housing units.</p>	Local Ward Members have been made aware of this decision	23.03.2022	23.03.2022	The Chief Executive and Chair of Environment Scrutiny Committee have agreed that this decision should be taken on an urgent basis and is therefore not subject to call-in.	Andrew Gregory, Director of Planning, Transport & Environment



		conditions of the grant						
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**Prepared by Cabinet Support Office: 23 March 2022**

**Submitted to Chief Executive for signature: 23 March 2022**

**Approved for Publication:** .....*Paul Orders*.....  
 Chief Executive

**Date:** .....24/03/2022.....

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**CYNGOR CAERDYDD  
CARDIFF COUNCIL**

**COUNCIL:**

**30 JUNE 2022**

## **AMENDMENT SHEET**

### **ITEM 12: COMMITTEE MEMBERSHIP**

<b>Committee</b>	<b>Vacancy</b>	<b>Group</b>	<b>Nomination Received</b>
Bilingual Cardiff Member Group	1 vacancy	Labour	Cllr Jamie Green
CCR City Deal Joint Overview and Scrutiny Committee	1 vacancy	Labour	Cllr Owen Jones
Constitution Committee	2 vacancies	Labour	Cllr Sue Lent Cllr Margaret Lewis
Corporate Parenting Advisory Committee	1 vacancy	Labour	Cllr Margaret Lewis
Economy & Culture Scrutiny Committee	1 vacancy	1 x Non-Grouped	
Governance & Audit Committee	1 vacancy	Labour	Cllr Saleh Ahmed
Local Authority Governor Panel	1 vacancy	Labour	
Planning Committee	2 vacancies	Liberal Democrats	Cllr Dan Naughton

### **ITEM 13: APPOINTMENT OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

<b>Name of Organisation</b>	<b>No of Representatives</b>	<b>Appointed Representative</b>
Artes Mundi	1 Member (Relevant Cabinet Member)	Cllr Jennifer Burke-Davies
Arts Council for Wales – South Wales Area Committee	1 Member (Relevant Cabinet Member)	Cllr Jennifer Burke-Davies
Association of Port Health Authorities (APHA)	1 Member	Officer vacancy
Association for Public Service Excellence (APSE)	1 Member (Relevant Cabinet Member)	Cllr Caro Wild
Butetown Artists	1 Member	Cllr Saeed Ebrahim

<b>Name of Organisation</b>	<b>No of Representatives</b>	<b>Appointed Representative</b>
Cambrian Educational Foundation for Deaf Children	1 Member	Cllr Ash Lister
Cardiff & Vale College Corporation	1 Member (Relevant Cabinet Member)	Cllr Sarah Merry
Cardiff & Vale of Glamorgan Community Health Council	3 Members (Can be either an elected member or appointment by the Council)	Cllr Kate Carr Cllr Helen Gunter Cllr Irene Humphreys
Cardiff & Vale Regional Partnership Board	3 Members	Cllr Ash Lister Cllr Norma Mackie Cllr Lynda Thorne
Cardiff & Vale University Health Board Stakeholder Reference Group	1 Member	Cllr Julie Sangani
Cardiff Local Nature Partnership	1 Member	Cllr Bob Derbyshire
Cardiff Bus	5 Members	Cllr Chris Lay Cllr Garry Hunt Cllr Owen Jones Cllr Rhys Taylor Cllr Calum Davies
Cardiff Business Improvement Board	1 Member	Cllr Michael Michael
Cardiff Fostering Panel	1 Member	Cllr Susan Elsmore
Cardiff Airport Consultative Committee	2 Members (Relevant Cabinet Member + 1 nominated substitute)	Cllr Dan De'Ath Cllr Russell Goodway
Cardiff Bay Advisory Committee	2 Members (Relevant Cabinet Member + 1 nominated observer)	Cllr Jennifer Burke-Davies Cllr Margaret Lewis
Cardiff Business Technology Centre (CBTC)	4 Members (Relevant Cabinet Member)	<b>4 vacancies</b>
Cardiff Mind	1 Member	Cllr Jess Moultrie
Cardiff Museum Development Trust	1 Member (Relevant Cabinet Member)	Cllr Jennifer Burke-Davies
Cardiff University Court	3 Members (including Chair of Council)	Cllr Graham Hinchey Cllr Dan De'Ath Cllr Norma Macie
Care & Repair Cardiff	1 Member (Relevant Cabinet Member)	Cllr Norma Macie
Central South Consortium Joint Education Services Committee	1 Member (Relevant Cabinet Member)	Cllr Sarah Merry
Chapter (Cardiff) Limited	1 Member	Cllr Stephen Cunnah
Consortium of Local Authorities in Wales	1 Member (Relevant Cabinet Member)	Cllr Russell Goodway
Cymric Building Preservation Trust	2 Members (Chair and Deputy Chair of Planning)	Cllr Ed Stubbs Cllr Irene Humphreys

<b>Name of Organisation</b>	<b>No of Representatives</b>	<b>Appointed Representative</b>
Grassroots (Cardiff) Ltd	1 Member	Cllr Peter Bradbury
Joint Council for Wales	2 Members (1 Relevant Cabinet Member)	Cllr Chris Weaver Cllr Huw Thomas
Living Levels Partnership Board (RSPB)	1 Member (Relevant Cabinet Member)	Cllr Jennifer Burke-Davies
Local Access Forum	1 Member	Cllr Bob Derbyshire
Local Government Association	4 Members (including Leader)	Cllr Rhys Taylor Cllr Sarah Merry Cllr Adrian Robson Cllr Huw Thomas
Millennium Stadium Charitable Trust	1 Member	Cllr Peter Bradbury
Millennium Stadium PLC	1 Member	Cllr Huw Thomas
Mayors for Peace UK and Ireland Chapter Network (Part of NFLA)	1 Member	Cllr Sue Lent
Nuclear Free Local Authorities (NFLA)	1 Member	Cllr Sue Lent
PATROL – Parking and Traffic Regulations Outside London	National Group 1 Member Wales Group 1 Member	Cllr Dan De'Ath
Severn Estuary Partnership	1 Member (Relevant Cabinet Member)	Cllr Caro Wild
South Wales Fire & Rescue Authority	5 Members (3 Lab, 1 Con & 1 Lib Dem)	Cllr Dilwar Ali Cllr Kate Carr Cllr Dan Naughton Cllr Siân-Elin Melbourne Cllr Bethan Proctor
South Wales Merchant Navy Welfare Board	2 Members	Cllr Chris Weaver <b>1 vacancy</b>
South Wales Police & Crime Panel	2 Members	Cllr Bernie Bowen-Thomson Cllr Peter Littlechild
Standing Advisory Council for Religious Education (SACRE)	5 Members (Relevant Cabinet Member)	Cllr Sarah Merry Cllr Bernie Bowen-Thomson Cllr Jane Henshaw Cllr Calum Davies Cllr Robert Hopkins
Vale, Valleys Cardiff Fostering Panel (formerly Cardiff Adoption Panel)	1 Member	Cllr Jasmin Chowdhury
Vale, Valleys & Regional Adoption Collaborative Joint Committee	1 Member	Cllr Ash Lister
Wales Council for Deaf People	1 Member	Cllr Lynda Thorne
Wales Council for the Blind	1 Member	Cllr Graham Hinchey
Welsh Books Council	1 Member	Cllr Jane Henshaw

<b>Name of Organisation</b>	<b>No of Representatives</b>	<b>Appointed Representative</b>
Welsh Local Government Association (WLGA)	8 Members	Cllr Peter Bradbury Cllr Russell Goodway Cllr Ash Lister Cllr Norma Mackie Cllr Sarah Merry Cllr Huw Thomas Cllr Lynda Thorne Cllr Chris Weaver
WLGA Executive Board	1 Member	Cllr Huw Thomas
Willie Seager Memorial Homes Trust	2 Members (Nominative trustees from the Council – Term of Office – 4 years)	Cllr Helen Lloyd Jones  Georgina Phillips

## **ITEM 14: APPOINTMENT OF LOCAL AUTHORITY GOVERNORS**

### **Recommendations from LA Governor Panel – 27 June 2022**

- i. All appointments in the list are recommended by the LA Governor Panel and will have satisfied the required application process.
- ii. All terms of office unless otherwise stated are for 4 years.

### **Existing LA Governor Vacancies**

<b>School Name</b>	<b>Ward</b>	<b>Start of Vacancy</b>	<b>Applications Received</b>
Adamsdown Primary School	Adamsdown	26/03/2022	Cllr Grace Ferguson-Thorne
Bryn Deri Primary School	Radyr & Morganstown	27/03.2022	Tracy Riley
Cantonian High School x 2 vacancies	Fairwater	22/03/2022 18/05/2022	Kayleigh Hudd Cllr Claudia Boes
Lakeside Primary School x 2 vacancies	Cyncoed	01/09/2021 04/05/2021	Anna Goralska
Llysfaen Primary School	Lisvane	01/04/2022	Cllr Sian-Elin Melbourne
Marlborough Primary School	Penylan	26/01/2022	Andrew Twyman
Moorland Primary School x 2 vacancies	Splott	24/11/2021 14/12/2021	Jane Okonkwo
Peter Lea Primary School	Fairwater	26/01/2022	Cllr Saleh Ahmed
St Illtyd's RC High School	Rumney	07/06/2022	Claire McLennan
Stacey Primary School	Adamsdown	10/05/2022	Cllr Grace Ferguson-Thorne

School Name	Ward	Start of Vacancy	Applications Received
The Rainbow Federation	Llanrumney	19/12/2020	Georgina McGarry
Thornhill Primary School	Llanishen	24/06/2021	Helen Price
Whitchurch High School	Whitchurch & Tongwynlais	18/04/2022	Cllr Jackie Jones
Ysgol Gymraeg Gynradd Hamadryad X 2 vacancies	Butetown	09/06/2022 09/06/2022	Cllr Sara Robinson Cllr Helen Gunter
Ysgol Y Berllan Deg x 2 vacancies	Pentwyn	01/05/2021 28/03/2022	Samantha Vaughan

### **Future LA Governor Vacancies**

School	Ward	Start of Vacancy	Re-appointment requested	New application received
Baden Powell Primary School	Splott	28/09/2022	Stuart Parsons	
Bryn Celyn Primary School	Pentwyn	28/09/2022	Iain McDonald	
Corpus Christi R.C High School	Lisvane	17/09/2022	Kath Brown	
Mary Immaculate High School	Caerau	01/07/2022		E Hennessy
Pentrebane Primary School	Fairwater	28/09/2022	Doug Corp	
Radyr Comprehensive School	Radyr & Morganstown	26/09/2022	John Wilson	
Radyr Primary School	Radyr & Morganstown	28/09/2022	Gerry McNamara	
Severn Primary School x 2 vacancies	Riverside	27/06/2022 26/09/2022	Gareth Jones	
Willows High School	Splott	28/09/2022	Karen Dummett	

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